KB Securities

# KB-ABLE WEB TRADING USER GUIDE

**HN, 12 – 2019**

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# I. INTRODUCTION

## 1. Goal

This document is used to guide members of KBSV about the Web-trading KB-able.

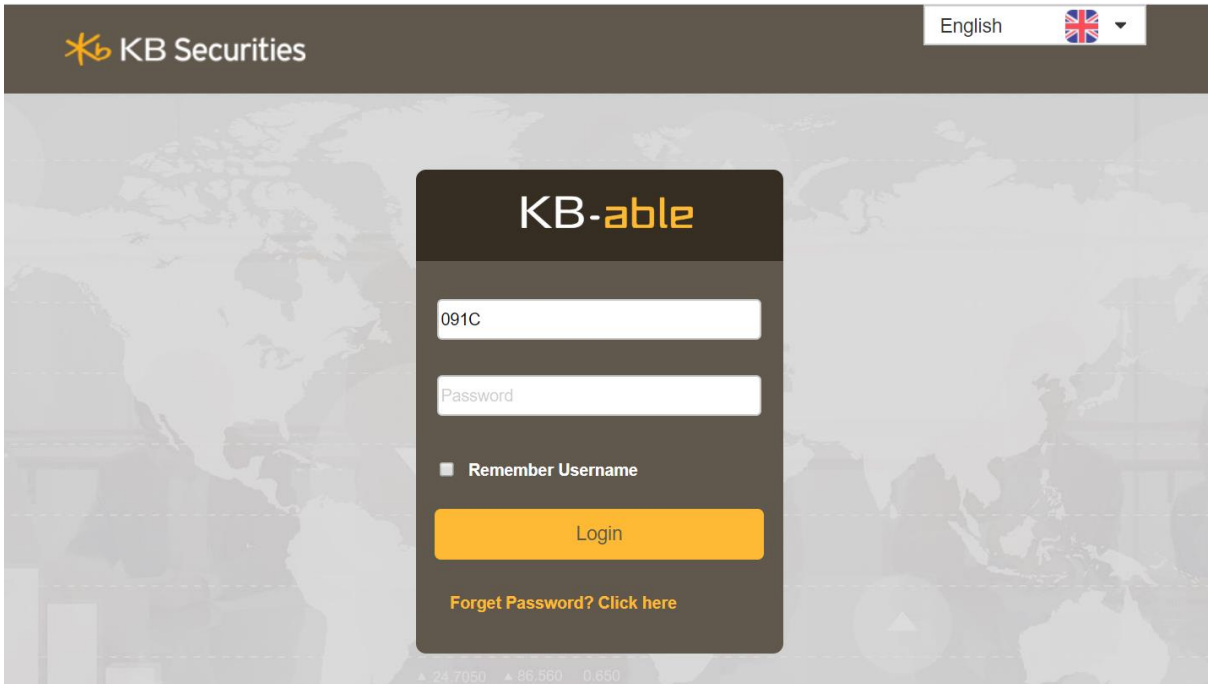
## 2. General description

This document describes online trading functions working on KB-able Channel.

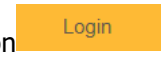
# II. USER ACCOUNT

## 1. Login to the system

- Access this link: "kbable.kbsec.com.vn"
- Access this system login screen:




Enter information:

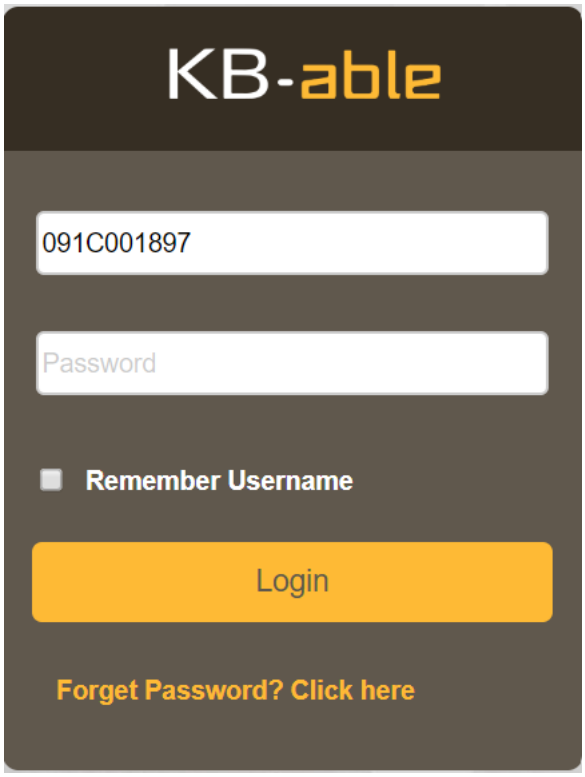
- **Username**: Customers' trading accounts at KBSV.
- **Password**: Customers' account login password.
- **Remember username**: Remembering customers' usernames for the following login.
- After entering both Username and Password, click Enter or Click button 


## 2. Forget Password

***Description:*** Customers who forget their login password could reset the passwords on KB-ABLE system.

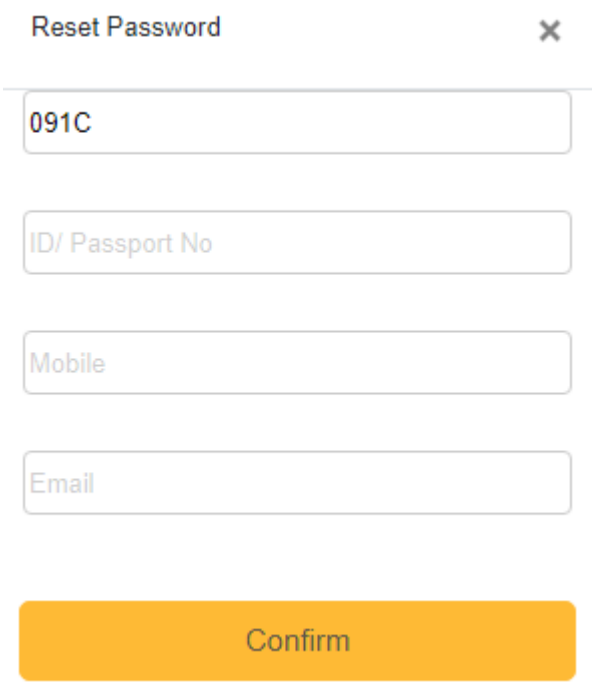
**Step 1.** Click **"Forget Password? Click here"** on the system's login screen

>>Back to the table contents




**Step 2.** Enter the following information:

- Username: Customers' trading account number.
- ID/Passport No: Customers' ID number or Passport number.
- Mobile: Registered phone number for receiving notification.
- Email: Registered email for receiving notification.

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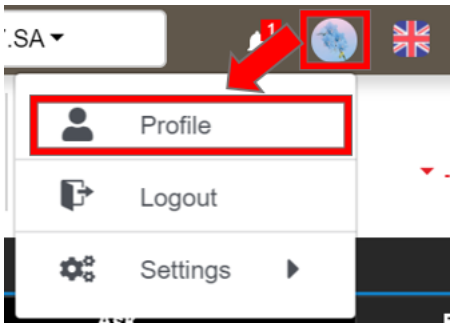
**Step 3**. Click Confirm

When the request is successful, the system will show a notification and send a new login password via email and SMS for customers.

## 3. Account information

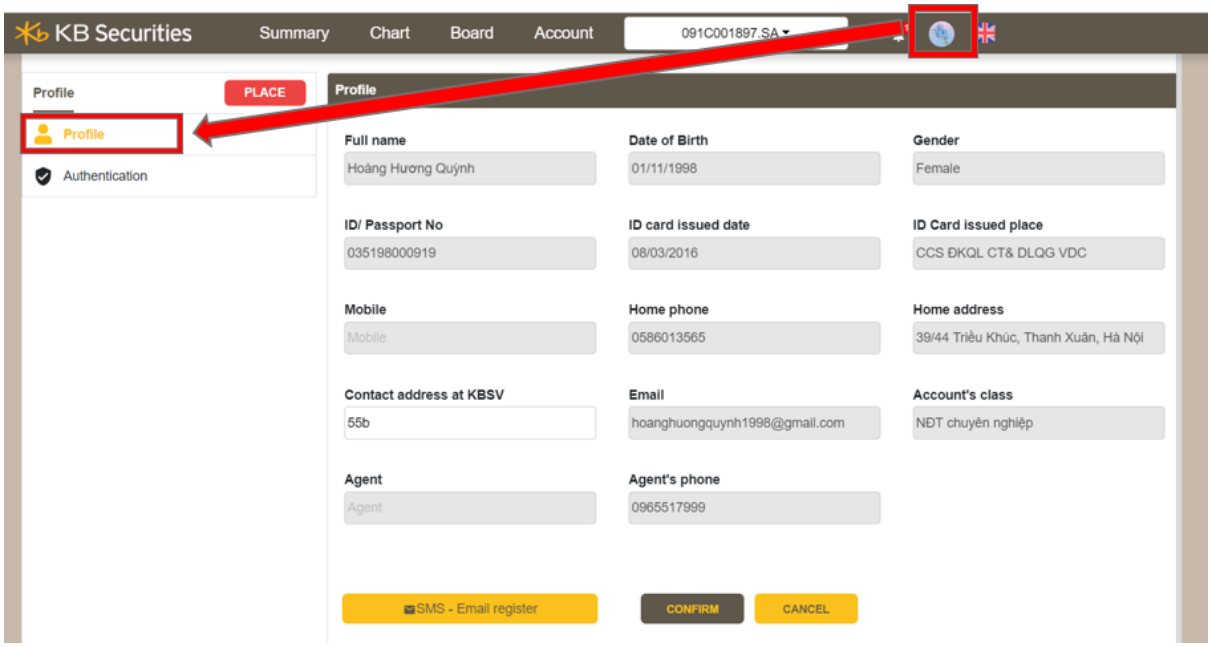
Customers could see and change the information of log-in account by:

- Choosing from



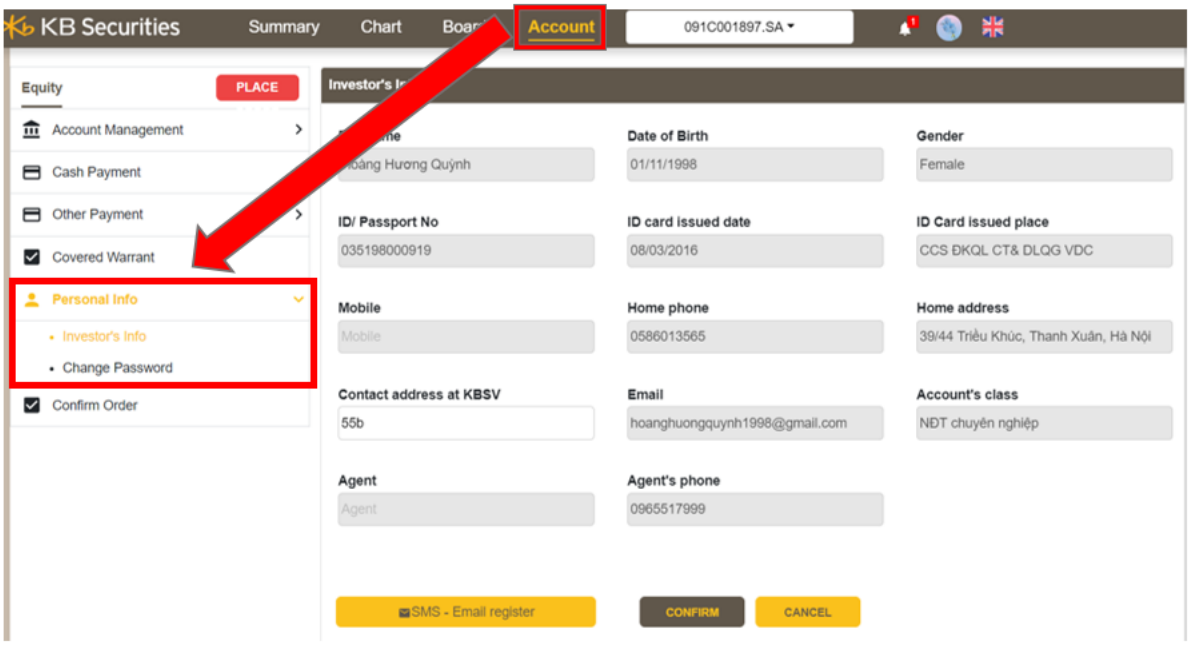

### 3.1. Account information

- Choose Profile tab

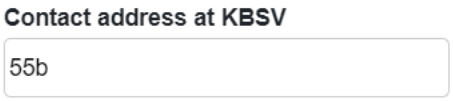



- Or on **Account** tab, choose **Personal Info/ Investor's Info**

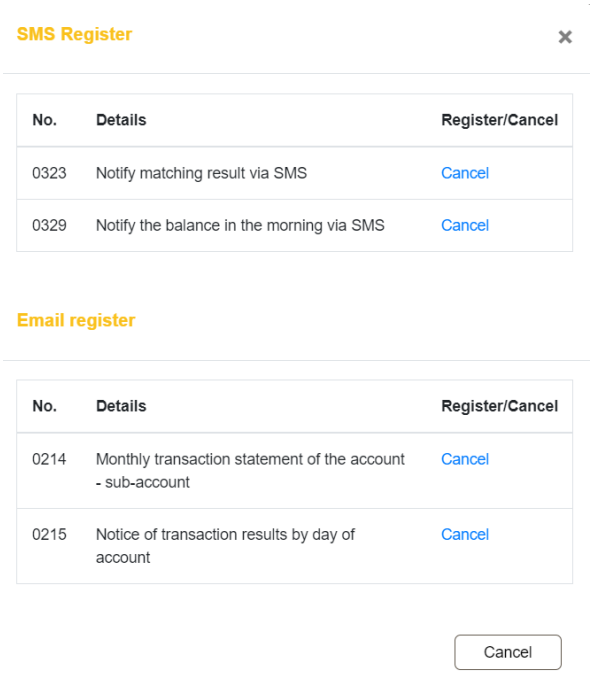
>>Back to the table contents




- Customers could only change information of address at




- Customers could cancel the registered SMS or Email at

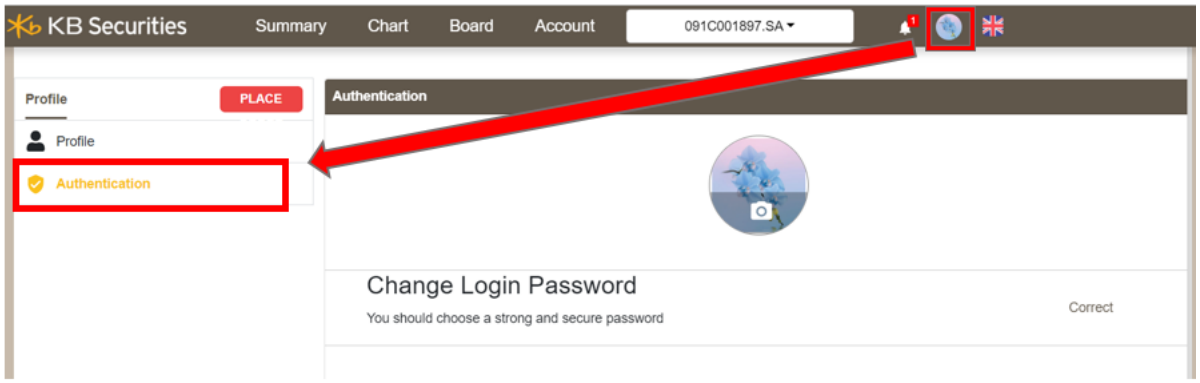

- Click Cancel the undesired SMS or Email from KBSV

>>Back to the table contents

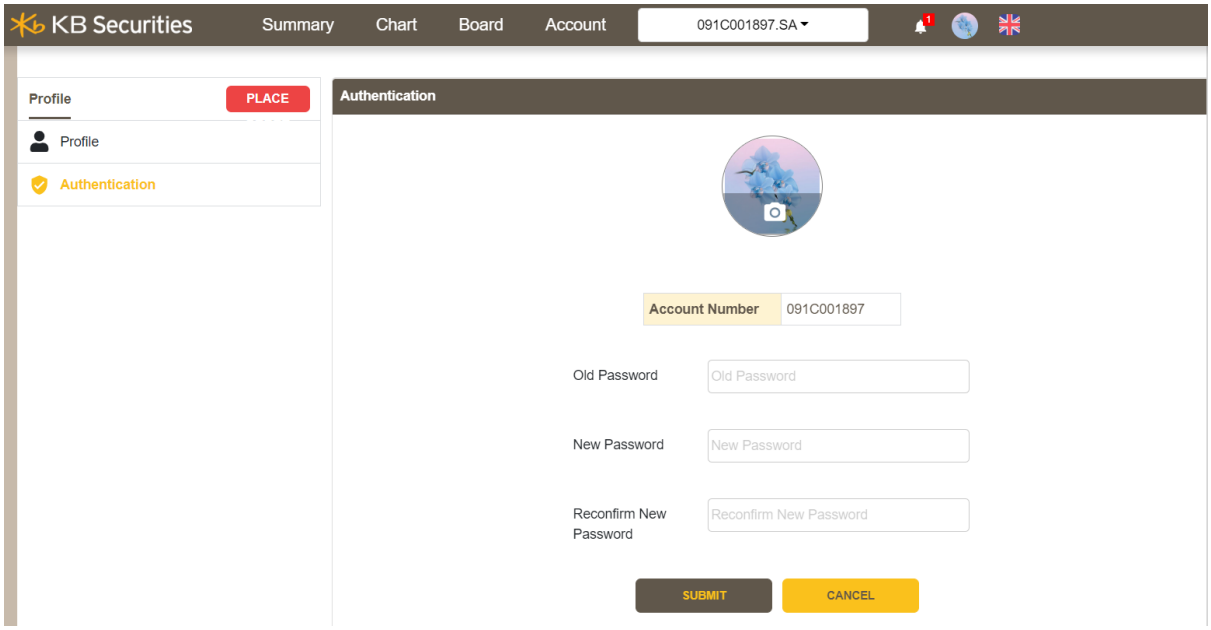
- Click CONFIRM to complete.

## 3.2. Change password

❖ Choose Authentication tab




- Choosing Correct to display the account authentication screen




➢ Enter the old password being used Old Password Old Password

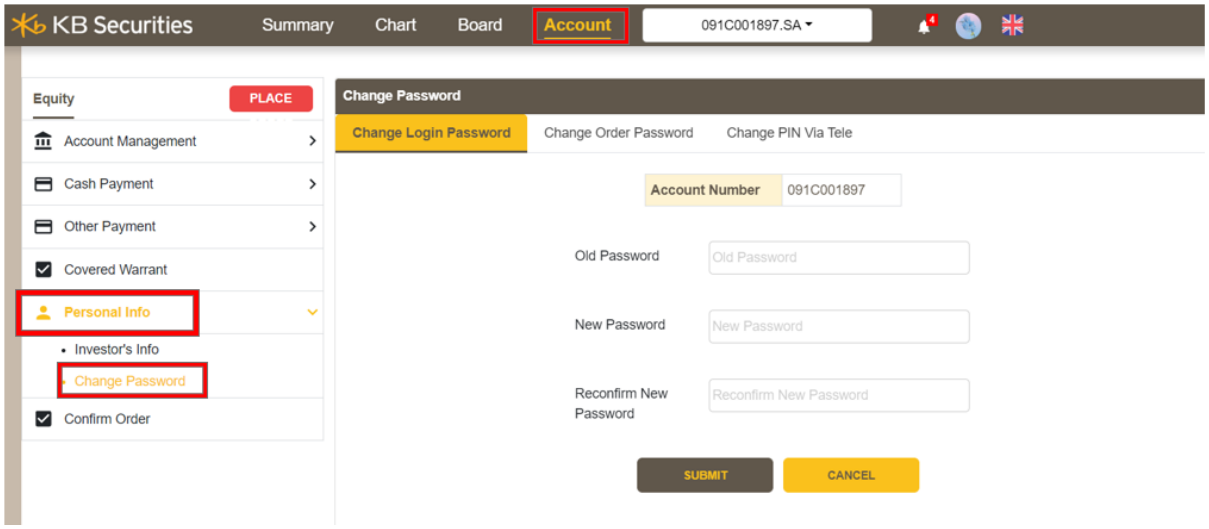
➢ Enter the new password to change New Password New Password

➢ Re-enter the new password Reconfirm New Password Reconfirm New Password

➢ Change the password and click SUBMIT to accomplish the password's changing or CANCEL to remain the old password

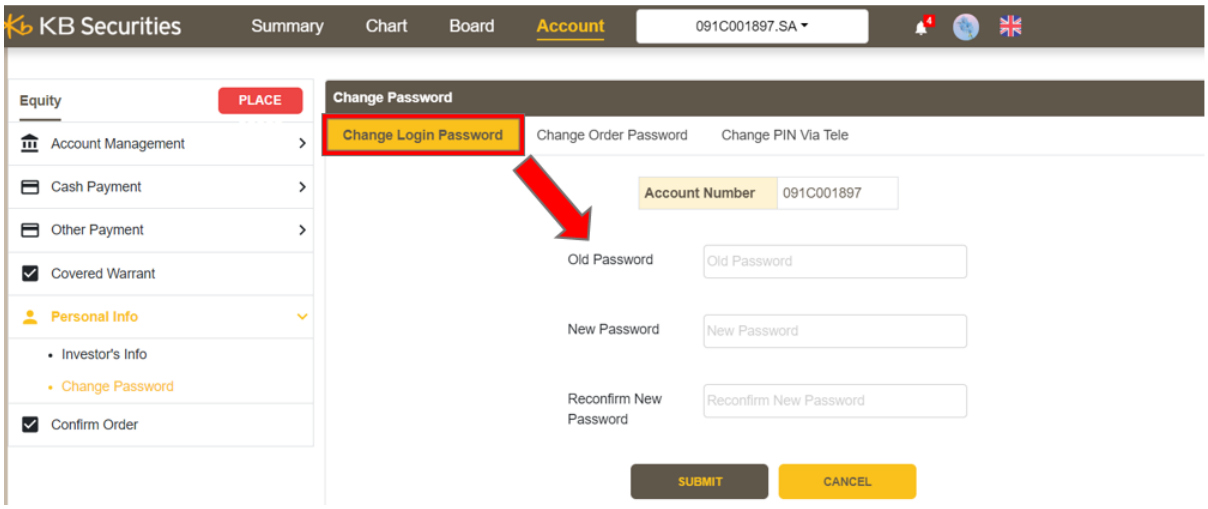
❖ **Or on Account tab, choose Personal Info/ Change Password**

>>Back to the table contents




Changing password includes: Change Login Password, Change Order Password and Change PIN Via Tele

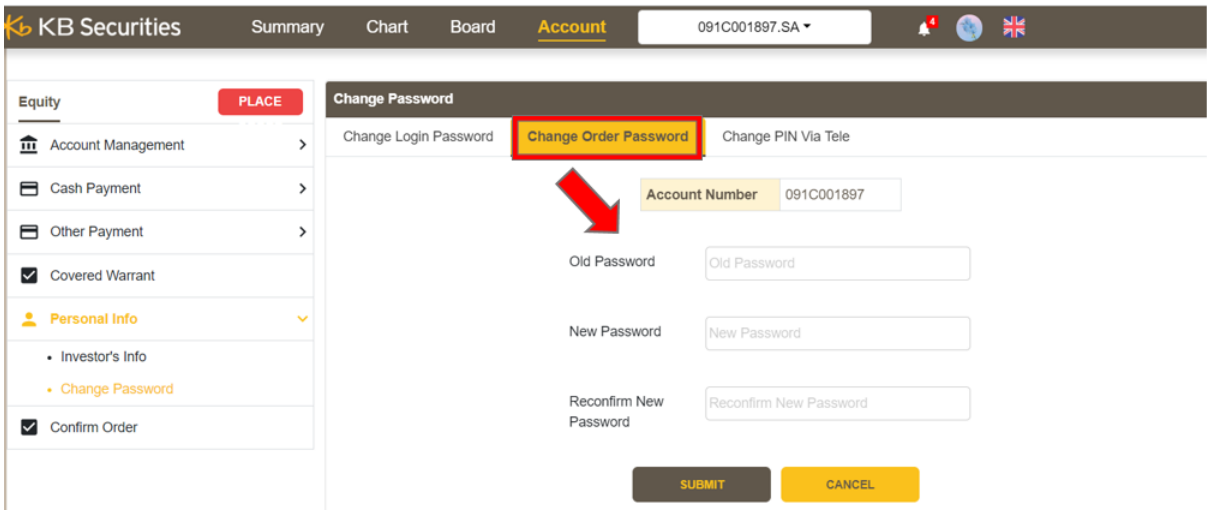
- Change Login Password




Enter information of the old password, the new password and the reconfirmed new password and click SUBMIT to accomplish changing login password.

