



STO CONDITIONAL ORDER INSTRUCTIONS

KB BUDDY WTS & KB BUDDY

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1. Definition

A **Stop Order (STO)** is a Buy/Sell order valid for one or more days with a predetermined quantity and price. In which:

- **Quantity:** The quantity of securities set by the investor.
- **Order Price:** The price set by the investor, which will be entered into the system when the conditions are met. The order price can be a limit price (LO) or a market price.
- **Trigger Price:** The price is set by the investor. When the market price increases or decreases past the trigger price, the order will be triggered during the continuous matching session (the order will not be triggered during the ATO and ATC sessions)
 - If you choose \geq : The order will be activated when the market price \geq trigger price.
 - If you choose \leq : The order will be activated when the market price \leq trigger price
- **Types of activation:**
 - Occurs once: During the validity period, the order will only be activated once the trigger price condition is met.
 - Matched full order volume: During the validity period, the order will be activated if the condition is met, until the full quantity is matched.
- **Expiration Date:** The order is valid from the day it is placed until the expiration date or until the full quantity is matched.

2. Purpose

A Stop Order (STO) helps customers automatically sell to take profit/limit losses or buy new/additional shares at the desired price without needing to closely monitor market price movements.

3. Regulations on Cancelling/Amending STO Orders

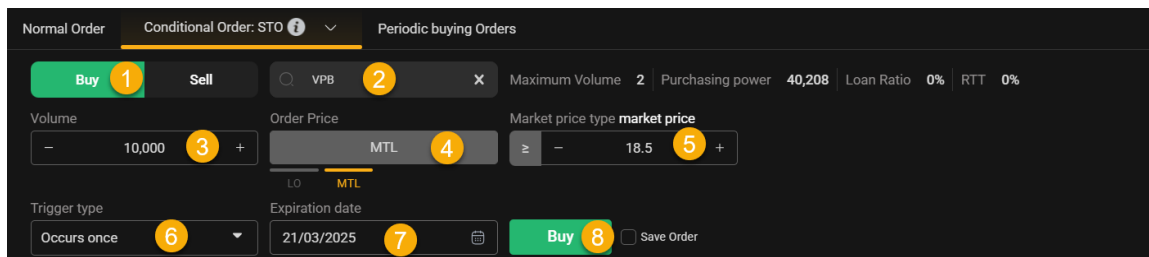
- The original order and any generated sub-orders cannot be modified. The investor can CANCEL the original order and place a new one (if necessary).
- The original order can only be CANCELED when it is in the Pending Activation or Activated state. The original order cannot be CANCELED during the ATC session.
- When canceling the original order, the system will cancel any sub-orders that have been generated if the sub-orders are not fully matched or partially matched.
- Sub-orders of the STO conditional order cannot be canceled.

4. Examples

❖ Example 1: Place an STO order to buy stocks when the price decreases with the "Occurs once" activation type.

- On March 20, 2025, the execution price of VPB stock was 19.4 and is showing a downward trend. The investor predicts that the price of VPB stock will adjust down to 18.5 and then rise again. Since the investor does not have time to monitor the market, they want to use a STO order to buy 10,000 VPB at the market price (MTL) when the market price \leq 18.5. The investor can place the STO conditional order as follows:

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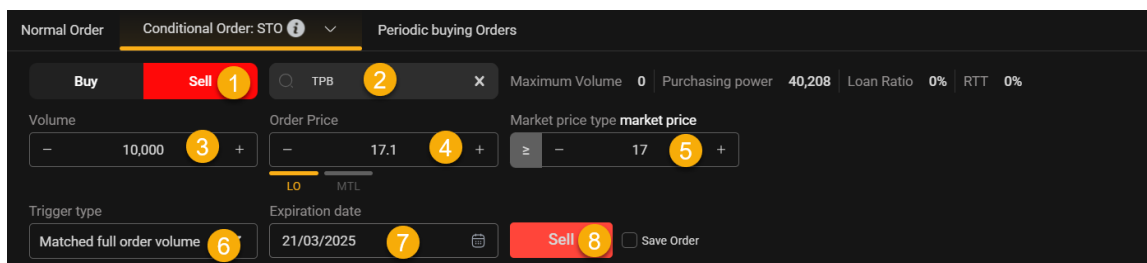
The screenshot shows the 'Conditional Order: STO' form. At the top, there are tabs for 'Normal Order', 'Conditional Order: STO' (selected), and 'Periodic buying Orders'. Below the tabs, there are buttons for 'Buy' (1) and 'Sell'. To the right, there is a search bar with 'VPB' (2) and a close button. Further right, there are fields for 'Maximum Volume' (2), 'Purchasing power' (40,208), 'Loan Ratio' (0%), and 'RTT' (0%). Below these, there are input fields for 'Volume' (10,000) (3) and 'Order Price' (MTL) (4). To the right of the order price, there is a 'Market price type' dropdown set to 'market price' and a trigger condition '≥' followed by '18.5' (5). Below the volume and order price, there is a 'Trigger type' dropdown set to 'Occurs once' (6) and an 'Expiration date' field set to '21/03/2025' (7). At the bottom right, there is a 'Buy' button (8) and a 'Save Order' checkbox.