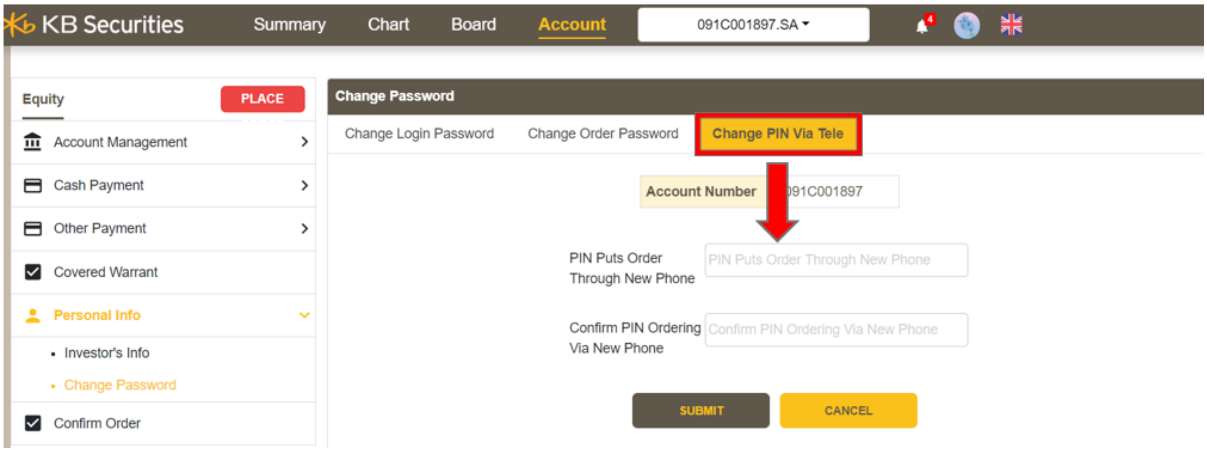
- Change Order Password (PIN) – for accounts using PIN

>>Back to the table contents




Enter information of the old password, the new password and the reconfirmed new password and click **SUBMIT** to accomplish changing the login password.

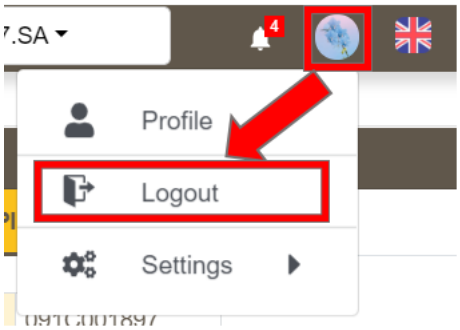
- Change PIN Via Tele




Enter the PIN puts order through new phone, confirmed PIN ordering via new phone and click **SUBMIT** to accomplish changing PIN via Tele

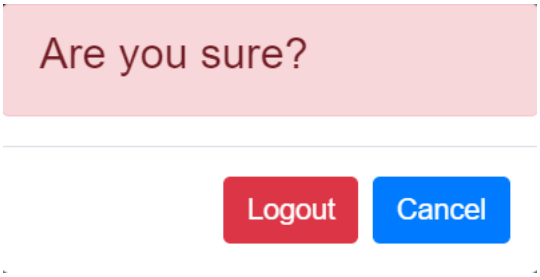
## 4. Logout

**Step 1**. From and choose Logout




**Step 2**. Appear a logout confirmation's message

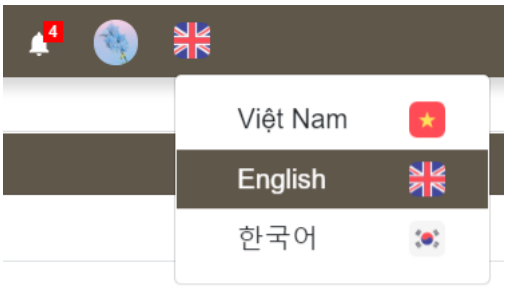
>>Back to the table contents




**Step 3.** Click Cancel to stay and continue using the web or Logout to exit the web

### 5. Change Language

- On Menu bar, click on symbol to show other available languages:

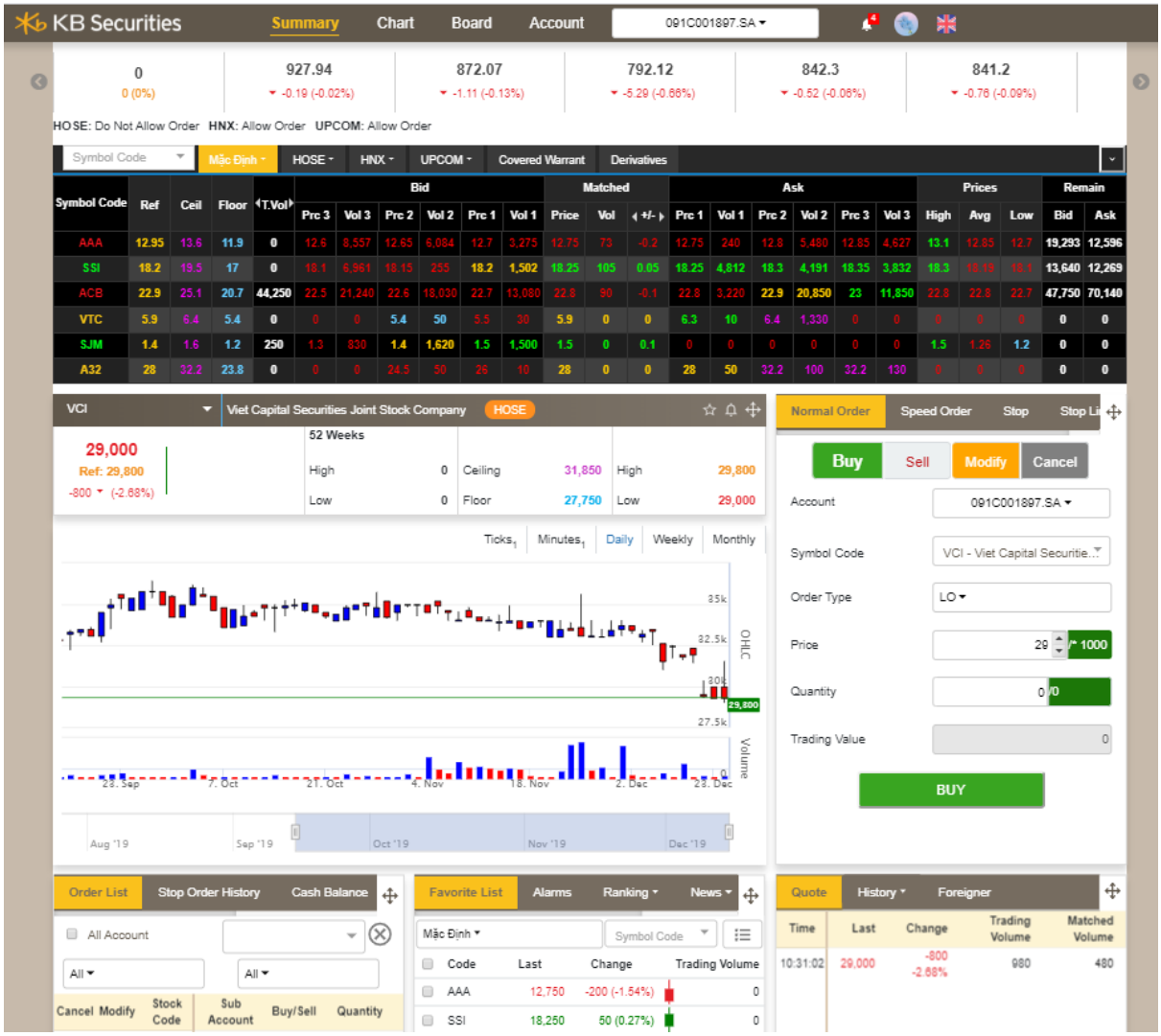



# III. INTERFACE OVERVIEW

## 1. Summary Tab

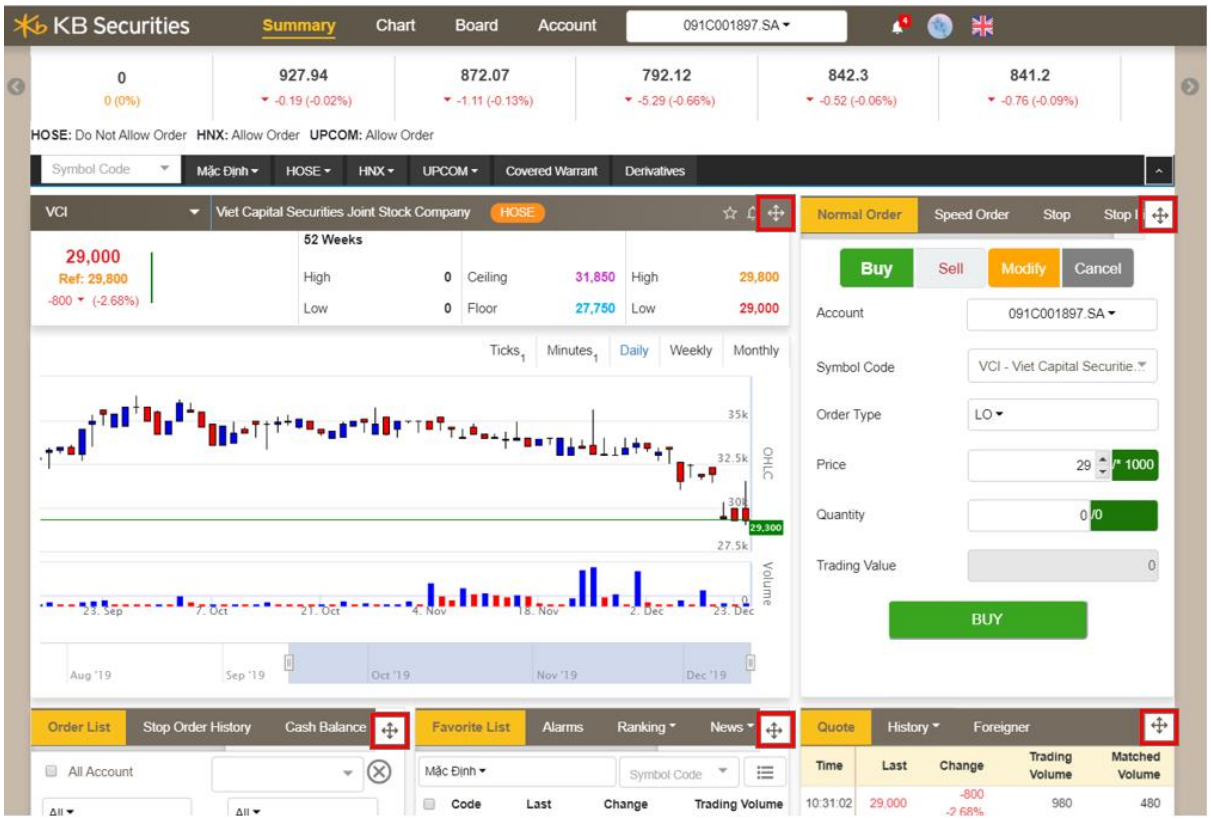
The interface of Summary tab

>>Back to the table contents




Customers could click to the symbol at the corner of each tab to organize and move the tabs in a desired order.

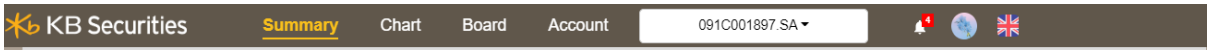
>>Back to the table contents




The interface comprises 8 main components:

## 1.1. Menu bar

Including: Summary, Chart, Board, Account, Notification, Profile and Language

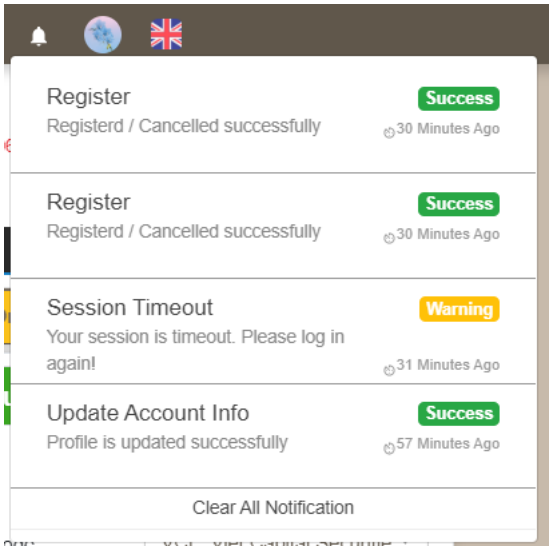



- Changing sub-account box: click on the box

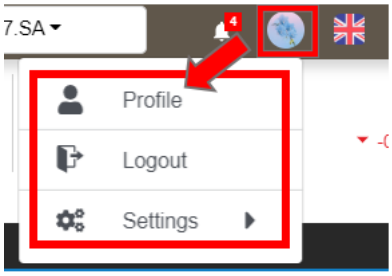
on the Menu bar to change the sub-account

- Notification: click on the to display the saved notifications.

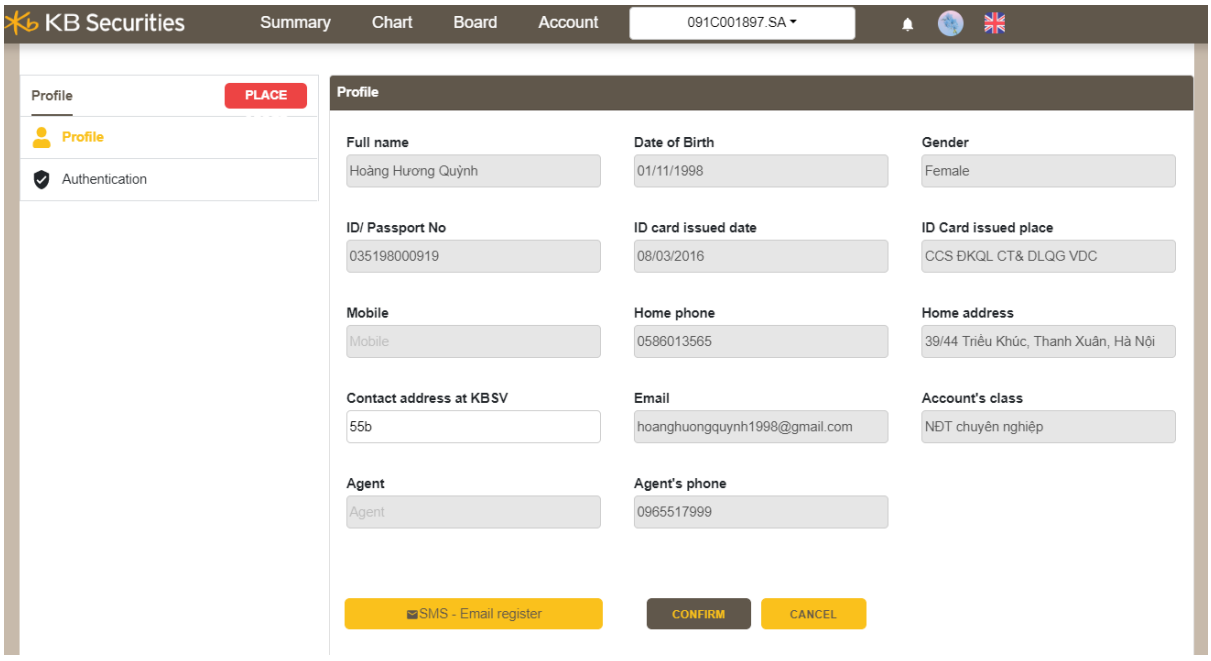
>>Back to the table contents




- Profile: click on the




- Profile tab displays the customers' information: Customer's profile and account's authentication.

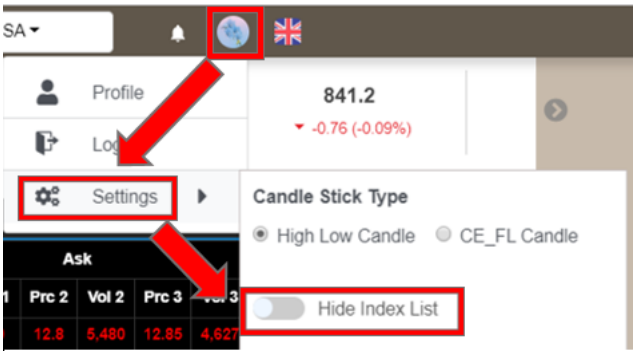



>>Back to the table contents

✓ Customers could register Email with KBSV via SMS - Email register

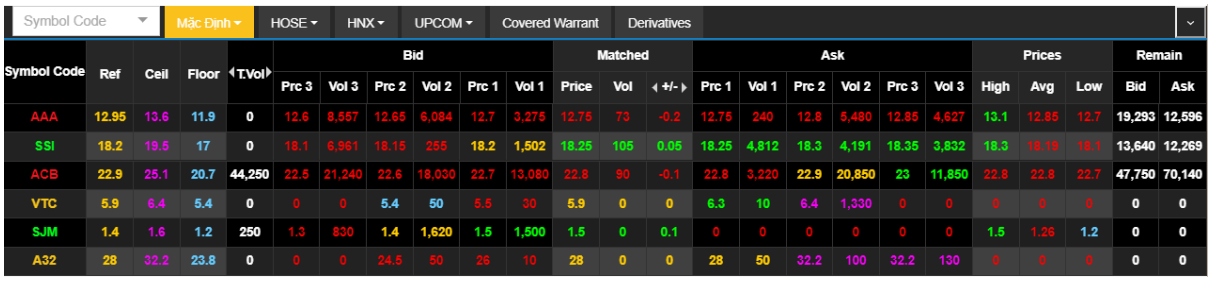
## 1.2. Index List

Choose to turn-on/ turn-off the Index List:




## 1.3. Board

Includes: HOSE, HNX, UPCOM, Covered Warrant, Derivatives and Default




| Symbol Code | Ref | Ceil | Floor | T.Vol | Bid | | | | | | Matched | | | Ask | | | | | | Prices | | | Remain | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Prc 3 | Vol 3 | Prc 2 | Vol 2 | Prc 1 | Vol 1 | Price | Vol | +/- | Prc 1 | Vol 1 | Prc 2 | Vol 2 | Prc 3 | Vol 3 | High | Avg | Low | Bid | Ask |
| AAA | 12.95 | 13.6 | 11.9 | 0 | 12.6 | 8,557 | 12.65 | 6,084 | 12.7 | 3,275 | 12.75 | 73 | -0.2 | 12.75 | 240 | 12.8 | 5,480 | 12.85 | 4,627 | 13.1 | 12.85 | 12.7 | 19,293 | 12,596 |
| SSI | 18.2 | 19.5 | 17 | 0 | 18.1 | 6,961 | 18.15 | 255 | 18.2 | 1,502 | 18.25 | 105 | 0.05 | 18.25 | 4,812 | 18.3 | 4,191 | 18.35 | 3,832 | 18.3 | 18.19 | 18.1 | 13,640 | 12,269 |
| ACB | 22.9 | 25.1 | 20.7 | 44,250 | 22.5 | 21,240 | 22.6 | 18,030 | 22.7 | 13,080 | 22.8 | 90 | -0.1 | 22.8 | 3,220 | 22.9 | 20,850 | 23 | 11,850 | 22.8 | 22.8 | 22.7 | 47,750 | 70,140 |
| VTC | 5.9 | 6.4 | 5.4 | 0 | 0 | 0 | 5.4 | 50 | 5.5 | 30 | 5.9 | 0 | 0 | 6.3 | 10 | 6.4 | 1,330 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SJM | 1.4 | 1.6 | 1.2 | 250 | 1.3 | 830 | 1.4 | 1,620 | 1.5 | 1,500 | 1.5 | 0 | 0.1 | 0 | 0 | 0 | 0 | 0 | 0 | 1.5 | 1.26 | 1.2 | 0 | 0 |
| A32 | 28 | 32.2 | 23.8 | 0 | 0 | 0 | 24.5 | 50 | 26 | 10 | 28 | 0 | 0 | 28 | 50 | 32.2 | 100 | 32.2 | 130 | 0 | 0 | 0 | 0 | 0 |

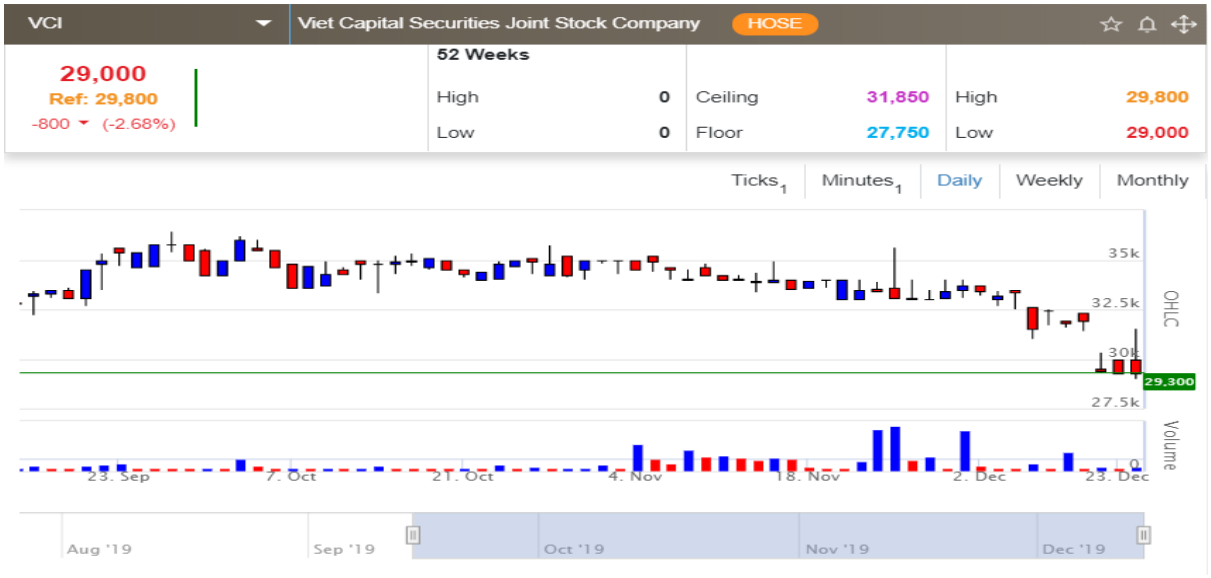
- Customer can choose ⌄ or ⌃ to hide or unhide the board

| Symbol Code | Ref | Ceil | Floor | T.Vol | Bid | | | | | | Matched | | | Ask | | | | | | Prices | | | Remain | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Prc 3 | Vol 3 | Prc 2 | Vol 2 | Prc 1 | Vol 1 | Price | Vol | +/- | Prc 1 | Vol 1 | Prc 2 | Vol 2 | Prc 3 | Vol 3 | High | Avg | Low | Bid | Ask |
| AAA | 12.95 | 13.6 | 11.9 | 0 | 12.6 | 8,557 | 12.65 | 6,084 | 12.7 | 3,275 | 12.75 | 73 | -0.2 | 12.75 | 240 | 12.8 | 5,480 | 12.85 | 4,627 | 13.1 | 12.85 | 12.7 | 19,293 | 12,596 |
| SSI | 18.2 | 19.5 | 17 | 0 | 18.1 | 6,961 | 18.15 | 255 | 18.2 | 1,502 | 18.25 | 105 | 0.05 | 18.25 | 4,812 | 18.3 | 4,191 | 18.35 | 3,832 | 18.3 | 18.19 | 18.1 | 13,640 | 12,269 |
| ACB | 22.9 | 25.1 | 20.7 | 44,250 | 22.5 | 21,240 | 22.6 | 18,030 | 22.7 | 13,080 | 22.8 | 90 | -0.1 | 22.8 | 3,220 | 22.9 | 20,850 | 23 | 11,850 | 22.8 | 22.8 | 22.7 | 47,750 | 70,140 |
| VTC | 5.9 | 6.4 | 5.4 | 0 | 0 | 0 | 5.4 | 50 | 5.5 | 30 | 5.9 | 0 | 0 | 6.3 | 10 | 6.4 | 1,330 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SJM | 1.4 | 1.6 | 1.2 | 250 | 1.3 | 830 | 1.4 | 1,620 | 1.5 | 1,500 | 1.5 | 0 | 0.1 | 0 | 0 | 0 | 0 | 0 | 0 | 1.5 | 1.26 | 1.2 | 0 | 0 |
| A32 | 28 | 32.2 | 23.8 | 0 | 0 | 0 | 24.5 | 50 | 26 | 10 | 28 | 0 | 0 | 28 | 50 | 32.2 | 100 | 32.2 | 130 | 0 | 0 | 0 | 0 | 0 |