- ✓ (1) Choose **Buy**
- ✓ (2) **Code:** Enter **VPB**
- ✓ (3) **Quantity:** Enter **10,000**
- ✓ (4) **Trigger price:** Enter **MTL**
- ✓ (5) **Triggers when market price** ≤: **18.5**
- ✓ (6) **Trigger type:** choose **Occurs once**
- ✓ (7) **Expiration date:** enter **21/03/2025**
- ✓ (8) Click **Buy**, enter OTP to finish

The system activates the order as follows:

- ❖ In the case that on March 20, 2025, the execution price of VPB is 18.4, the order meets the condition and is activated, generating a sub-order sent to the exchange with a volume of 10,000 at the market price (MTL). At the end of the trading day on March 20, 2025, the STO order expires because the investor chose the "One-time activation" trigger type.
- ❖ In the case that on March 20, 2025, the execution price of VPB is 19.1, the order does not meet the condition and is not activated. On March 21, 2025, the execution price of VPB is 18.7, the order still does not meet the condition and is not activated. At the end of the trading day on March 21, 2025, the STO order expires.
- ❖ **Example 2: Place a STO order to sell stocks when the price increases, with the activation type set to Full Order Volume Matched.**

On March 18, 2025, the execution price of TPB stock is 16.3. The investor (I) does not have much time to monitor the market and wants to take profit when the market price reaches 17. Therefore, the investor uses an STO order to sell all 10,000 TPB shares at a price of 17.1. The investor can place the STO conditional order as follows:



The screenshot shows the 'Conditional Order: STO' form. At the top, there are tabs for 'Normal Order', 'Conditional Order: STO' (selected), and 'Periodic buying Orders'. Below the tabs, there are buttons for 'Buy' and 'Sell' (1). To the right, there is a search bar with 'TPB' (2) and a close button. Further right, there are fields for 'Maximum Volume' (0), 'Purchasing power' (40,208), 'Loan Ratio' (0%), and 'RTT' (0%). Below these, there are input fields for 'Volume' (10,000) (3) and 'Order Price' (17.1) (4). To the right of the order price, there is a 'Market price type' dropdown set to 'market price' and a trigger condition '≥' followed by '17' (5). Below the volume and order price, there is a 'Trigger type' dropdown set to 'Matched full order volume' (6) and an 'Expiration date' field set to '21/03/2025' (7). At the bottom right, there is a 'Sell' button (8) and a 'Save Order' checkbox.

- ✓ (1) Choose **Sell**
- ✓ (2) **Code:** Enter **TPB**
- ✓ (3) **Quantity:** Enter **10,000**

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- ✓ **(4) Trigger price:** Enter **17.1**
- ✓ **(5) Trigger when market price:** ≥ 17
- ✓ **(6) Type of activation:** enter **"Full order volume matched"**.
- ✓ **(7) Expiration date:** enter **21/03/2025**
- ✓ **(8) Click Sell,** enter OTP to finish