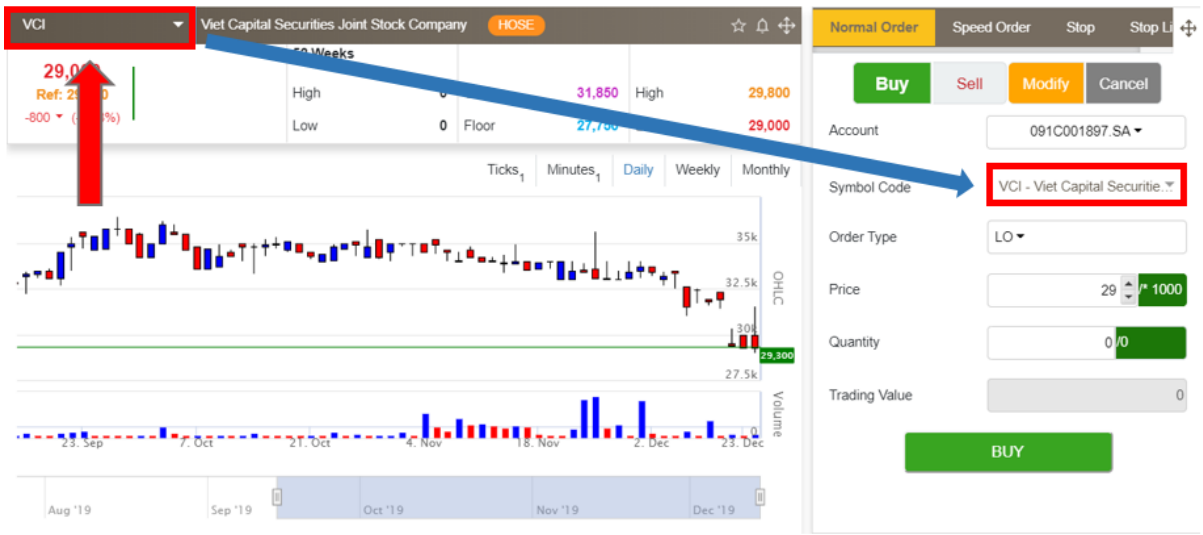
## 1.4. Stocks Settings, Alarms and Favorite List

- Interface of stocks' information.

>>Back to the table contents



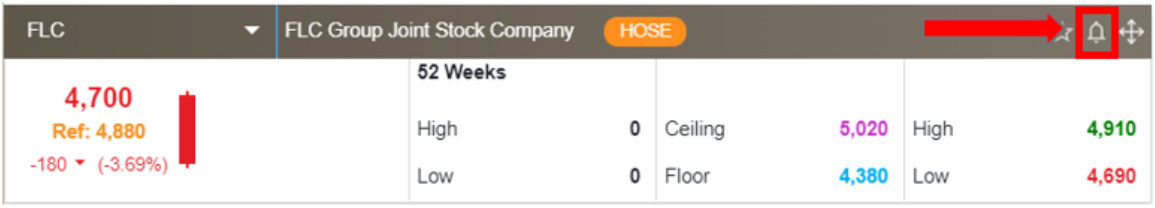

## ❖ Choose a stock's ticker




When customers choose a stock's ticker on this information tab, the stock will automatically fill in its ticker in the order form and show a chart on the Chart tab.

## ❖ Alarm settings

- Click on at the top of the tab to set conditional alarms for chosen stock's ticker.

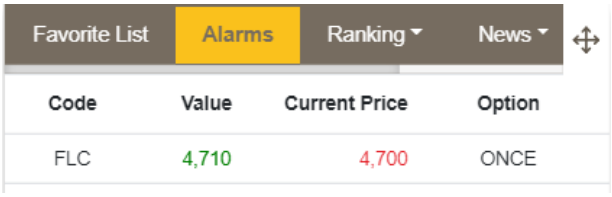


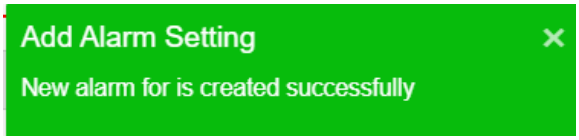

>>Back to the table contents

- Enter the alarmed price or change rate and alarm options and click Add New

Or drag the green line on the chart, move up and down to pick a desired price, the system will automatically update the change rate.

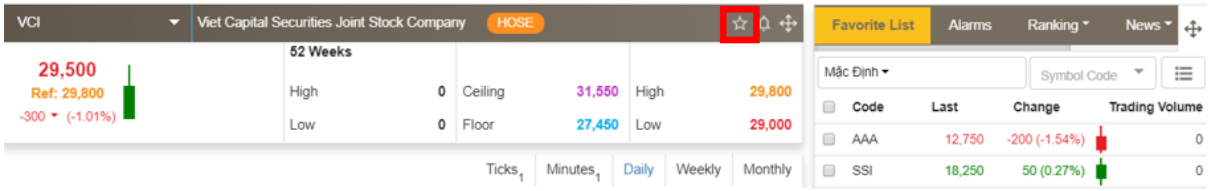
- Successfully setting the alarm set up will pop up a notification and the new alarm will display on "**Alarm**" tab




### ❖ Setting the Favorite List

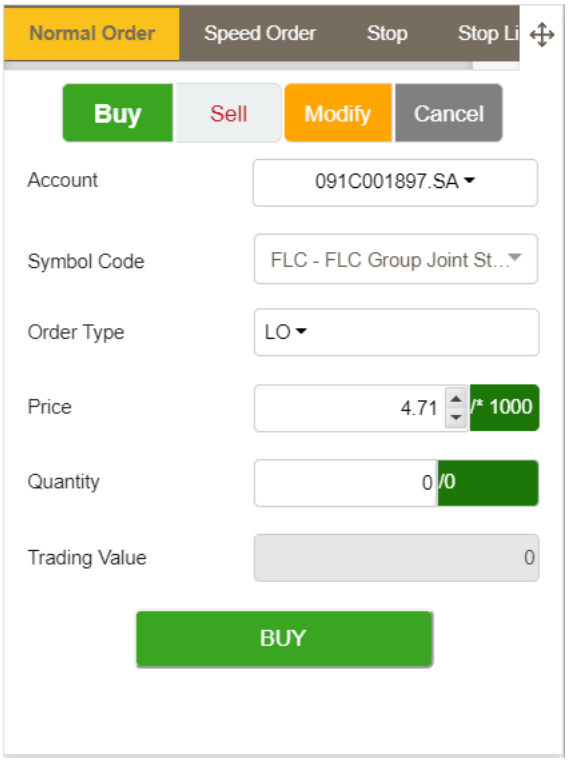
- Click on ☆ to pick chosen stock's ticker into a **Favorite List**

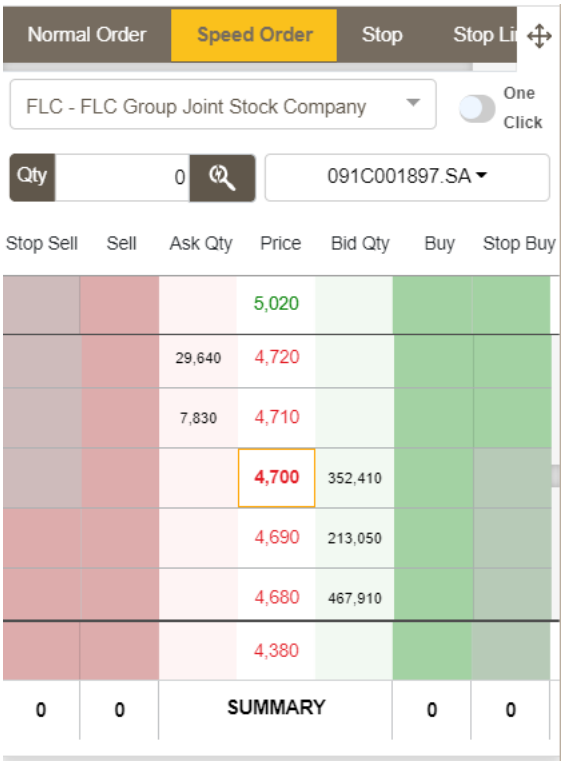



## 1.5. Order form

Includes: Speed Order, Normal Order, Stop Order and Limit Stop Order.

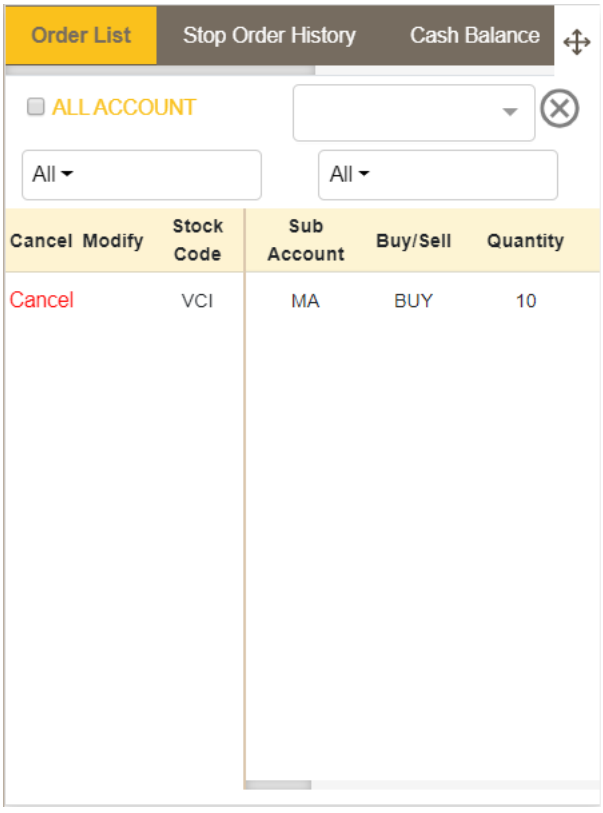
>>Back to the table contents




## 1.6. Searching tab

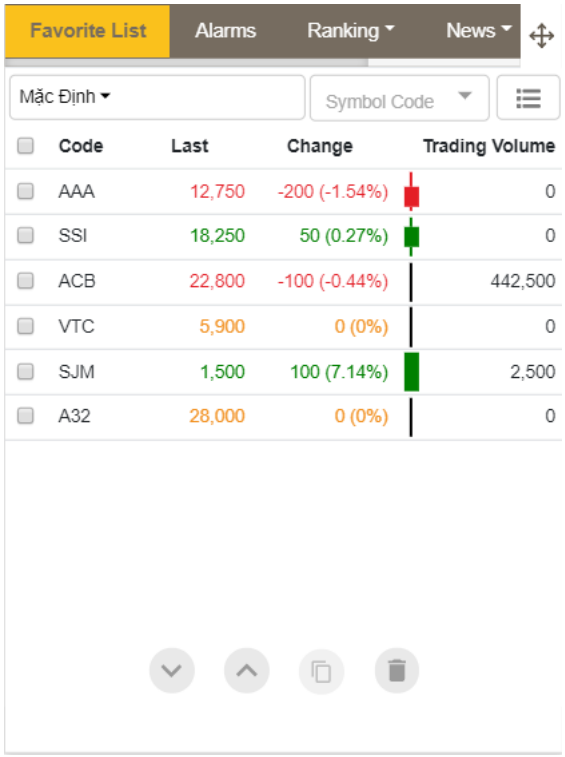
Includes: Order List, Stop Order History, Cash Balance, Securities Balance and Confirm Order.

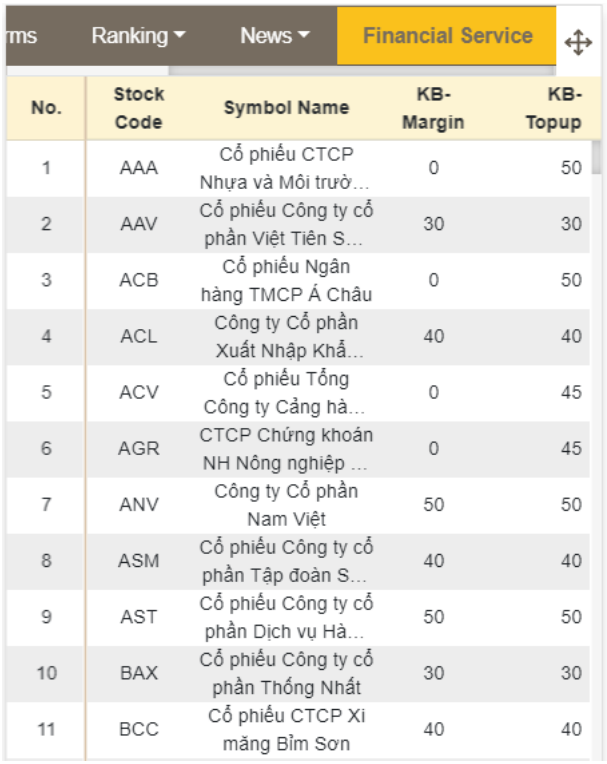



## 1.7. Favorite List, Alarms and Ranking tab

>>Back to the table contents

Includes: Favorite List, Alarms, Ranking, News and Financial Services.

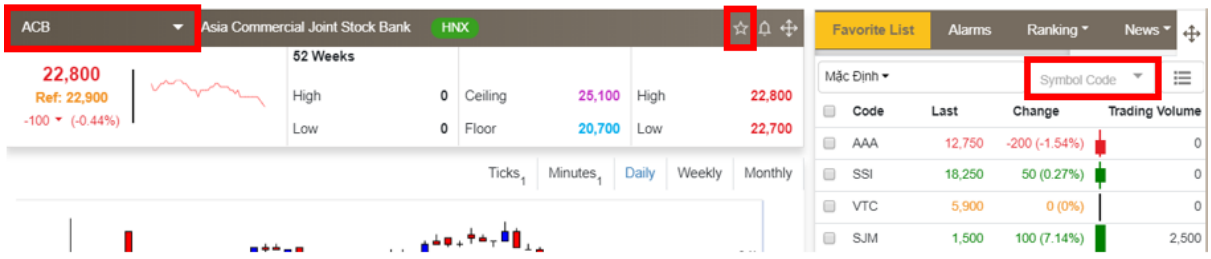



| No. | Stock Code | Symbol Name | KB-Margin | KB-Topup |
|---|---|---|---|---|
| 1 | AAA | Cổ phiếu CTCP Nhựa và Môi trườ... | 0 | 50 |
| 2 | AAV | Cổ phiếu Công ty cổ phần Việt Tiên S... | 30 | 30 |
| 3 | ACB | Cổ phiếu Ngân hàng TMCP Á Châu | 0 | 50 |
| 4 | ACL | Công ty Cổ phần Xuất Nhập Khẩ... | 40 | 40 |
| 5 | ACV | Cổ phiếu Tổng Công ty Cảng hà... | 0 | 45 |
| 6 | AGR | CTCP Chứng khoán NH Nông nghiệp ... | 0 | 45 |
| 7 | ANV | Công ty Cổ phần Nam Việt | 50 | 50 |
| 8 | ASM | Cổ phiếu Công ty cổ phần Tập đoàn S... | 40 | 40 |
| 9 | AST | Cổ phiếu Công ty cổ phần Dịch vụ Hà... | 50 | 50 |
| 10 | BAX | Cổ phiếu Công ty cổ phần Thống Nhất | 30 | 30 |
| 11 | BCC | Cổ phiếu CTCP Xi măng Bỉm Sơn | 40 | 40 |

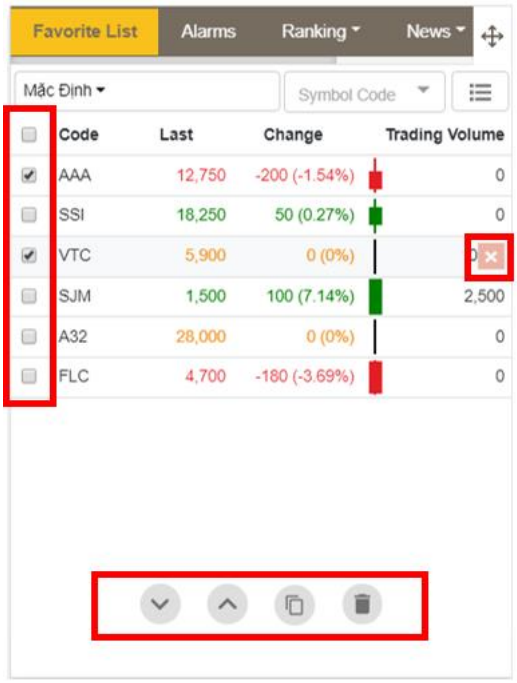
### ❖ Favorite List:

- Enter the stock's ticker at **Symbol Code** to bring it into the favorite list



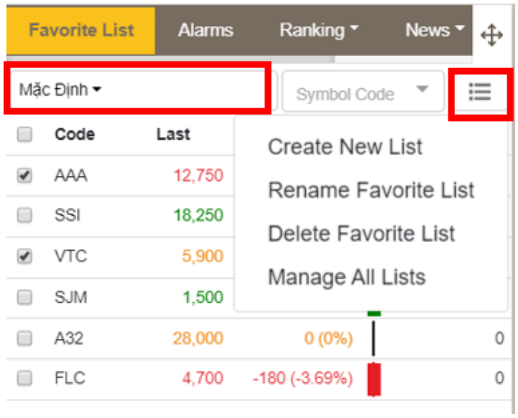

- Organize, copy and delete the favorite list:

>>Back to the table contents



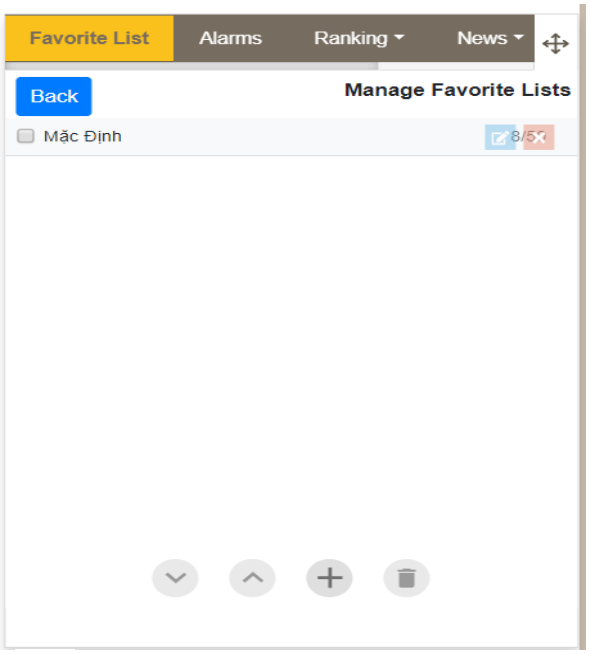

- ✓ Tick the ☐ to choose a symbol
- ✓ Click ⌄ to move the symbol to the bottom of the list
- ✓ Click ⌃ to move the symbol to the top of the list or drag up and down the symbol code
- ✓ Click ⧉ to copy the symbol code to a different favorite list
- ✓ Click 🗑 to delete the symbol code or click ✕

- Manage the Favorite List




- ✓ Click ☰ to display the "Create New List, Rename Favorite List, Delete Favorite List and Manage All Lists".
- ✓ Click **Manage All Lists** to access to the Manage Favorite Lists.

>>Back to the table contents

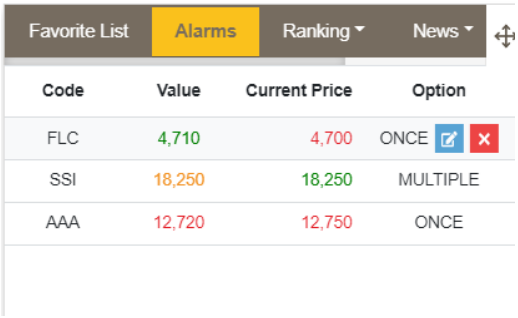



- ✓ Click the to select a List
- ✓ Click to move the List to the bottom
- ✓ Click to move the List to the top or drag up and down the List.
- ✓ Click to add new Lists
- ✓ Click to delete the List or click

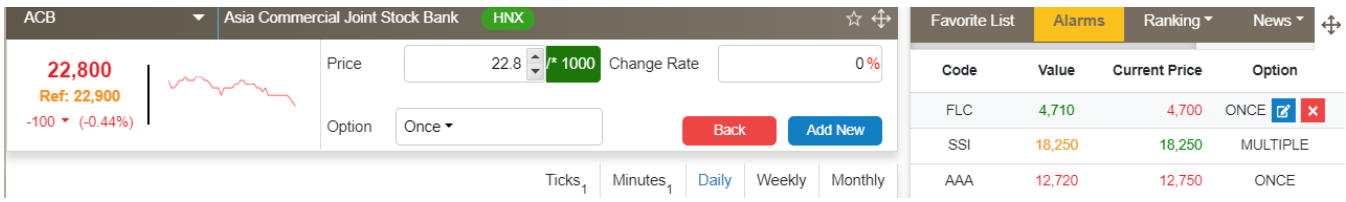
✓ Click to change the name of the List

❖ **Alarms**

- In the Alarms tab

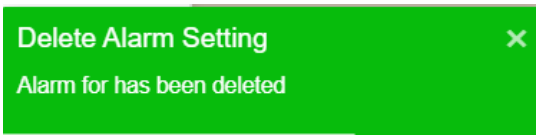



- Choose a stock code and click to change the condition for the alarms. Click Update to accomplish.



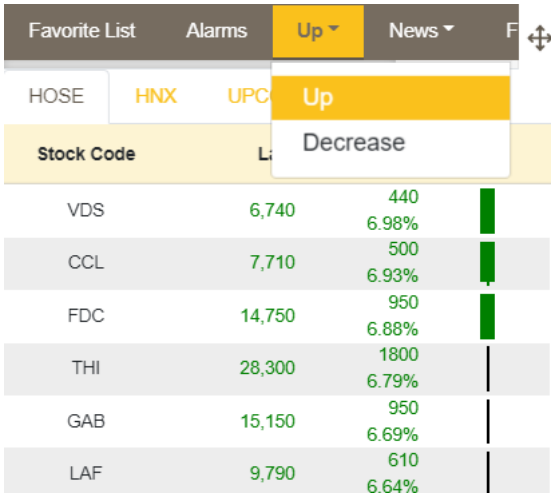

>>Back to the table contents

- Click to delete the Alarm.