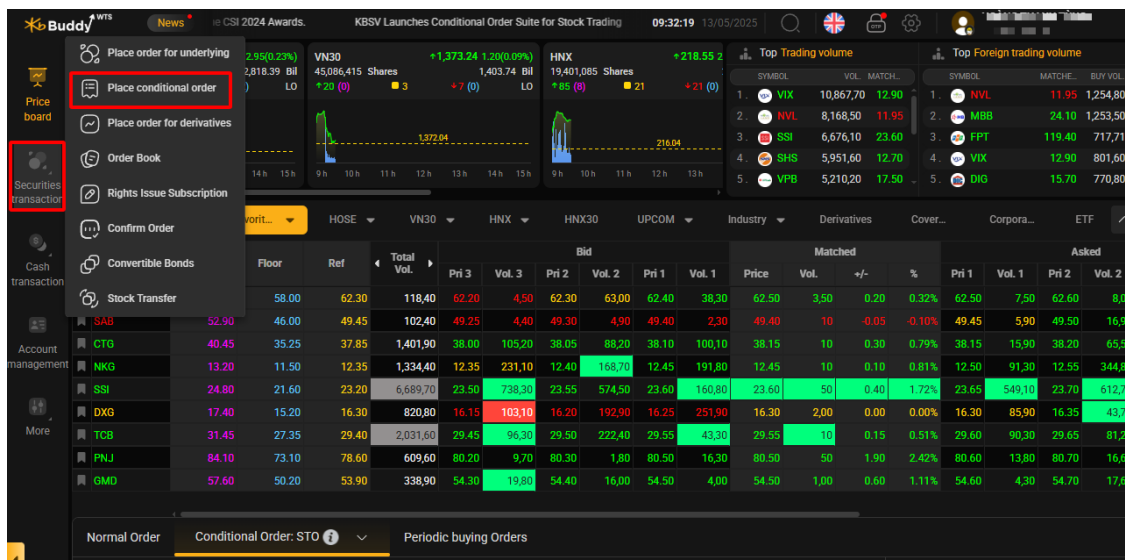
The system activates the order as follows:

- ❖ In the trading session on the trading day of March 18, 2025, the execution price of TPB is 16.3, and the original conditional order is in the "Pending Activation" state. When the market price of TPB rises to 17, the order meets the condition and is activated, generating a sub-order sent to the exchange with a volume of 10,000 shares at a price of 17.1.
- In the case that the sub-order is partially matched, with 3,000 shares matched. On the trading day of March 19, 2025, the execution price of TPB is 17, the conditional order continues to be activated, generating a sub-order sent to the exchange with a volume of 7,000 shares at a price of 17.1. The sub-order is fully matched with 7,000 shares. At this point, the original conditional order is in the "Completed" state as the total volume of 10,000 shares has been matched.
- In case that the sub-order is not matched, on the following trading days, if the market price meets the conditional order will continue to be activated until the full volume is matched or it expires at the end of March 21, 2025.
- ❖ In the case that the order does not meet the conditions for activation by the expiration date, the status of the original order will display as expired at the end of March 21, 2025.

5. Steps

❖ KB Buddy WTS

- Step 1: The investor logs into <https://kbbuddywts.kbsec.com.vn/>
- Step 2: Select **Securities transaction / Place conditional order** or press the **"Speed Order – F2"** button.



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- Step 3: Select the trading sub-account, choose the "**Conditional Orders**" tab, and click on "**STO Order**".

- Step 4: Enter the order details
 - o Select **Buy/Sell**
 - o Enter the **Code (Stock Symbol)**
 - o Enter the **Volume**
 - o Enter the **Order Price**
 - o Enter the **Trigger Price (\leq or \geq)**
 - o Select the **Trigger Type**
 - o Enter the **Expiration Date**
 - o Click **Buy/Sell**
- Step 5: On the Order Confirmation screen, enter the OTP verification code to complete the process

❖ KB Buddy

- Step 1: Investors log in to securities account on the **KB Buddy** app.
- Step 2: Select **Trade**
- Step 3: Select **Conditional Order**, select **STO**

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- Select **Buy/Sell**
- Enter **Stock Symbol**
- Enter **Volume**
- Enter **Limit price**
- Enter **Trigger when market price (\leq or \geq)**
- Select **Trigger type**
- Enter **Expiration date**
- Click **Buy/Sell**
- Step 4: On the Order Confirmation screen, enter the OTP authentication code to complete the order.

6. Managing STO

❖ **KB Buddy WTS**

The investor can inquire and track STO conditional orders on the **KB Buddy WTS** platform under **Securities transaction/Order Book/Conditional Order Management**.

- You can filter by the following criteria: Order (buy/sell), type of conditional order, and status

[illegible]

- Select "**Cancel**" if the customer wants to cancel the original order (for orders that can be cancelled).
- Select "**View**" to see the detailed information of the original order and the activated order.

Details

✕

Original order info

Conditional order	STO	Limit price	6,800
Sub-account	SA	Vol.	100
Order type	Buy	Trigger type	Matched full order volume
Symbol	AME	Expiration date	28/03/2025
Trigger price	≥ 1,000	Original order status	Activated

Activation order info

Successful trigger order

↺

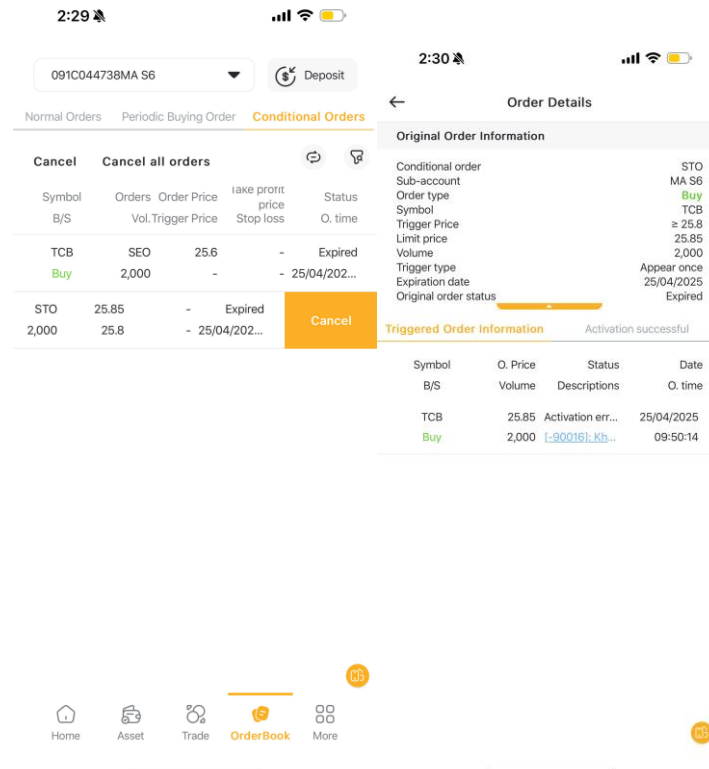
Symbol	B/S	Limit price	Price	Order /volume	Volume	Remaining quantity	Canceled quantity	Status	Order type
AME	Buy	6,800	0	100	0	0	100	Expired	MTL

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❖ KB Buddy

Investors can view and track conditional orders during the day in **Order Book/Conditional Orders**.

- Orders can be filtered by criteria: **Order Type (Buy/Sell)**, **Conditional Order Type**, and **Status**.
- Swipe left and select "**Cancel**" if the investor wants to cancel the original order (for orders that allow cancellation).
- Click on each order line to view detailed information about the original order and triggered orders.



The screenshot shows the KB Buddy app interface. At the top, there's a status bar with the time 2:29 and 2:30. Below it, a navigation bar includes a dropdown menu with '091C044738MA S6' and a 'Deposit' button. The main screen is divided into two sections: 'Conditional Orders' and 'Order Details'.

Conditional Orders Section:

Symbol B/S	Orders	Order Price	Take profit price	Status
	Vol.	Trigger Price	Stop loss	O. time
TCB Buy	SEO 2,000	25.6	-	Expired
STO 2,000	25.85	-	Expired	25/04/2025...

A 'Cancel' button is visible next to the expired order.

Order Details Section:

Original Order Information

Conditional order	STO
Sub-account	MA S6
Order type	Buy
Symbol	TCB
Trigger Price	≥ 25.8
Limit price	25.85
Volume	2,000
Trigger type	Appear once
Expiration date	25/04/2025
Original order status	Expired

Triggered Order Information (Activation successful)

Symbol B/S	O. Price	Status	Date
	Volume	Descriptions	O. time
TCB Buy	25.85	Activation err...	25/04/2025
	2,000	[-90016]. KB...	09:50:14

At the bottom, there's a navigation bar with icons for Home, Asset, Trade, OrderBook (selected), and More.

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