❖ **Ranking:**

Stock is ranked up or down according to different stock exchanges.



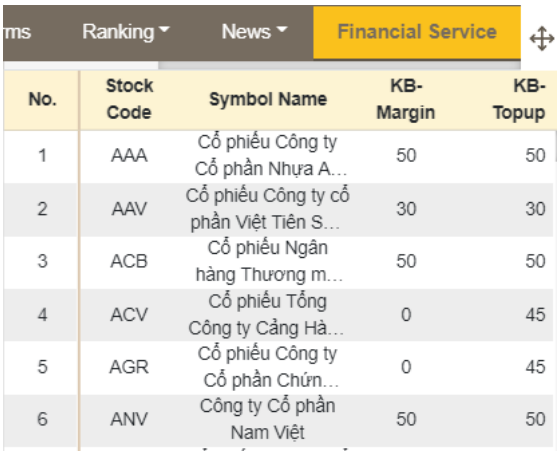

❖ **News:**

Including: Symbol News, Favorite News and Market News

- Symbol News: news of the stock code
- Favorite News: news related to stocks code in the Favorite List
- Market News: market related news

❖ **Financial Services:**

Financial services information of KBSV: Margin list and Margin rate.

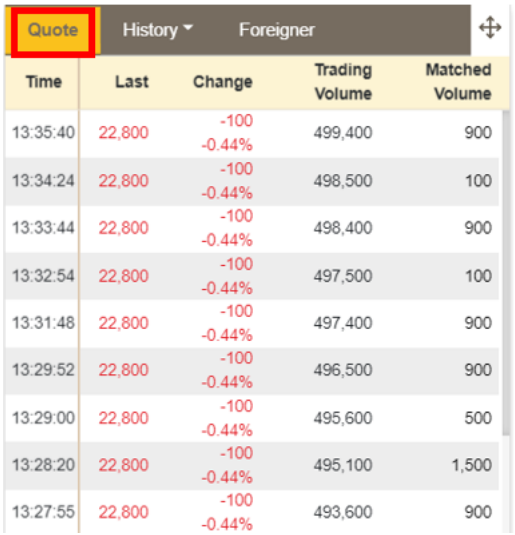



| No. | Stock Code | Symbol Name | KB-Margin | KB-Topup |
|---|---|---|---|---|
| 1 | AAA | Cổ phiếu Công ty Cổ phần Nhựa A... | 50 | 50 |
| 2 | AAV | Cổ phiếu Công ty cổ phần Việt Tiên S... | 30 | 30 |
| 3 | ACB | Cổ phiếu Ngân hàng Thương m... | 50 | 50 |
| 4 | ACV | Cổ phiếu Tổng Công ty Cảng Hà... | 0 | 45 |
| 5 | AGR | Cổ phiếu Công ty Cổ phần Chứn... | 0 | 45 |
| 6 | ANV | Công ty Cổ phần Nam Việt | 50 | 50 |

## 1.8. Quote, History and Foreigner tab

❖ **Quote:** shows stock codes' matched information on the market during the day including: Time, Last, Change, Trading Volume and Matched Volume.

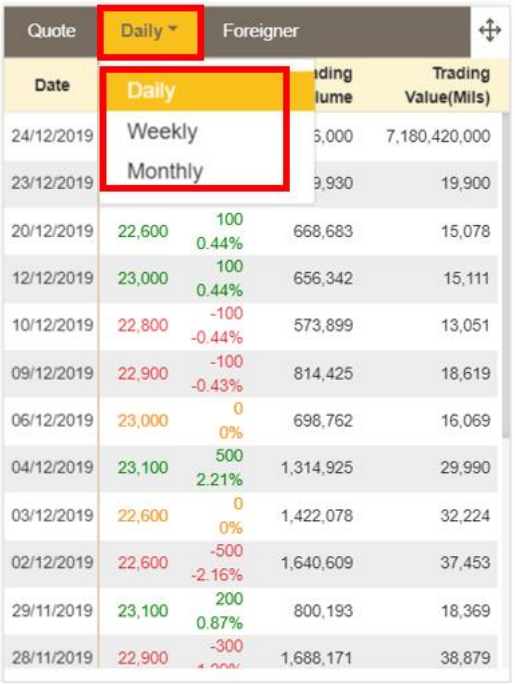
>>Back to the table contents




| Time | Last | Change | Trading Volume | Matched Volume |
|---|---|---|---|---|
| 13:35:40 | 22,800 | -100 -0.44% | 499,400 | 900 |
| 13:34:24 | 22,800 | -100 -0.44% | 498,500 | 100 |
| 13:33:44 | 22,800 | -100 -0.44% | 498,400 | 900 |
| 13:32:54 | 22,800 | -100 -0.44% | 497,500 | 100 |
| 13:31:48 | 22,800 | -100 -0.44% | 497,400 | 900 |
| 13:29:52 | 22,800 | -100 -0.44% | 496,500 | 900 |
| 13:29:00 | 22,800 | -100 -0.44% | 495,600 | 500 |
| 13:28:20 | 22,800 | -100 -0.44% | 495,100 | 1,500 |
| 13:27:55 | 22,800 | -100 -0.44% | 493,600 | 900 |

❖ **History:**

Indicates trading history of the stock code including: Date, Last, Change, Trading Volume and Trading Value by days, weeks and months.




| Date | | | | Trading Value(Mils) |
|---|---|---|---|---|
| 24/12/2019 | | | 6,000 | 7,180,420,000 |
| 23/12/2019 | | | 9,930 | 19,900 |
| 20/12/2019 | 22,600 | 100 0.44% | 668,683 | 15,078 |
| 12/12/2019 | 23,000 | 100 0.44% | 656,342 | 15,111 |
| 10/12/2019 | 22,800 | -100 -0.44% | 573,899 | 13,051 |
| 09/12/2019 | 22,900 | -100 -0.43% | 814,425 | 18,619 |
| 06/12/2019 | 23,000 | 0 0% | 698,762 | 16,069 |
| 04/12/2019 | 23,100 | 500 2.21% | 1,314,925 | 29,990 |
| 03/12/2019 | 22,600 | 0 0% | 1,422,078 | 32,224 |
| 02/12/2019 | 22,600 | -500 -2.16% | 1,640,609 | 37,453 |
| 29/11/2019 | 23,100 | 200 0.87% | 800,193 | 18,369 |
| 28/11/2019 | 22,900 | -300 | 1,688,171 | 38,879 |

❖ **Foreigner:**

Trading information of international investors includes: Date, Buy Volume, Sell Volume and Hold Volume.

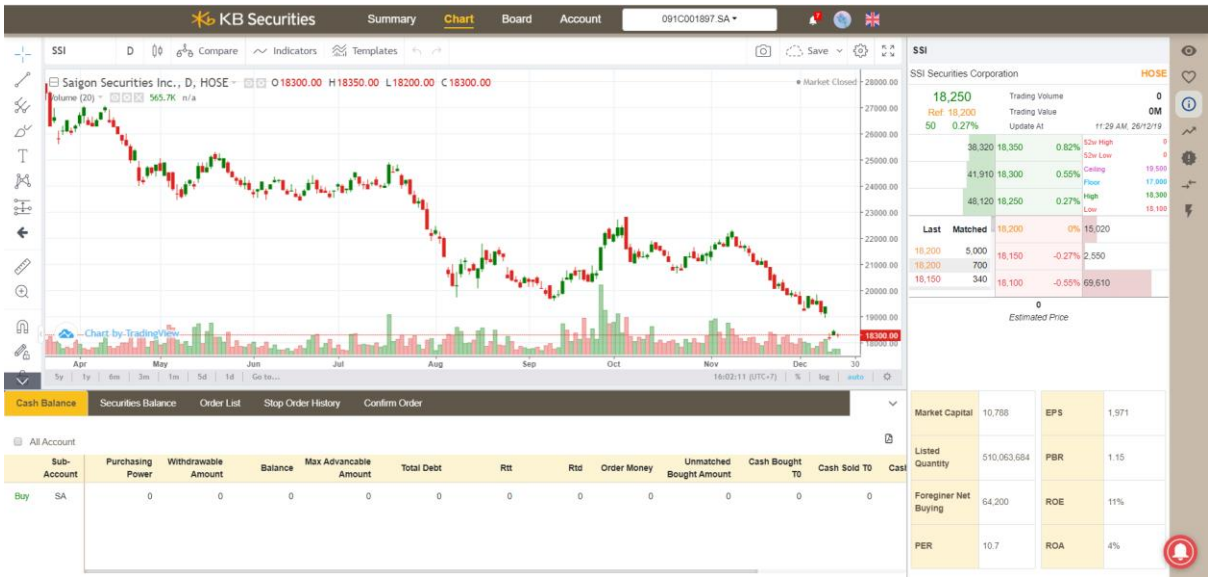
>>Back to the table contents

Quote | History | Foreigner

| Date | Buy Volume | Sell Volume | Hold Volume |
|---|---|---|---|
| 24/12/2019 | 26,630 | 38,630 | 281,378,198 |
| 23/12/2019 | 23,120 | 197,570 | 281,461,698 |
| 20/12/2019 | 18,470 | 47,040 | 281,552,228 |
| 10/12/2019 | 37,730 | 85,680 | 283,590,644 |

# 2. Chart Tab

## 2.1. Interface

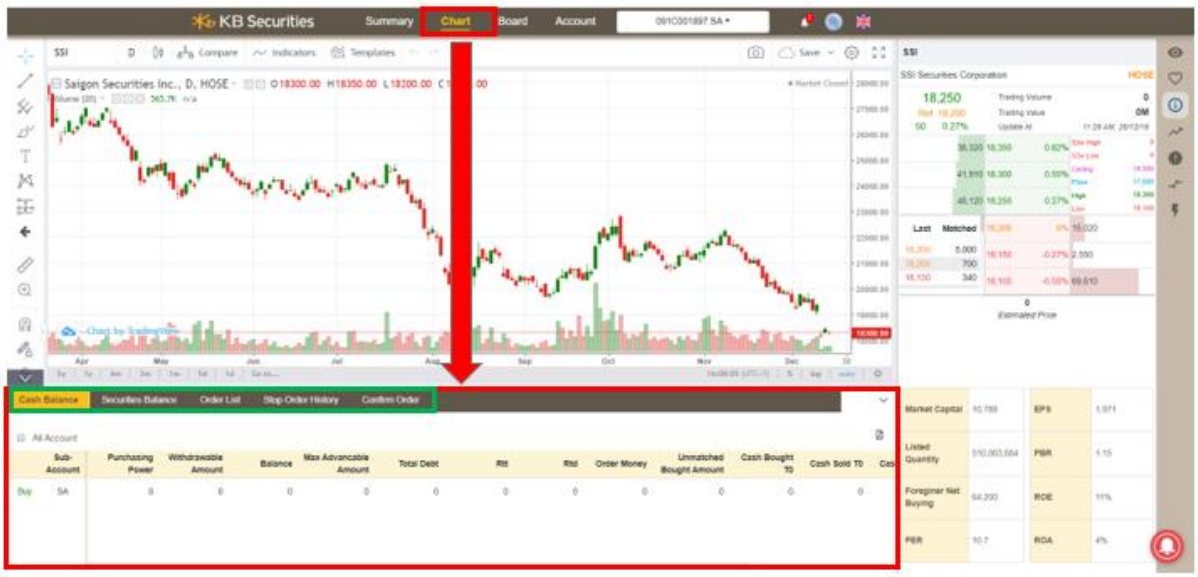



## 2.2. Chart of a symbol code

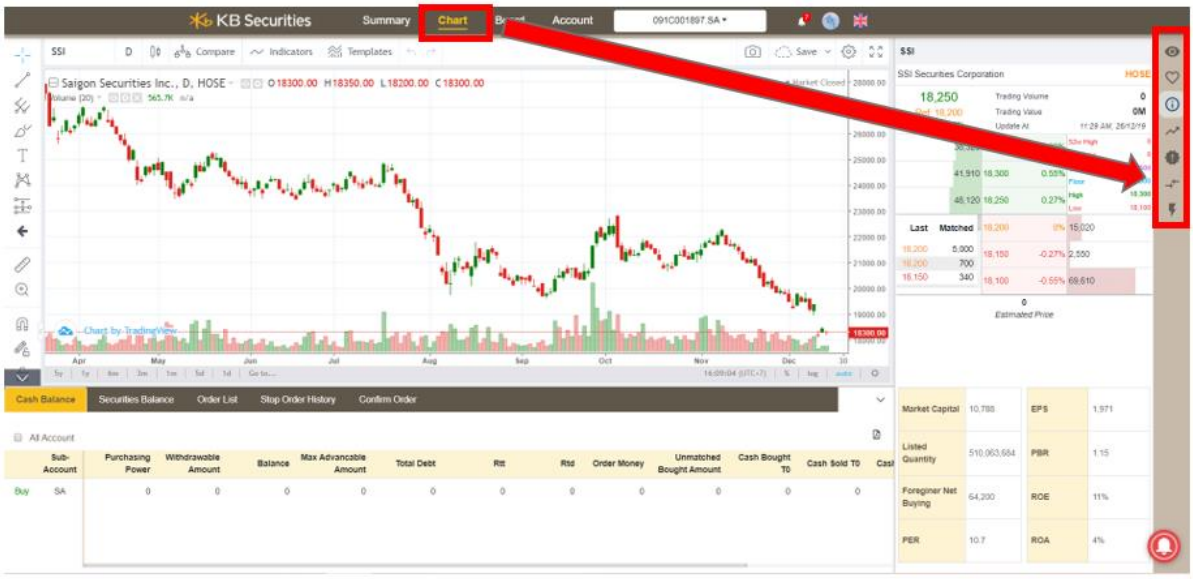
>>Back to the table contents

## 2.3. Search tab

Including: Cash Balance, Securities Balance, Order List, Stop Order History and Confirm Order




## 2.4. Hidden menu tab




Including symbols showing forms:

- ✓ Hide Chart:

- ✓ Favorite List:
- ✓ Information:
- ✓ Quote:
- ✓ News:
- ✓ Order:

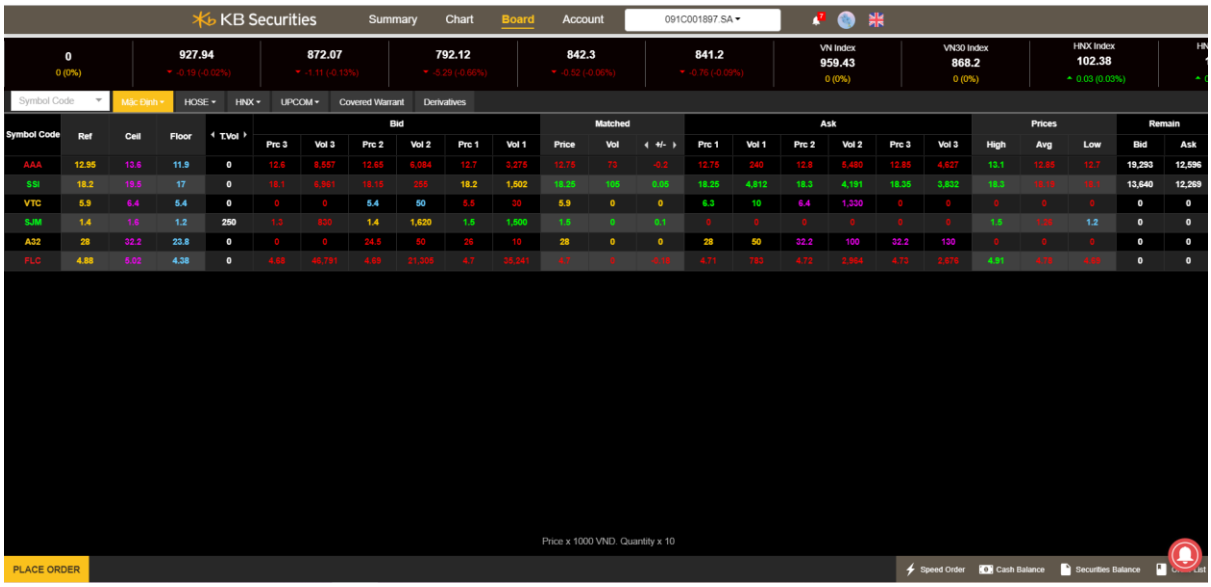
>>Back to the table contents

✓ **Speed Order:**

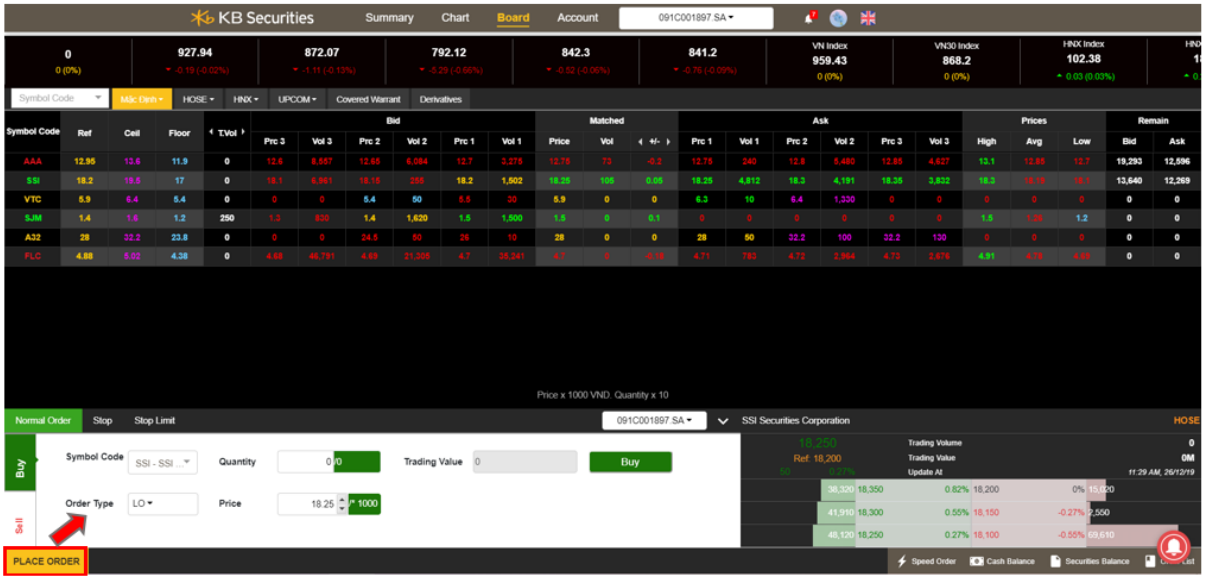
# 3. Board Tab

## 3.1. Interface

Including: Default, HOSE, HNX, UPCOM, Covered Warrant and Derivatives

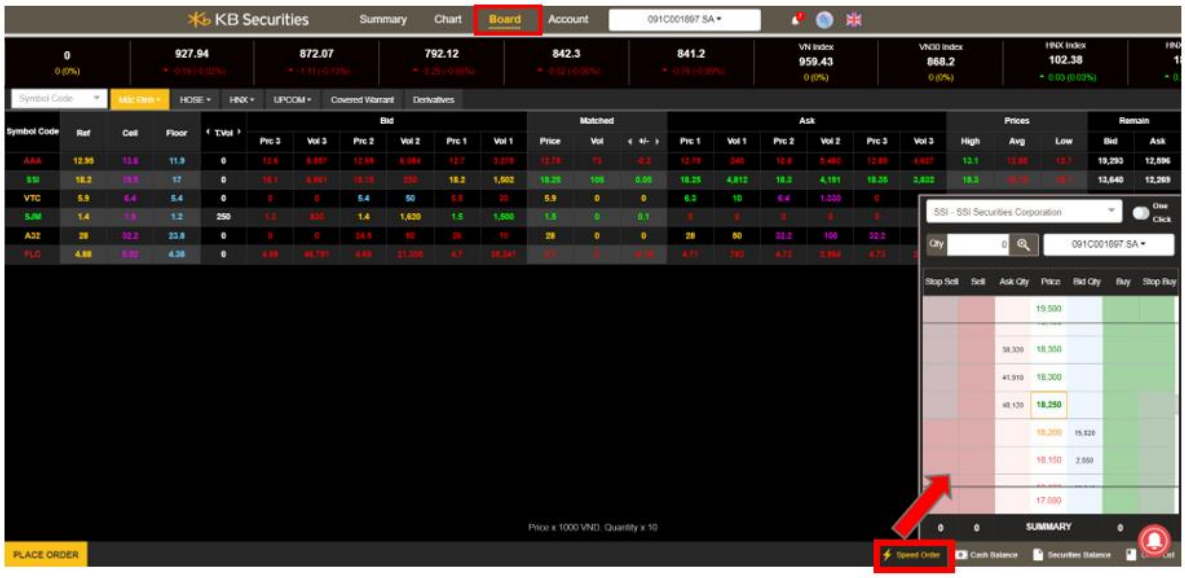



## 3.2. Normal Order form on Board tab

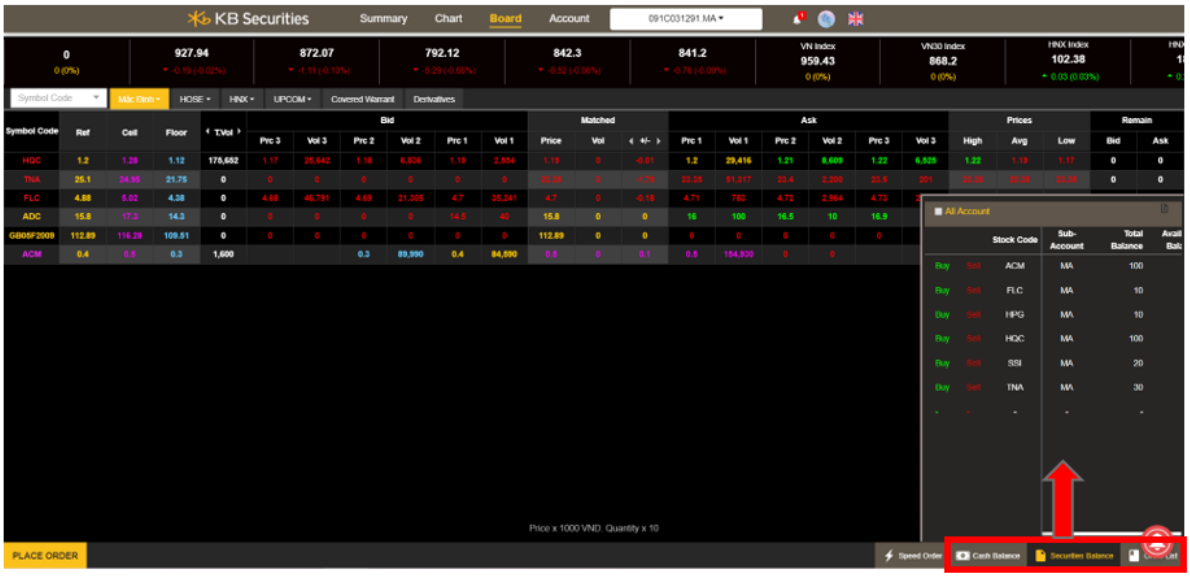



## 3.3. Speed Order form on Board tab

>>Back to the table contents




### 3.4. Cash Balance, Securities Balance and Order List

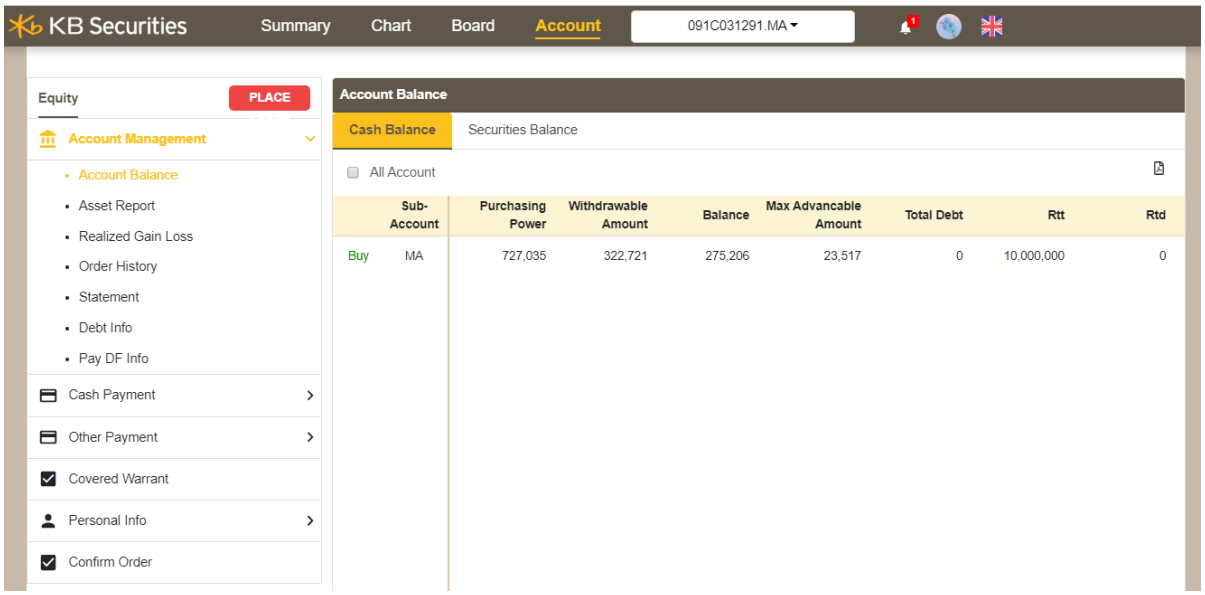



## 4. Account Tab

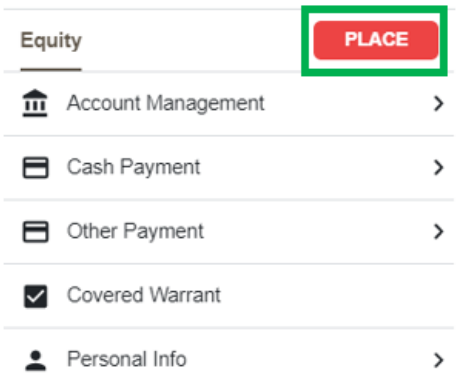
### 4.1. Interface

Including Account Management, Cash Payment, Other Payment, Covered Warrant, Personal Info and Confirm Order:

>>Back to the table contents



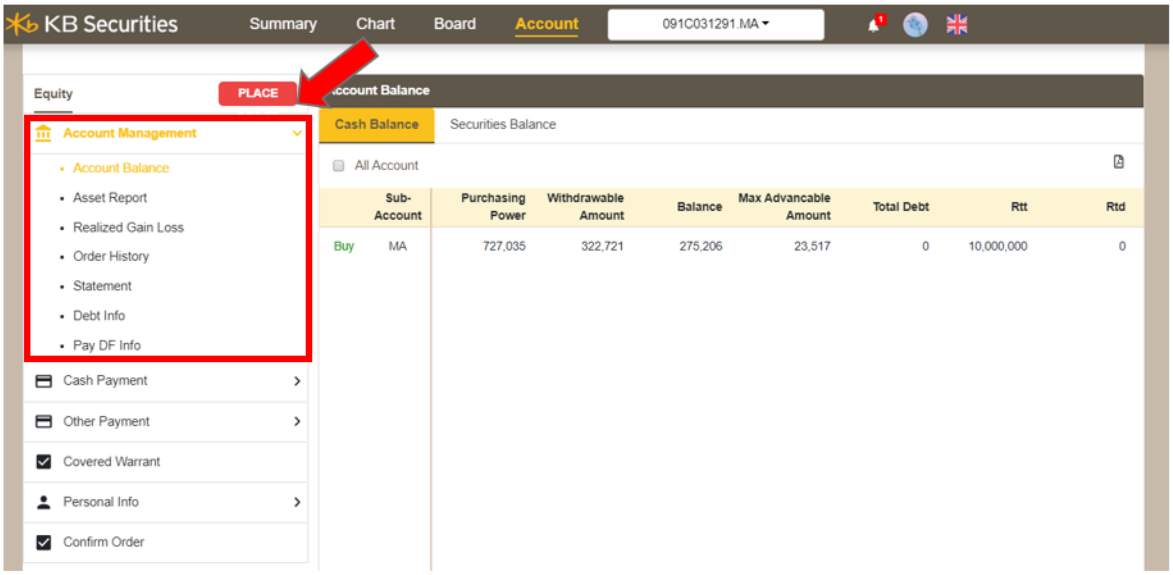

## 4.2. Place Order on Account tab




## 4.3. Account Management

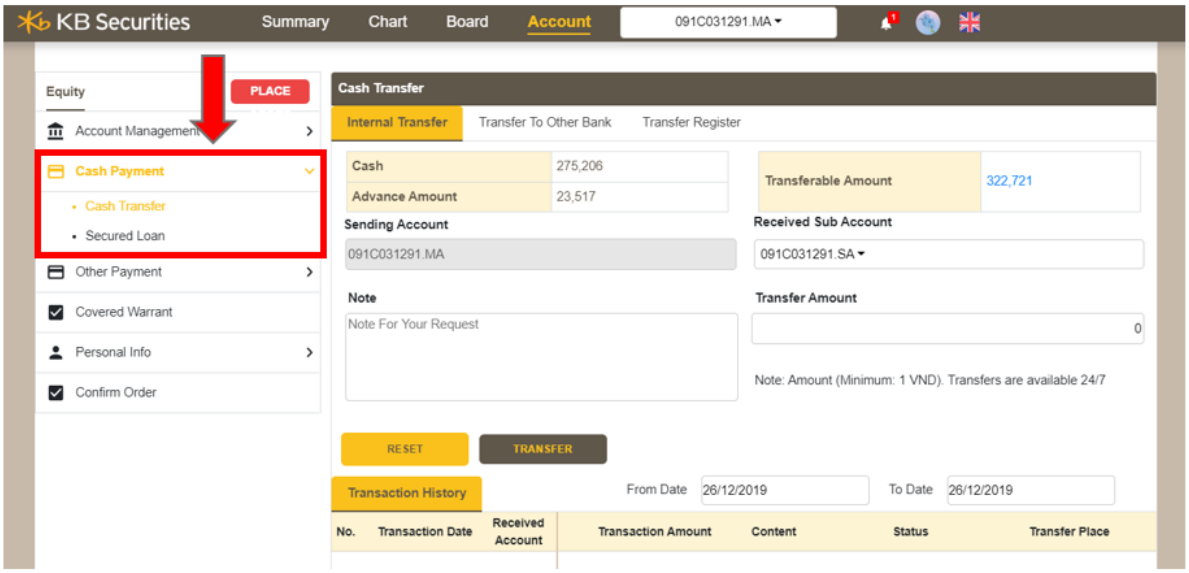
Including: Account Balance, Asset Report, Realized Gain Loss, Order History, Statement, Debt Info and Pay DF Info.

>>Back to the table contents




### 4.4. Cash Payment

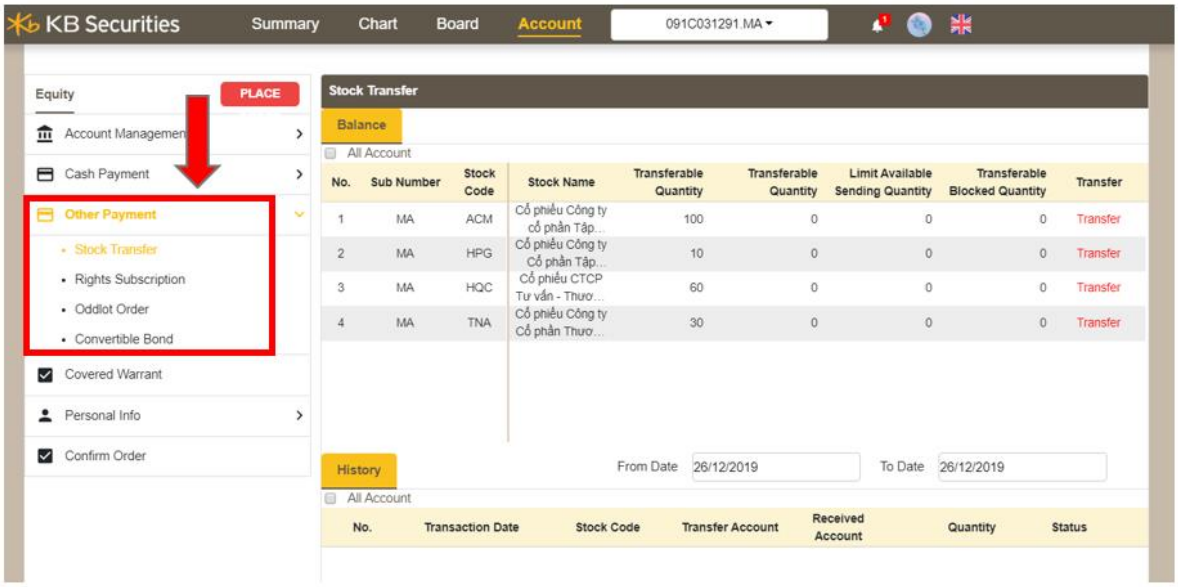
Including Cash Transfer and Secured Loan




### 4.5. Other Payment

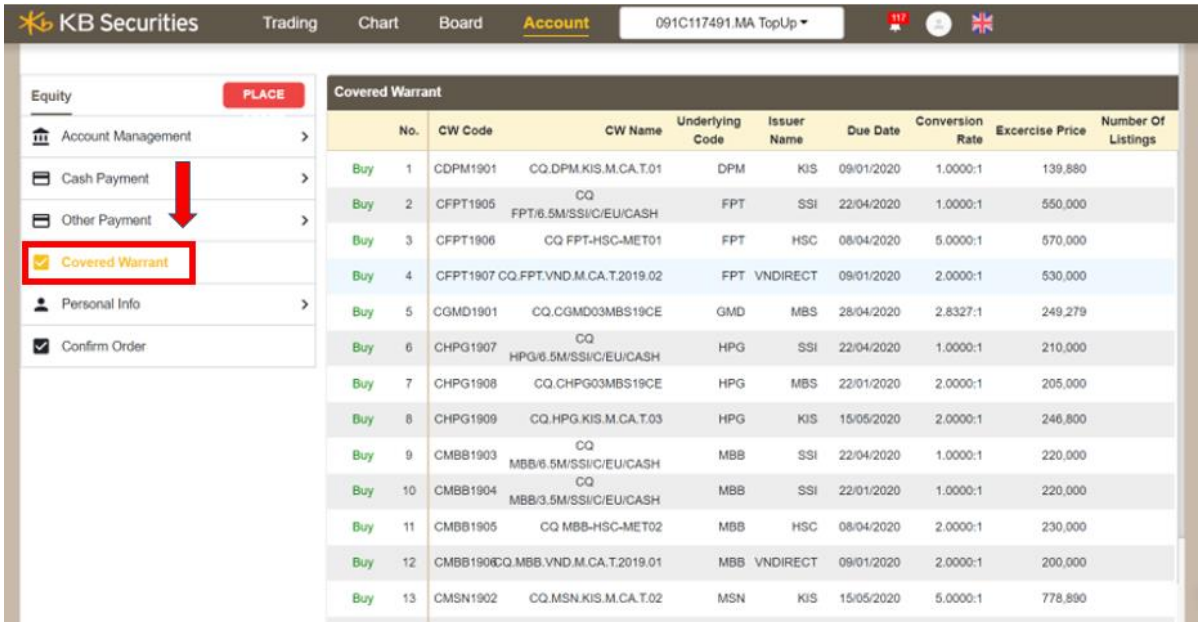
Including Stock Transfer, Rights Subscription, Oddlot Order and Convertible Bond.

>>Back to the table contents




## 4.6. Covered Warrant

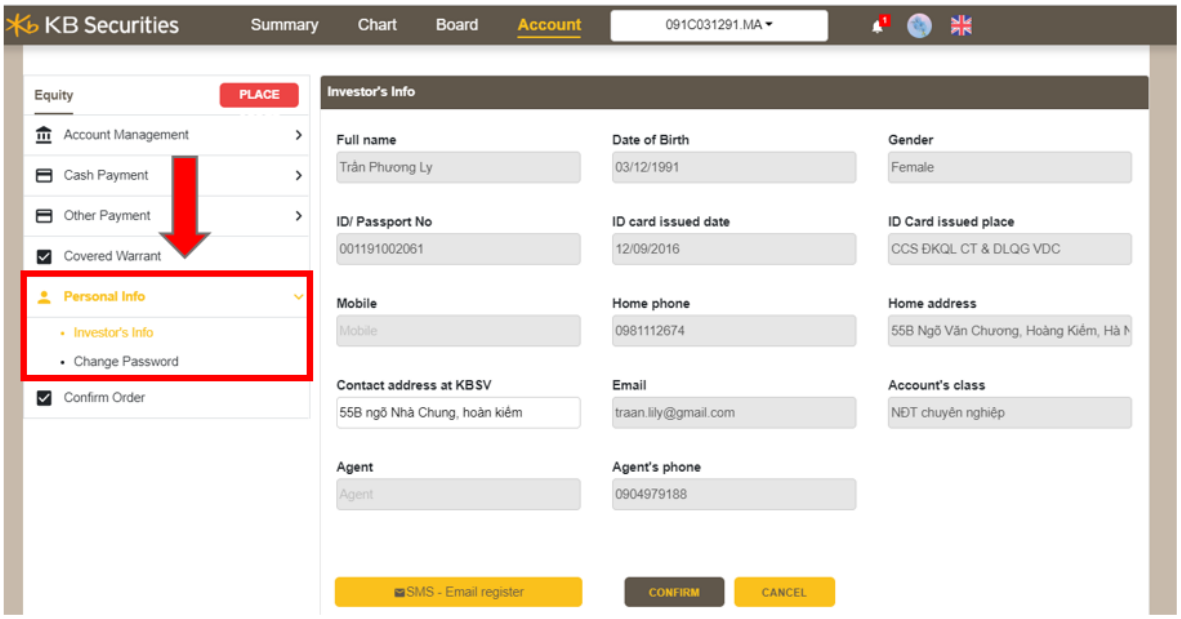
Including: the information of CW codes




## 4.7. Personal Info

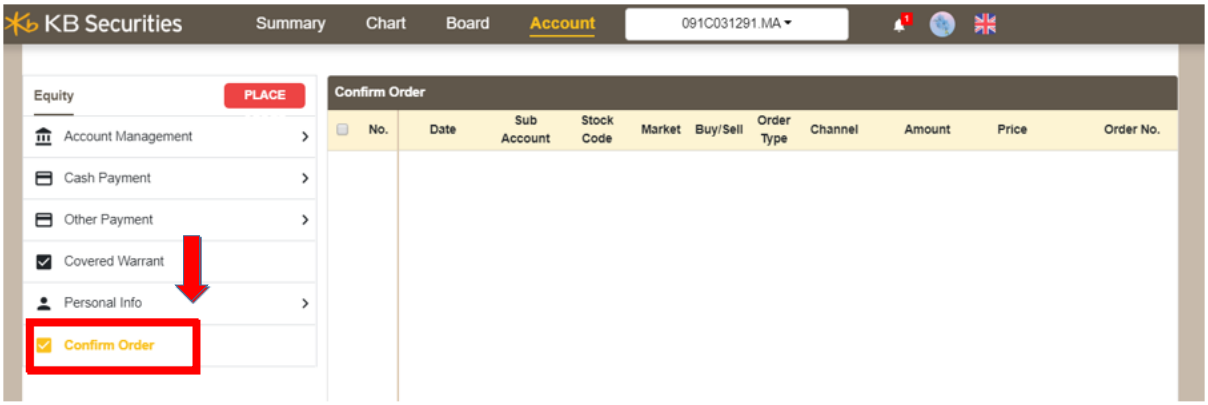
Including Investor's Info and Change Password.

>>Back to the table contents




### 4.8. Confirm Order

Including: The information of confirmed orders




# IV. Functions Details

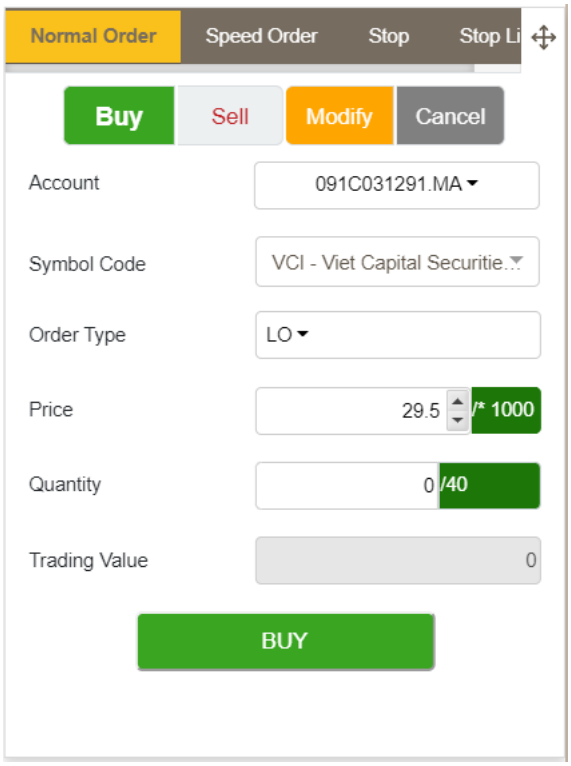
## 1. Buy/Sell Normal Order

### 1.1. Place order

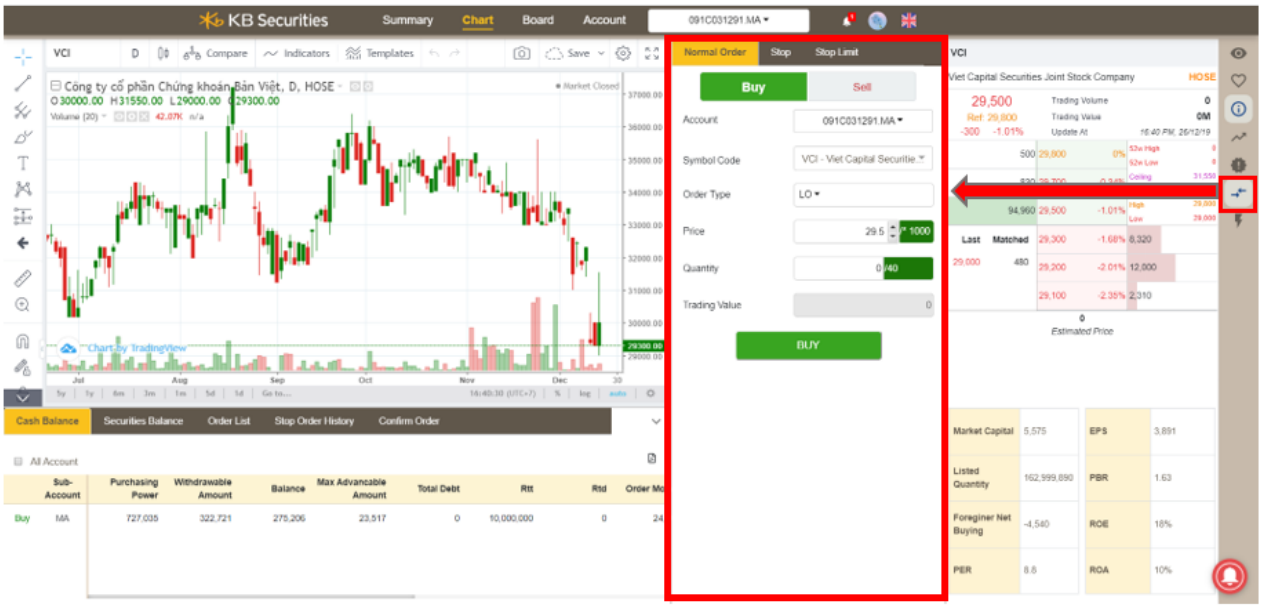
Customers could place normal order on tabs including:

- Transaction tab.

>>Back to the table contents

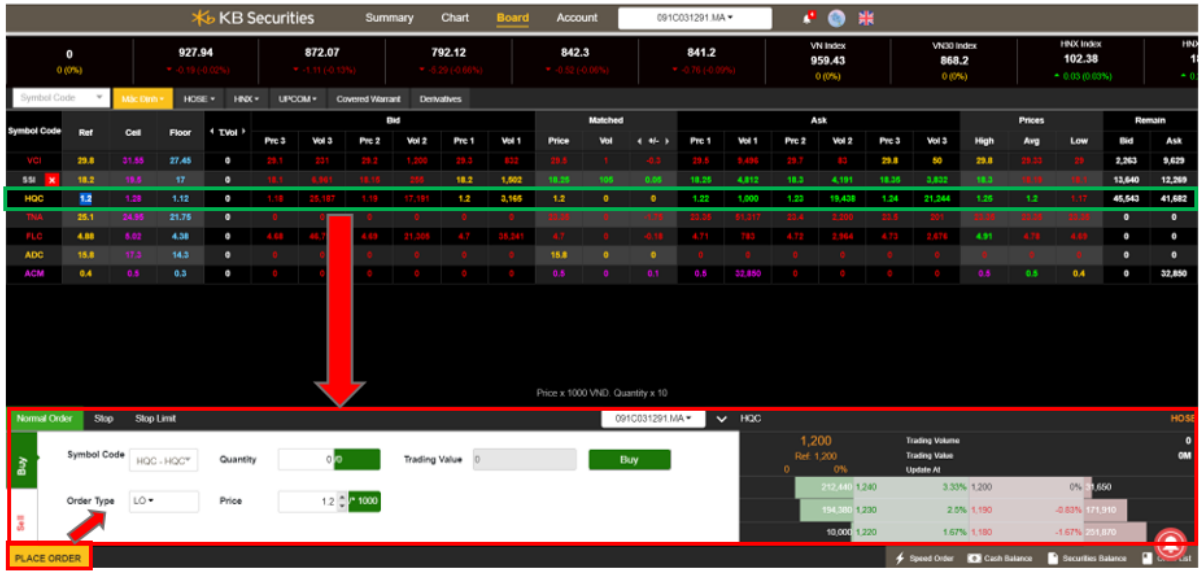



- Chart tab: click on to view the order form:

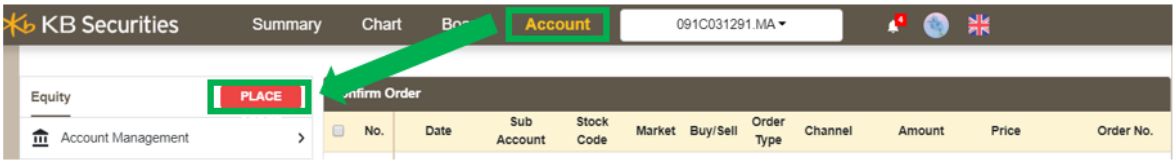



- Board tab: click on the symbol code on the board or the PLACE ORDER button.

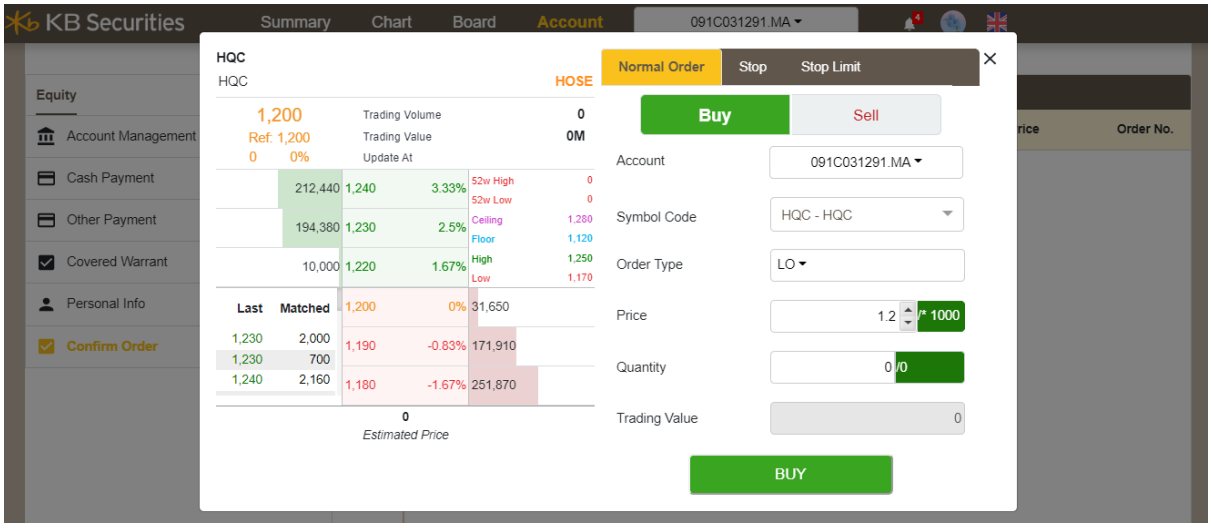
>>Back to the table contents




- Account tab: click on PLACE

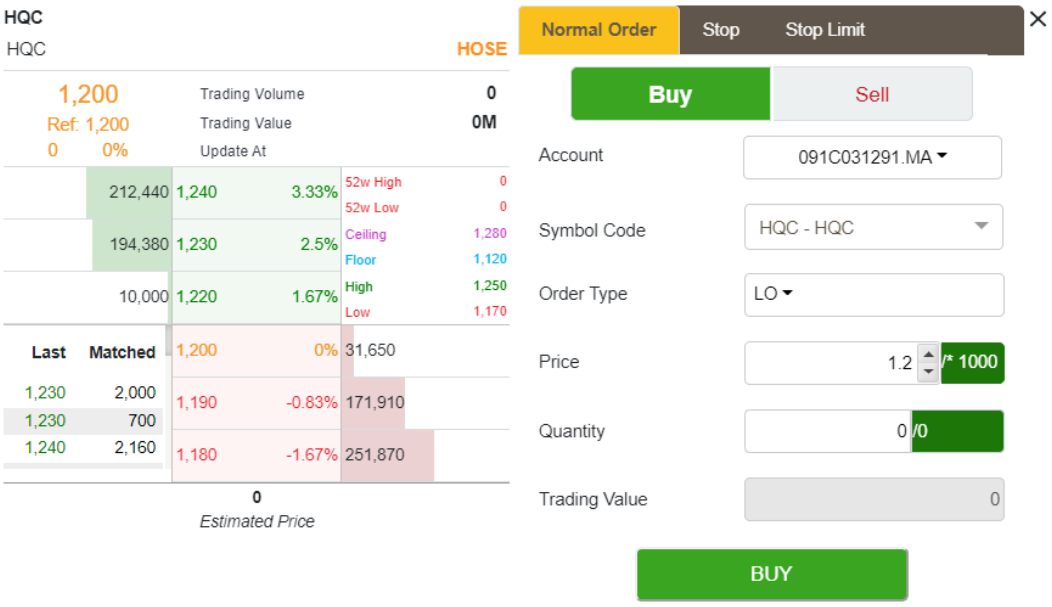


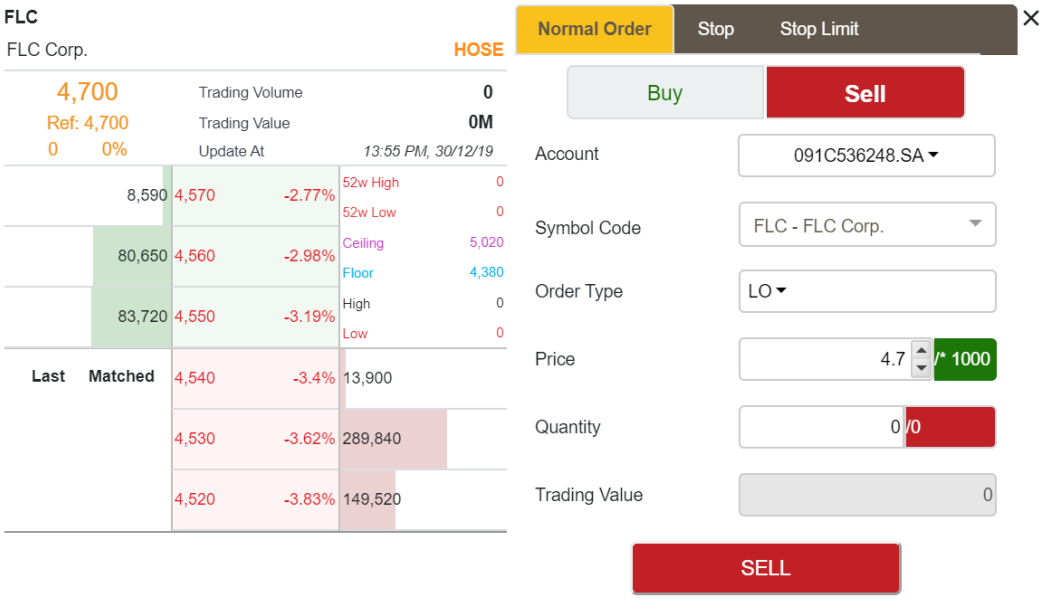

- Ordering screen appears




- There are more Buy/Sell buttons on Balance-related tabs, click on Buy and Sell on the Buy/Sell Order form.

>>Back to the table contents



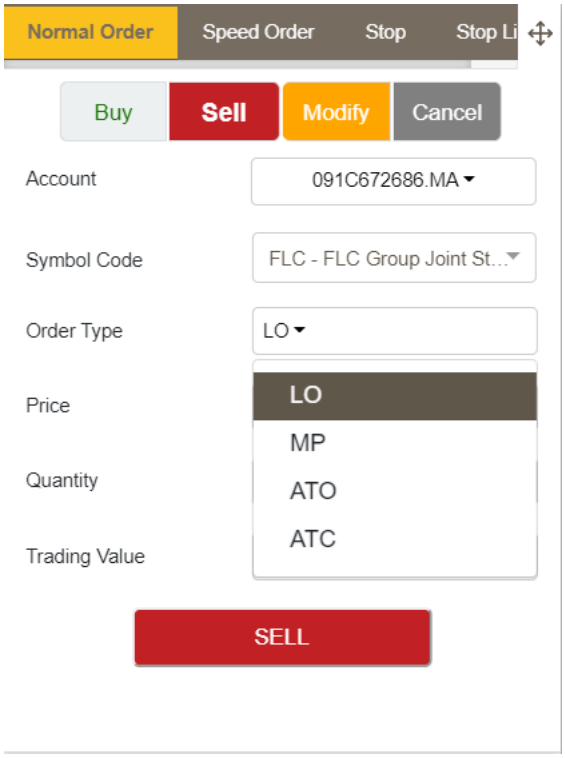

## - Instructions to place an order

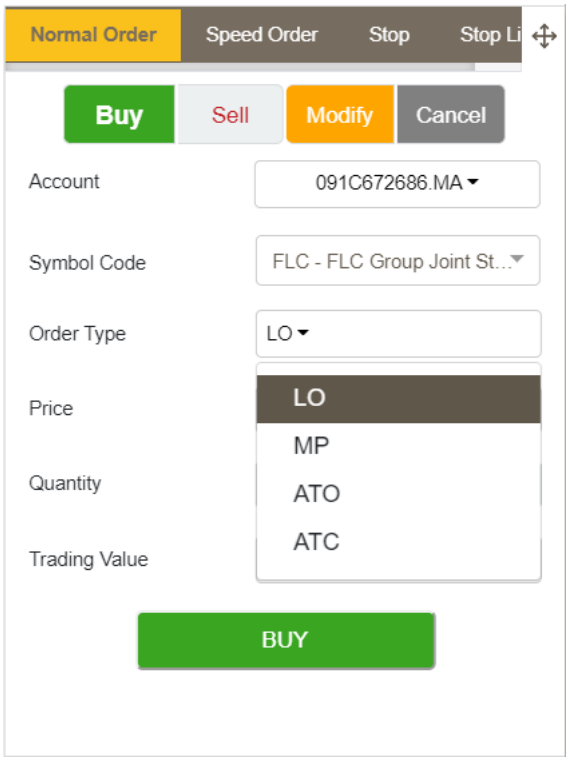
Step 1. Choose a sub-account for placing order

Step 2. Choose a symbol code for placing order

Step 3. Choose an order type from Combobox:

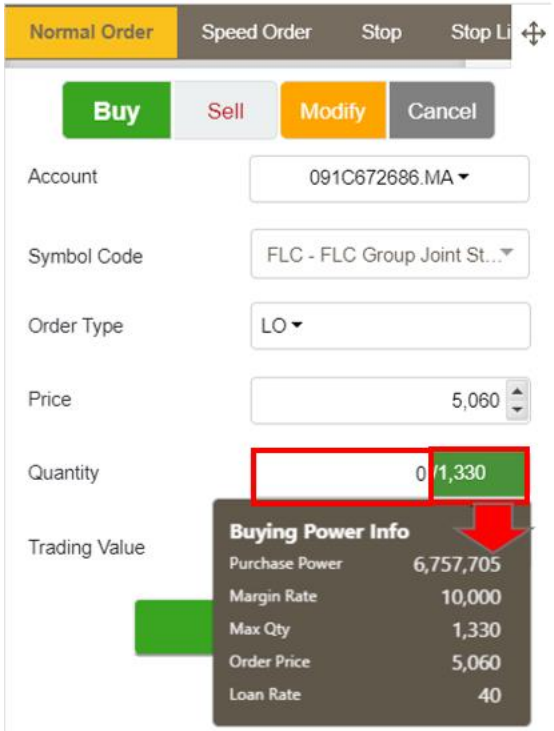
>>Back to the table contents

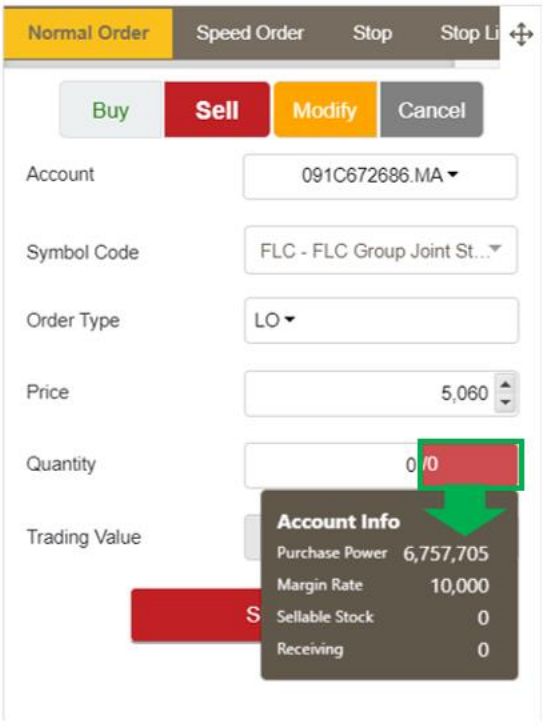



Step 4. Enter Price and Quantity.

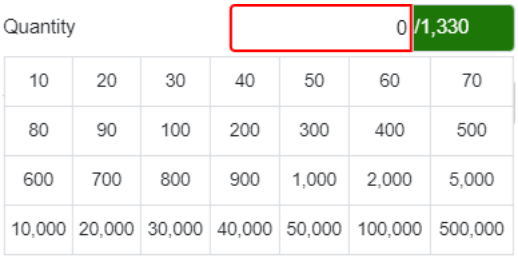
- Information of Buy/Sell Order by symbol code.

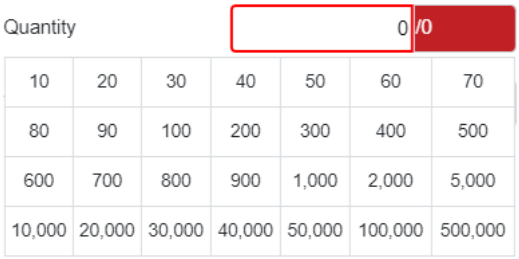



>>Back to the table contents

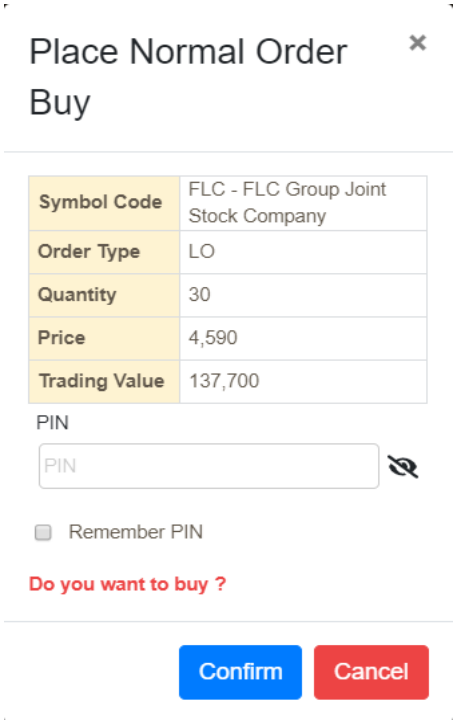
- Quantity: 2 ways to enter quantity:
  - Fill in the desired quantity
  - Using the recommendation box from the system

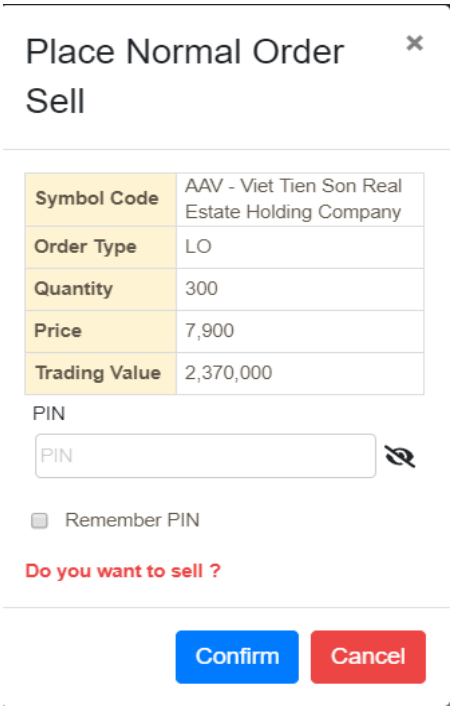



- Price: 2 ways to enter price:
  - Fill in the desired quantity.
  - From the price filled by the system, using a to increase or decrease the order price by the price tick set by each stock exchange.
- Trading value: value of the order.

Step 5. Click BUY or SELL to popup a confirmation form.



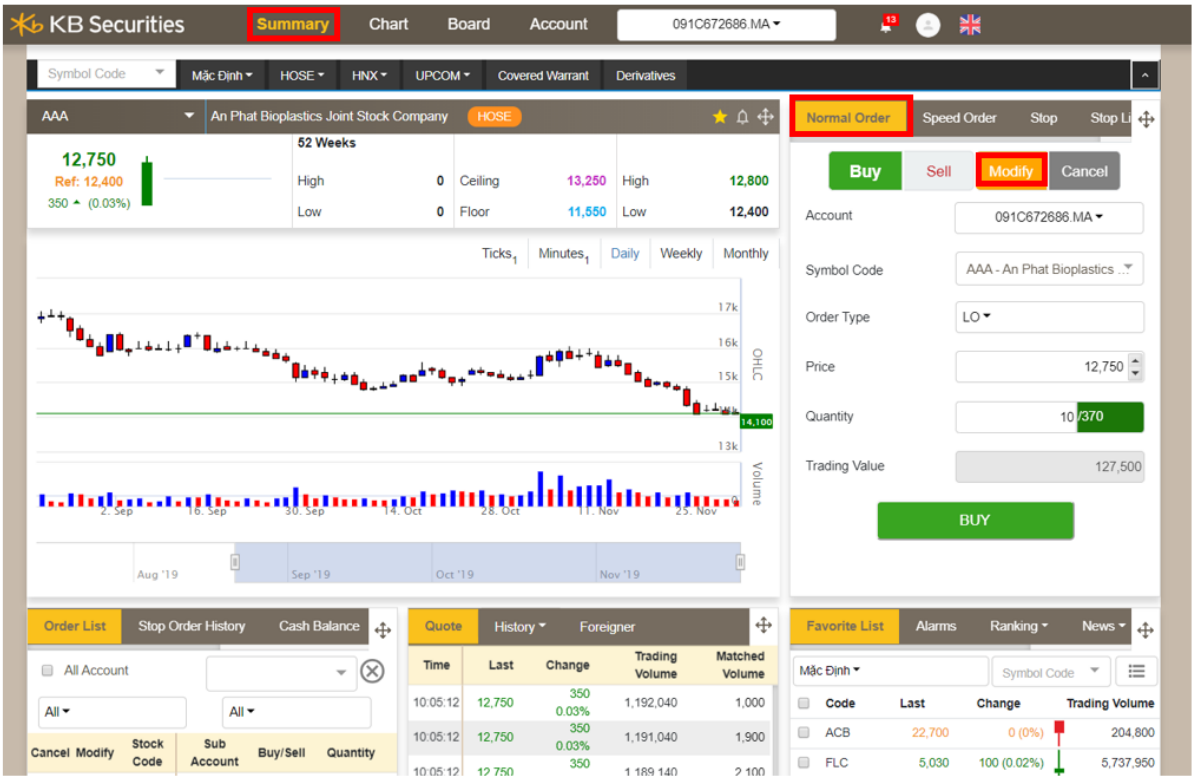




Step 6. Enter PIN or OTP and select Confirm or Cancel to cancel the order. If the order is placed successfully, a notification will appear:

>>Back to the table contents

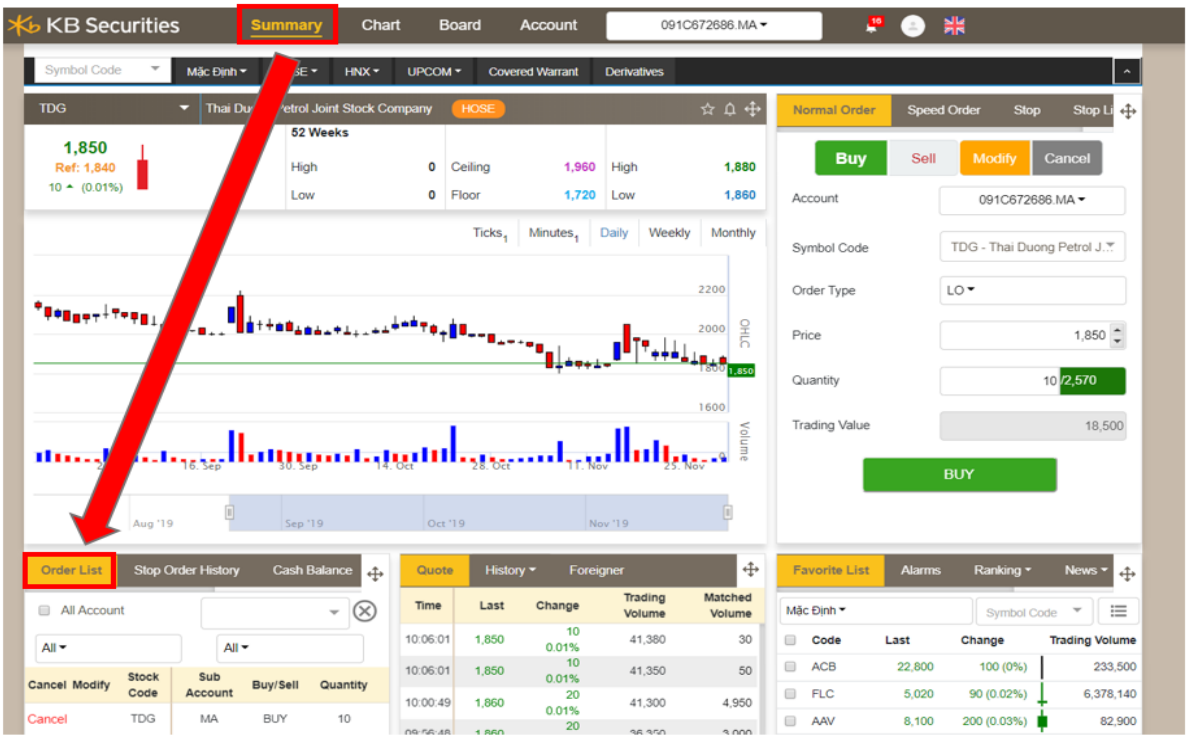
## 1.2. Modify order

- Customers could modify normal order on Summary tab and Order List (which is on Summary tab, Chart tab and Board tab)
- Summary tab: choose the Order section:




- At Order List on Summary, Chart and Board tab:
  - Summary tab:

>>Back to the table contents



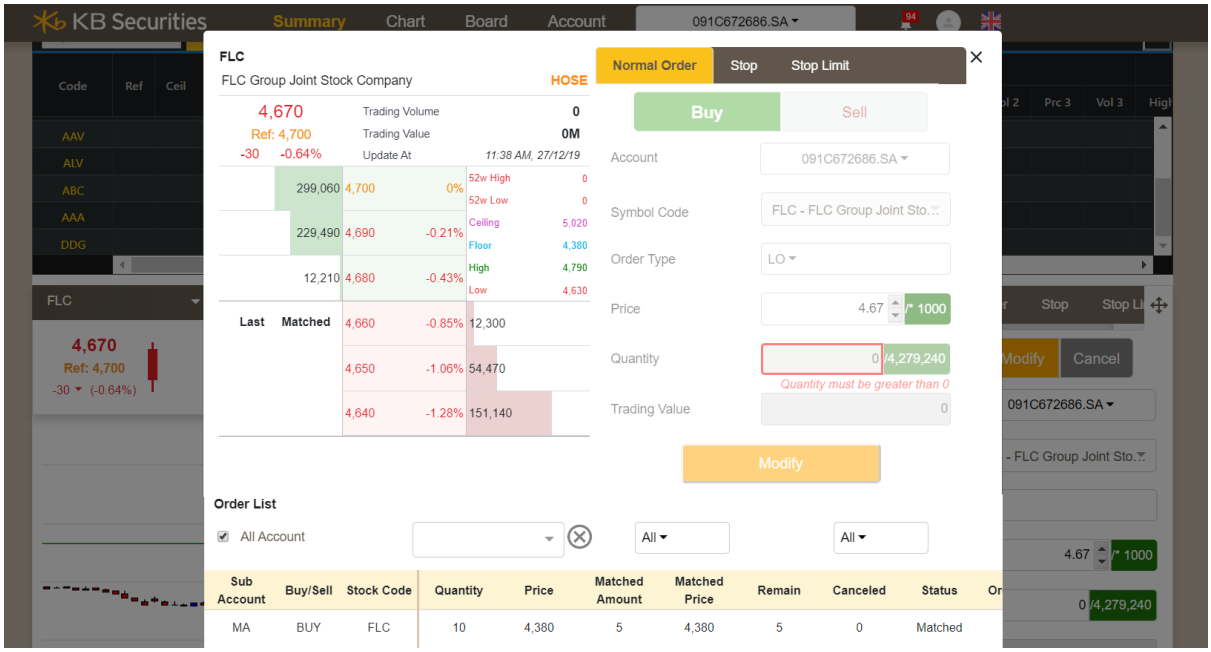

- Chart tab

- Board tab:

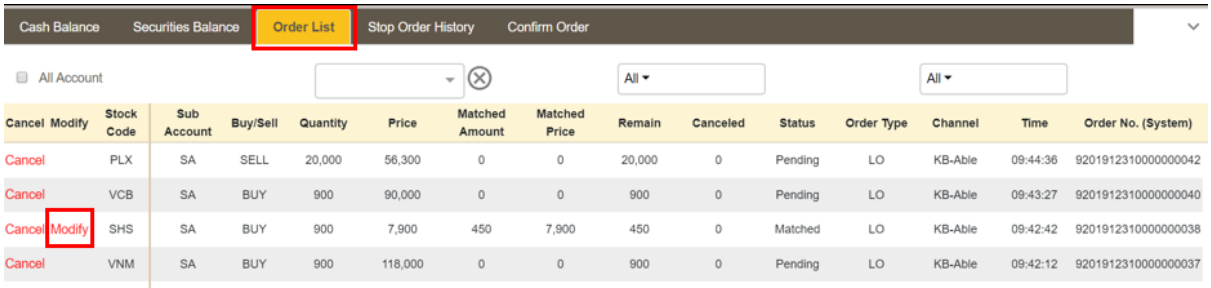
>>Back to the table contents

- **Instruction to modify LO order**

Step 1. Click Modify on Order box on Summary tab to show edit screen.



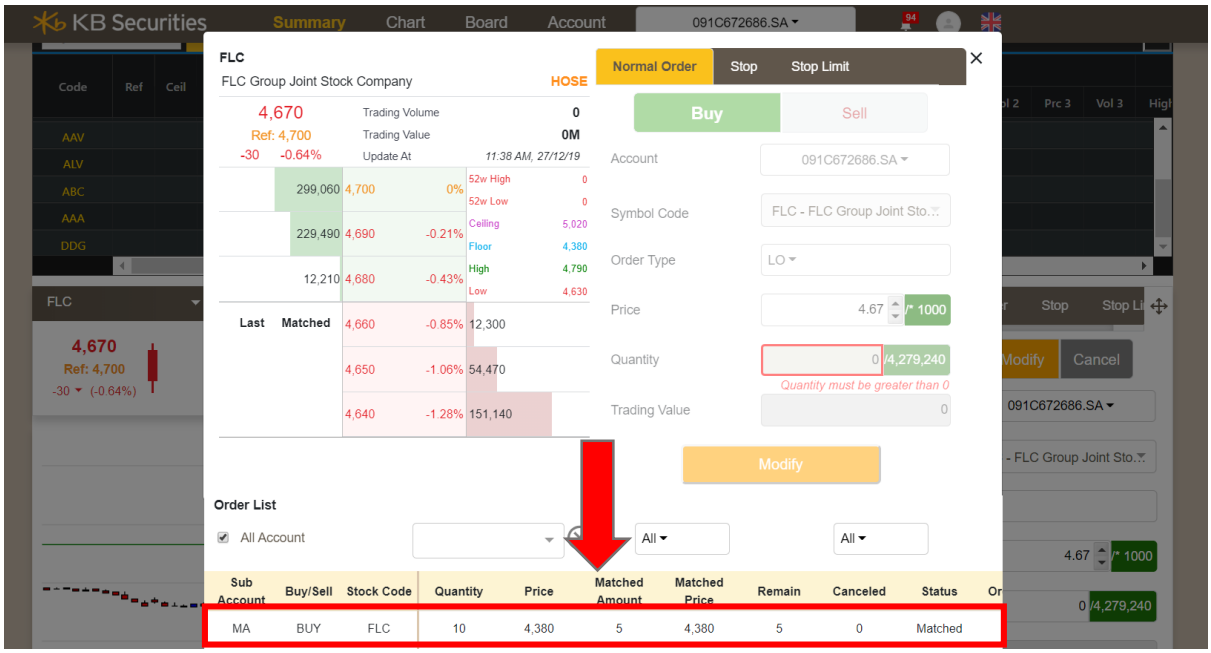
✓ Or access Order List section:



| Cancel | Modify | Stock Code | Sub Account | Buy/Sell | Quantity | Price | Matched Amount | Matched Price | Remain | Canceled | Status | Order Type | Channel | Time | Order No. (System) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cancel | | PLX | SA | SELL | 20,000 | 56,300 | 0 | 0 | 20,000 | 0 | Pending | LO | KB-Able | 09:44:36 | 920191231000000042 |
| Cancel | | VCB | SA | BUY | 900 | 90,000 | 0 | 0 | 900 | 0 | Pending | LO | KB-Able | 09:43:27 | 920191231000000040 |
| Cancel | Modify | SHS | SA | BUY | 900 | 7,900 | 450 | 7,900 | 450 | 0 | Matched | LO | KB-Able | 09:42:42 | 920191231000000038 |
| Cancel | | VNM | SA | BUY | 900 | 118,000 | 0 | 0 | 900 | 0 | Pending | LO | KB-Able | 09:42:12 | 920191231000000037 |

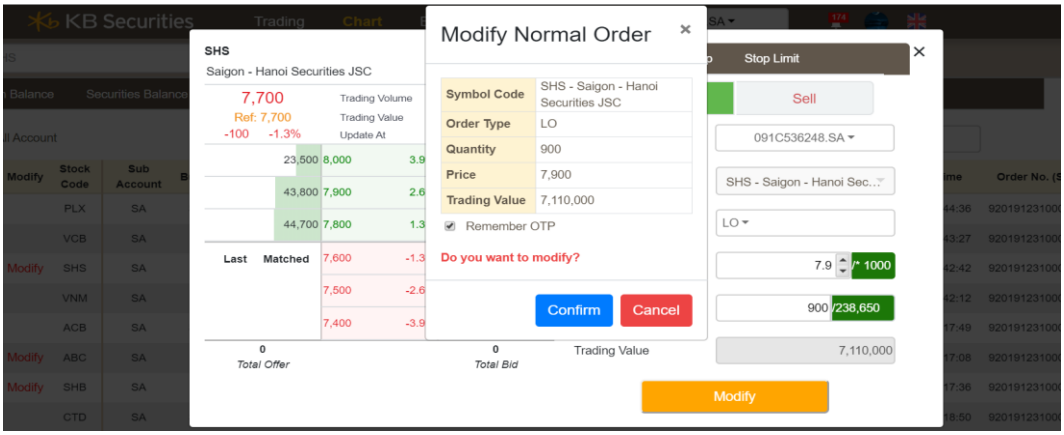
>>Back to the table contents

Step 2. Choose an order wanted to be modified on Order List




Or search for the order wanted to be modified and then click to appear the edit screen

Step 3. Change a desired price and quantity and click to popup a confirmation form.




Step 4. After entering the PIN/OTP , click on Confirm to modify the order or Cancel to cancel the order being modified.

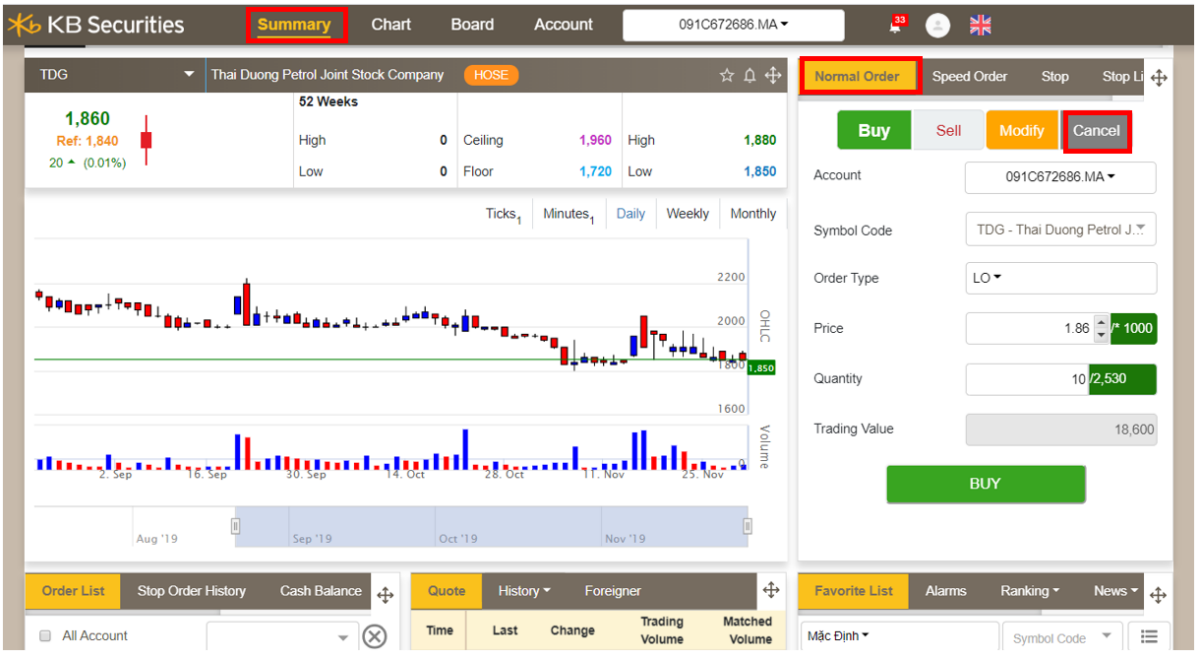
Step 5. If it succeeds, a message will appear:

## 1.3. Cancel orders

Customers could cancel the existed normal order on Summary tab and Order List (which is on Summary tab, Chart tab and Board tab)

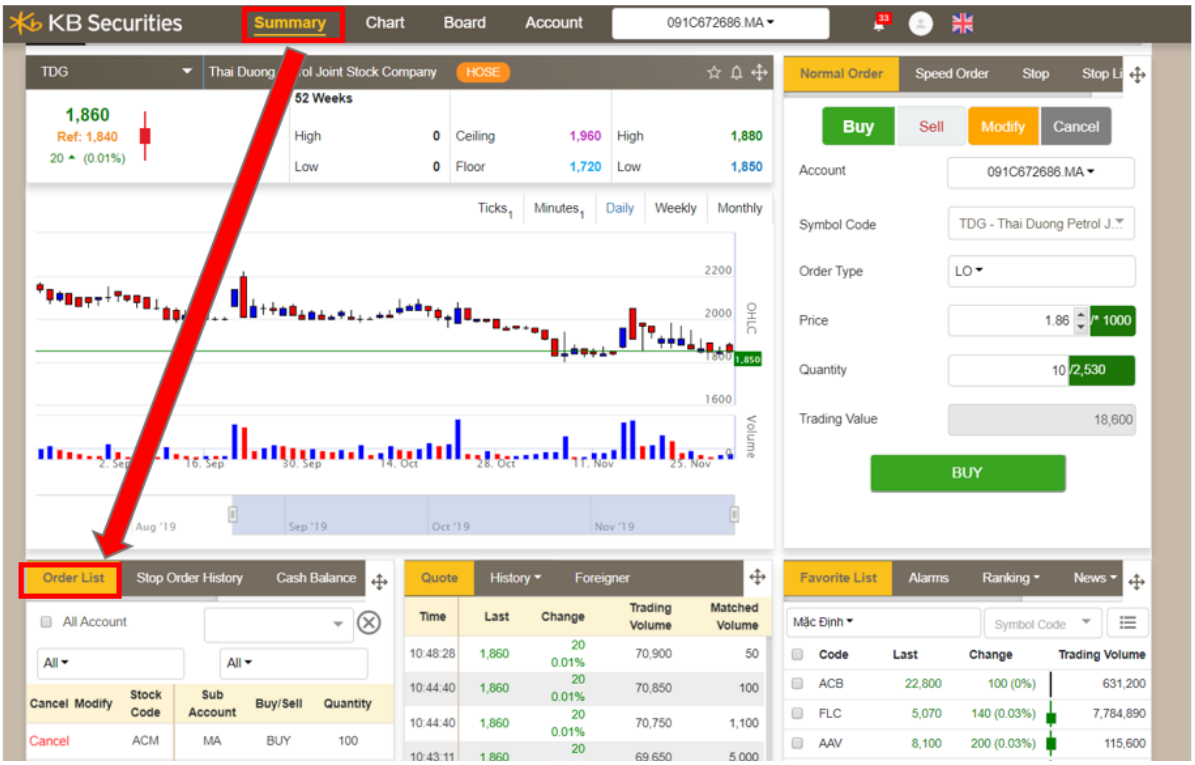
- Summary tab: choose Order section:

>>Back to the table contents




Or from Order List on Summary, Chart and Board tab:

- Summary tab




- Chart tab:

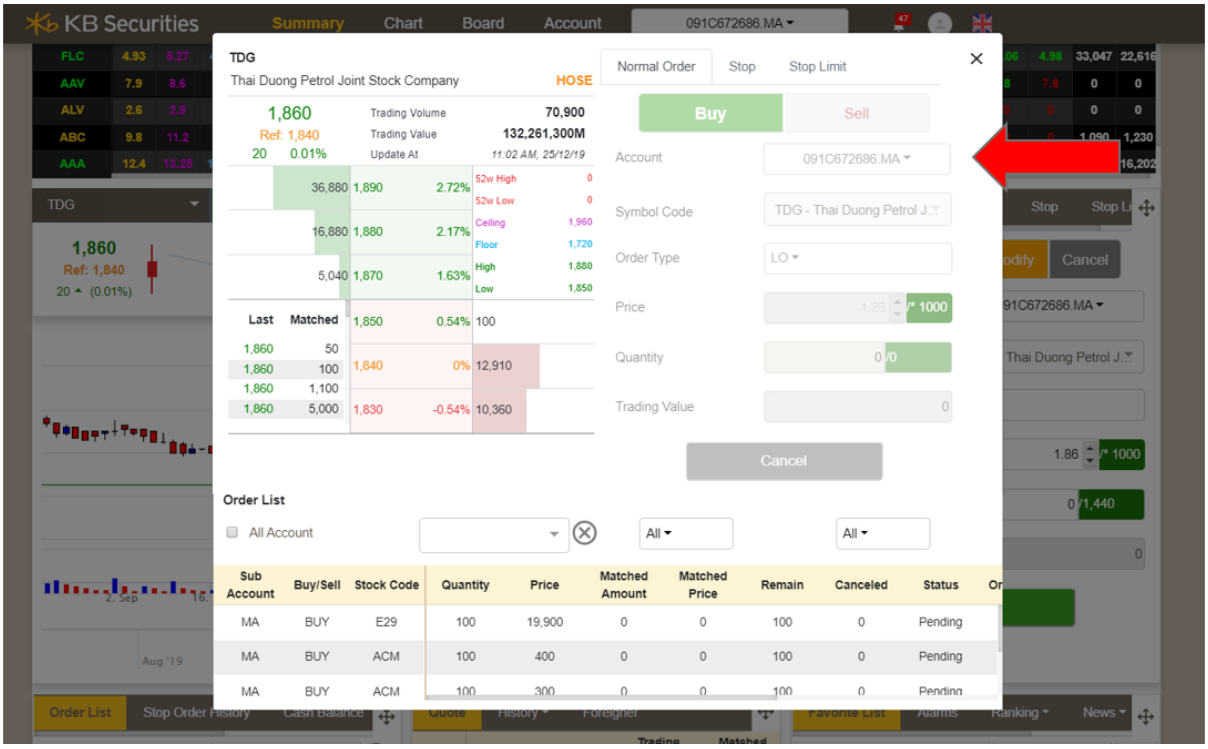
>>Back to the table contents

- Board tab:

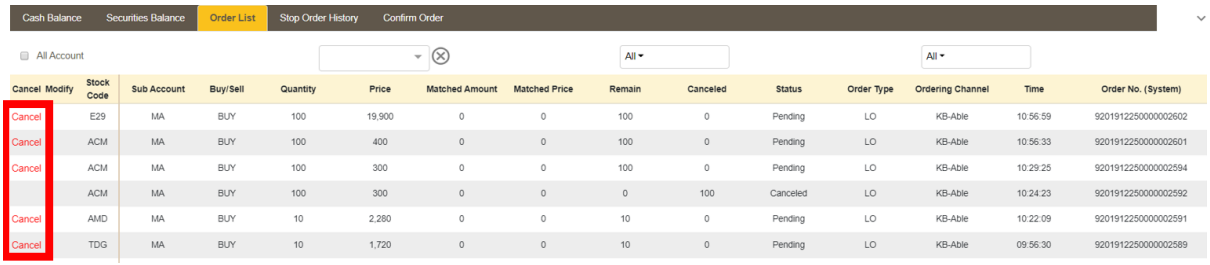
- **Instruction to cancel Normal Buy/Sell order:**

Step 1. Click Cancel on the Order box on Summary tab to show cancel screen.

>>Back to the table contents

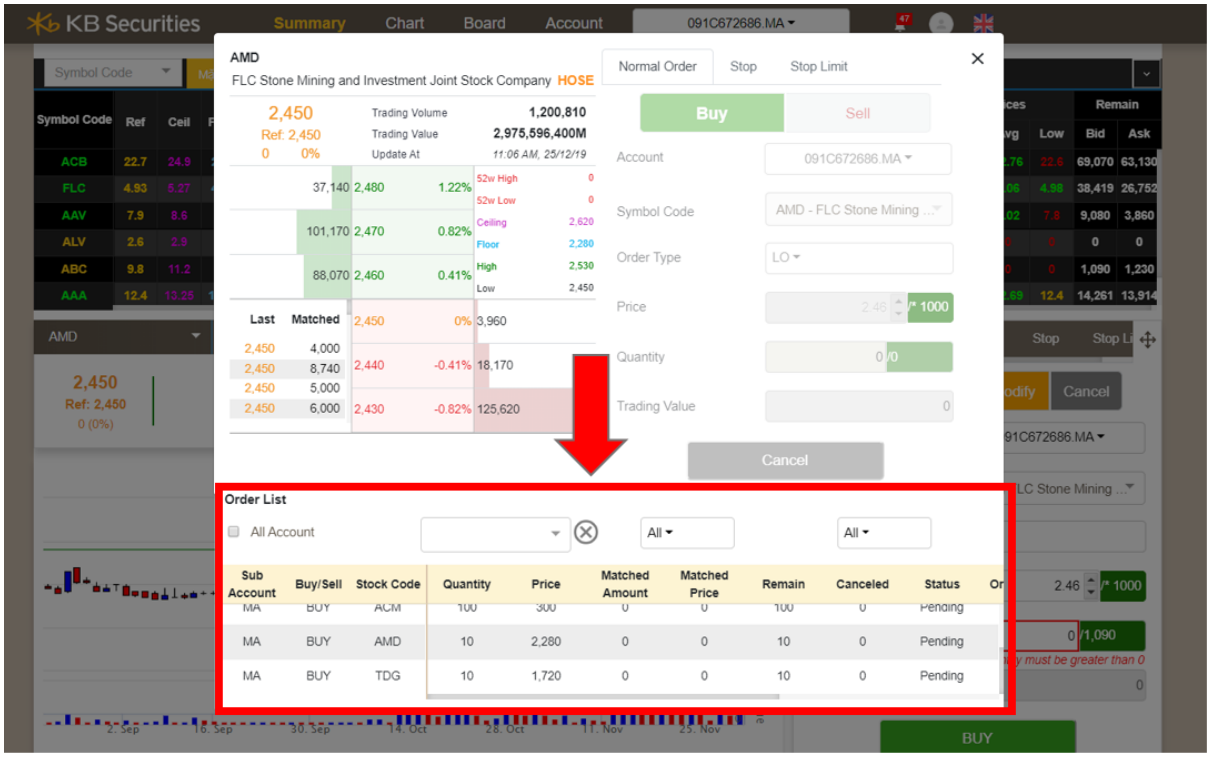



✓ Or access the Order List section

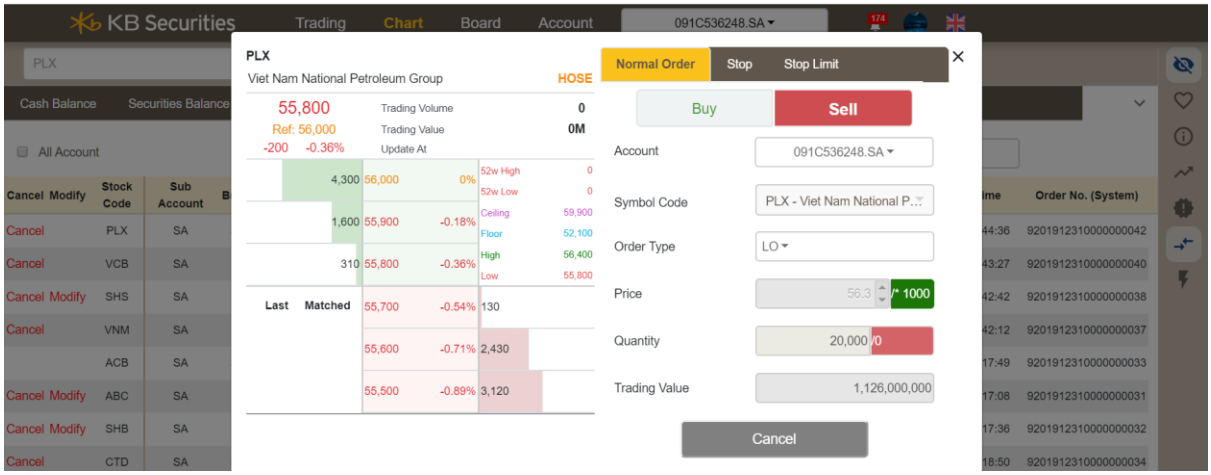



Step 2. Choose an order wanted to be canceled on Order List.

>>Back to the table contents

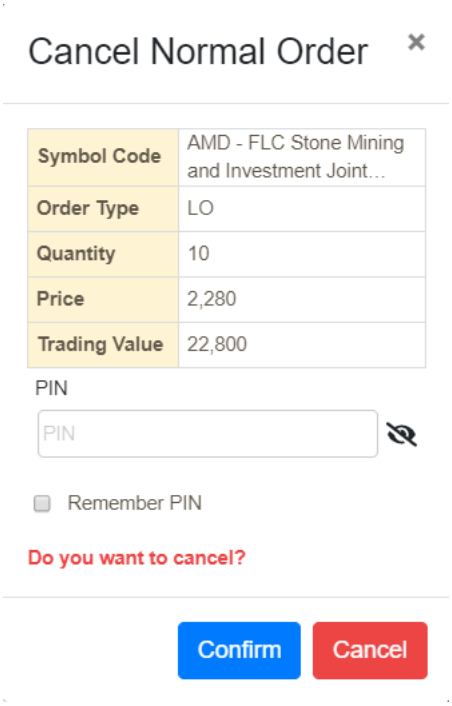



Or search for the order wanted to be canceled and then click to appear the cancel screen



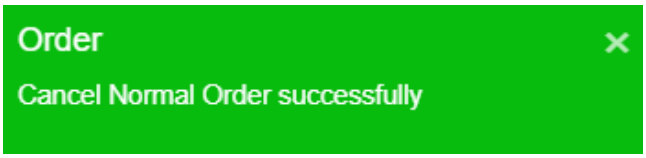

Step 3. Click Cancel to popup a confirmation form:

>>Back to the table contents




Step 4. After entering the PIN/OTP , click on Confirm to modify the order or Cancel to cancel the order being canceled

Step 5. If it succeeds, a message will appear:




# 2. Speed Order

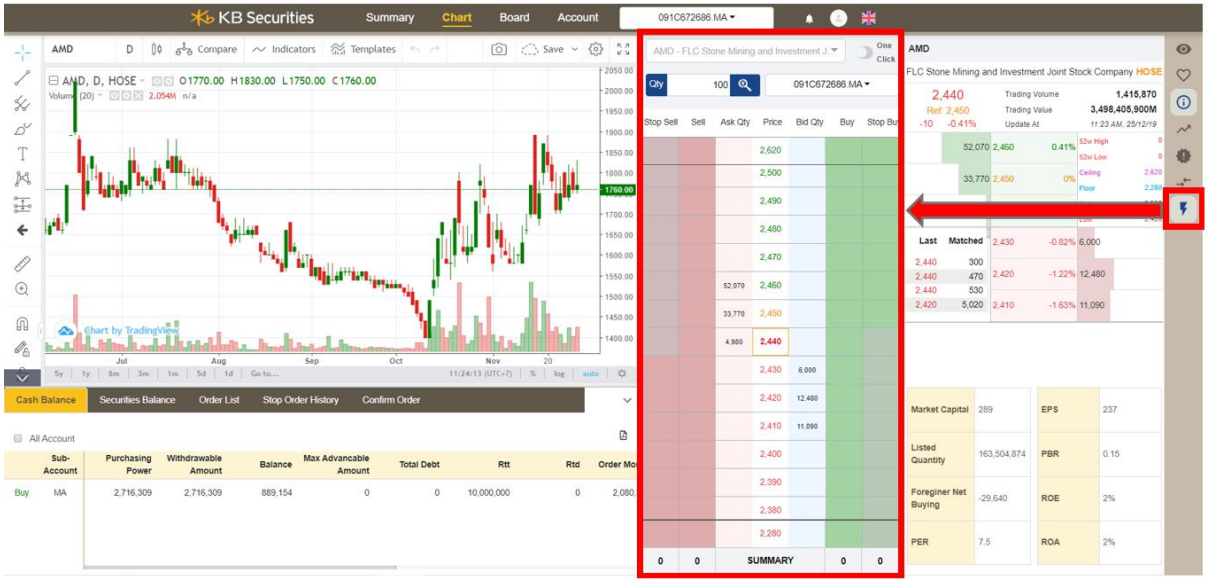
## 2.1. Place order

Customers could place speed order on tabs such as: Summary, Chart and Board

- Summary tab:

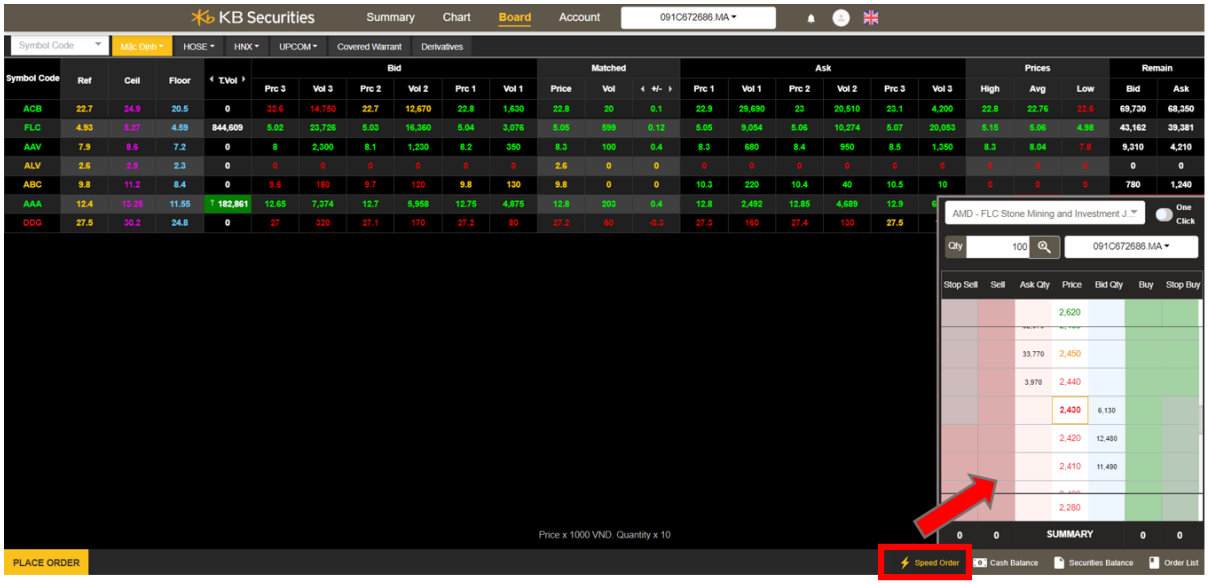
>>Back to the table contents

- Chart tab: Click on to show the Speed Order form



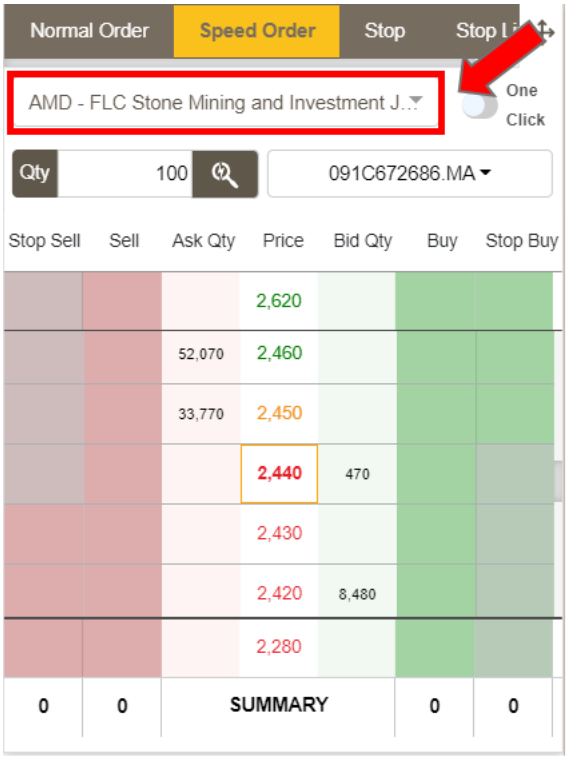

- Board tab:

>>Back to the table contents



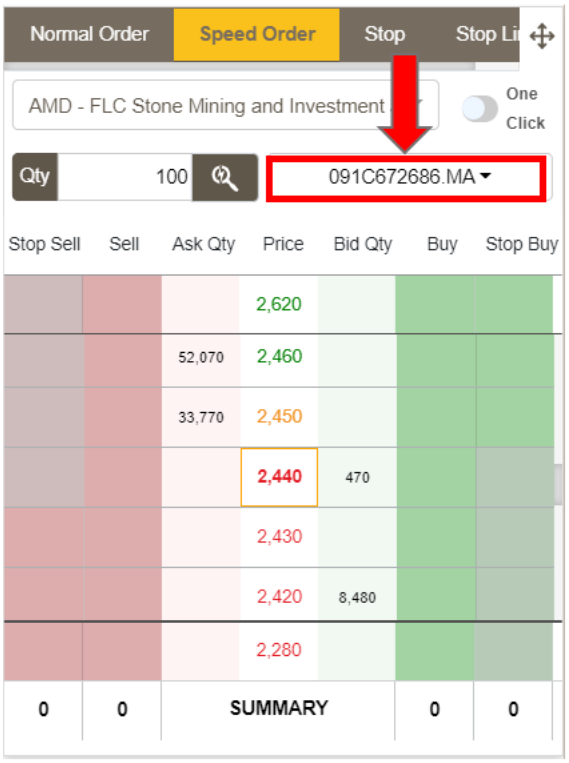

**Instructions to place Speed Order and Speed Stop Order**

Step 1. Choose a symbol code



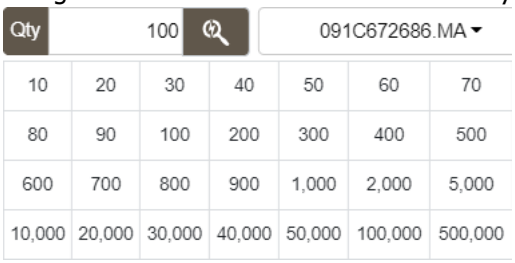

Step 2. Choose a sub-account.

>>Back to the table contents



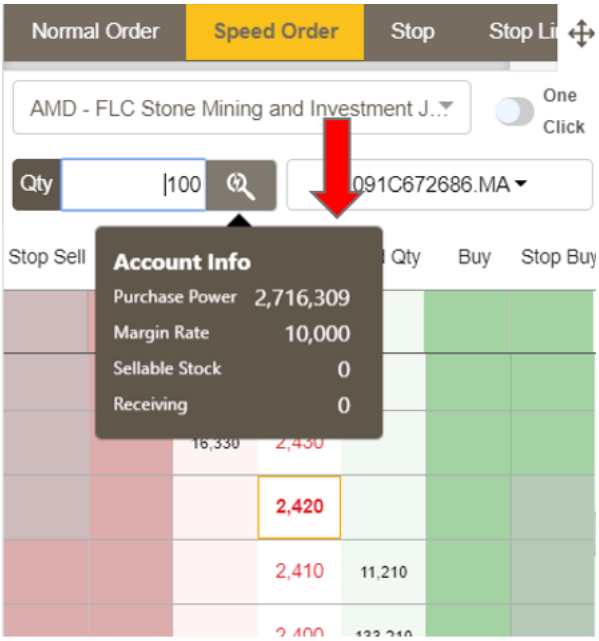

Step 3. 2 ways to enter the quantity:

- Fill in the desired quantity
- Using the recommendation box from the system




Account information:

>>Back to the table contents



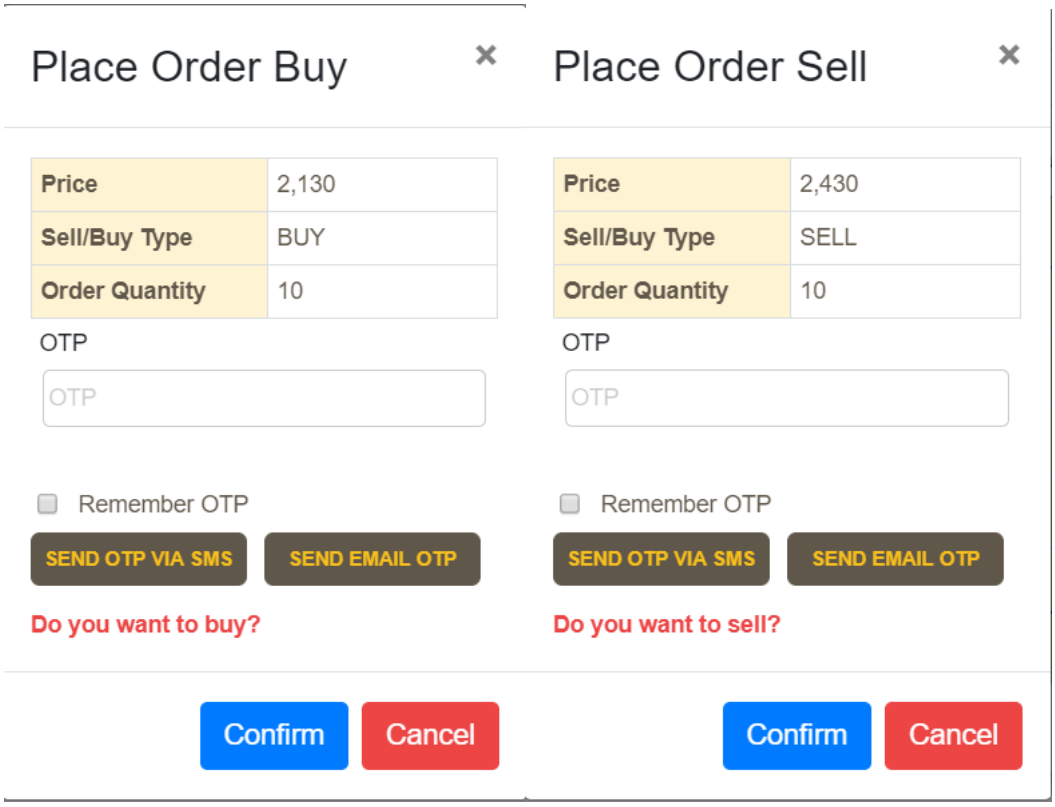

Step 4. Click on the Buy/Sell column with a chosen price to place speed order

### ❖ LO Speed Order

- Click on one of the column to place orders:

- After choosing a price, click on Buy/Sell columns with a chosen price and it will appear a confirmation form:

>>Back to the table contents




❖ **Speed Stop Order:**

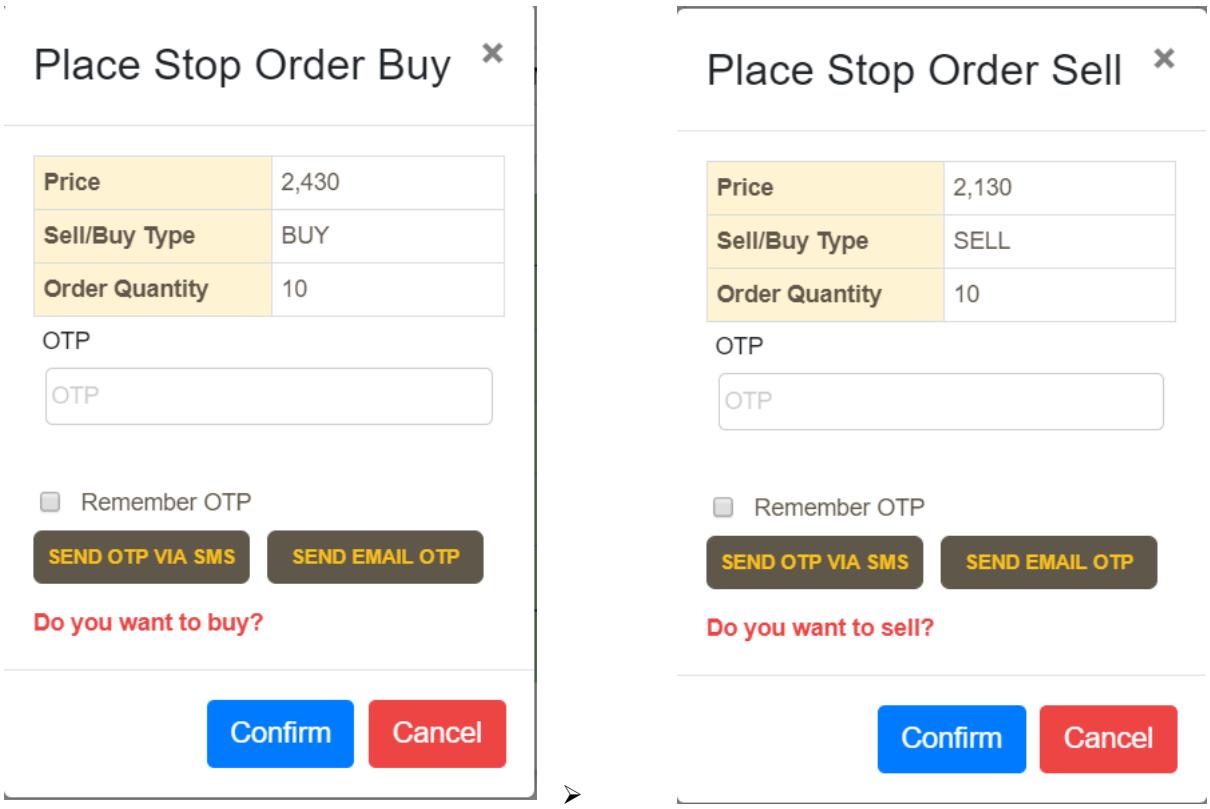
After choosing a price, click on Buy/Sell columns with a chosen price and it will appear a confirmation form:

➢ Click on one of the columns to place orders:

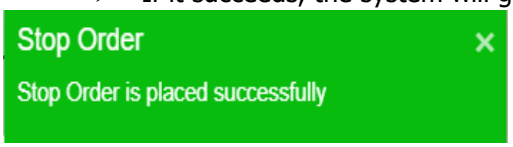
>>Back to the table contents

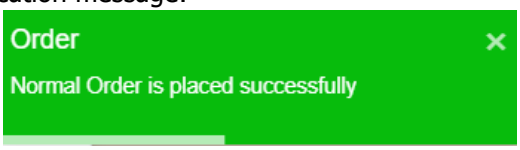
- After choosing a price, click on a row with a chosen price to place the orders at Stop Buy/Stop Sell column and it will appear a confirmation form:

>>Back to the table contents




- Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being placed.
- If it succeeds, the system will generate a notification message:




## 2.2. Modify Speed Order

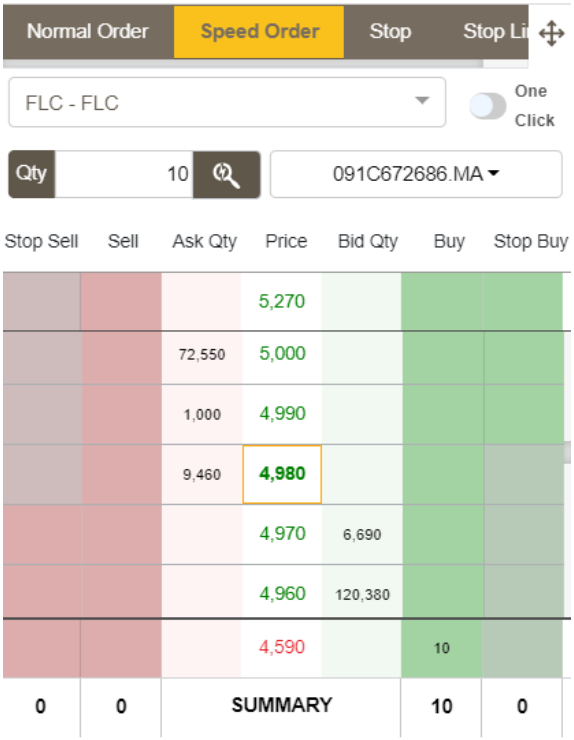
### ❖ Modify LO Speed Order

Customers could edit Speed Order on Summary tab and Order List (which is on Summary tab, Chart tab and Board tab)

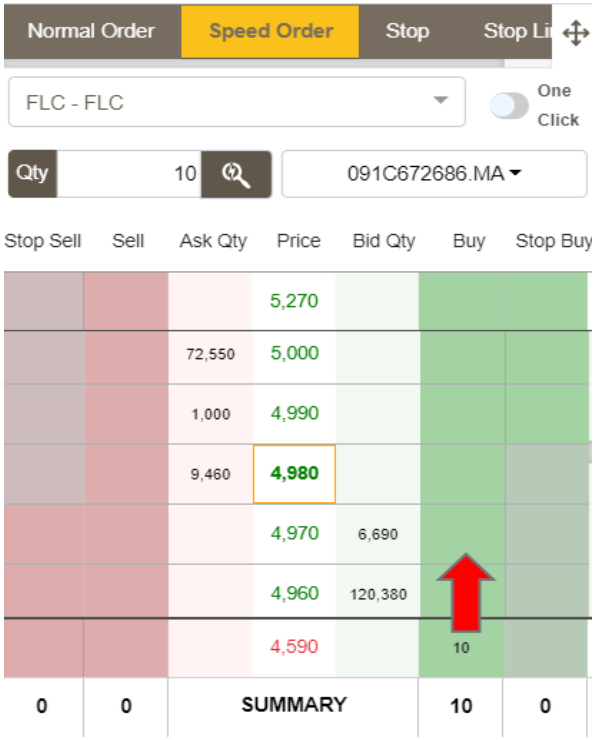
Customers could perform modifying on the Speed Order screen by:

Step 1. On the screen, click on the cell having the price and quantity wanted to be modified.

>>Back to the table contents

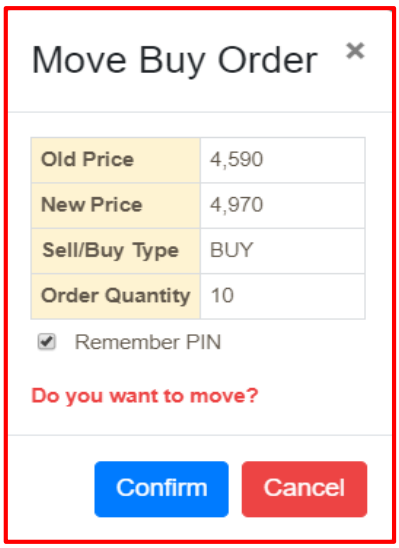



Step 2. Drag and move the quantity on the cell to a desired cell.




Step 3. A confirmation form will popup:

>>Back to the table contents



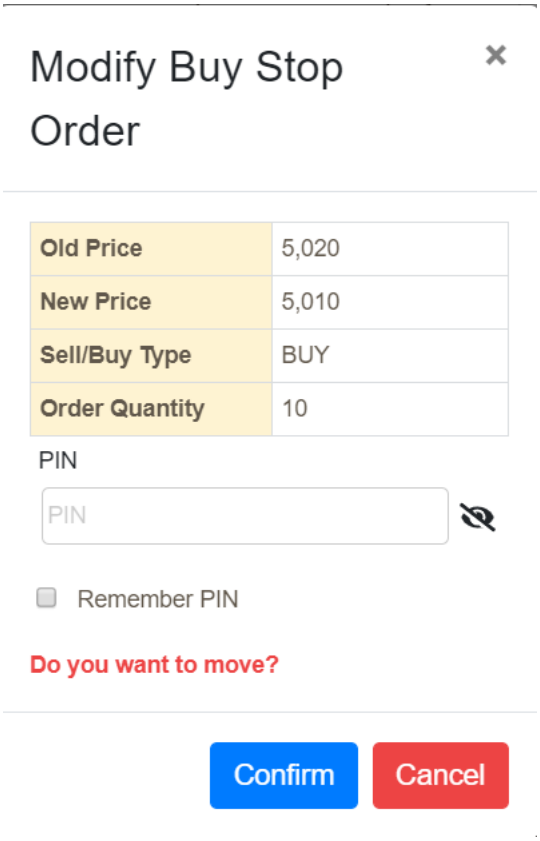

Step 4. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being edited.

### ❖ Modify Speed Stop Order

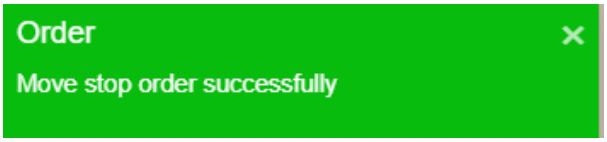
Step 1. On the Speed Order screen, click on the Stop Buy/Sell wanted to be edited and drag it to the desired cell.

Step 2. A confirmation form will popup.

>>Back to the table contents




Step 3. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being edited. If it succeeds, a notification message will appear:

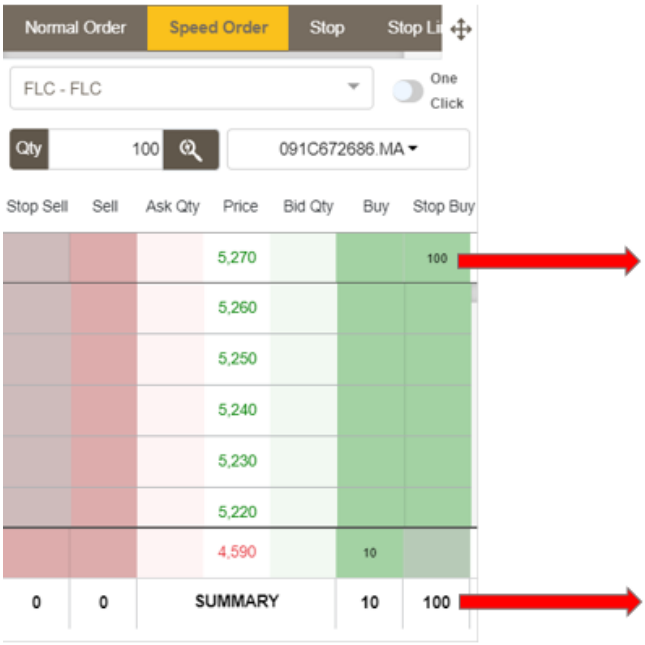



## 2.3. Cancel Speed Order

- Customers could cancel the existed Speed Order on Speed Order screen:

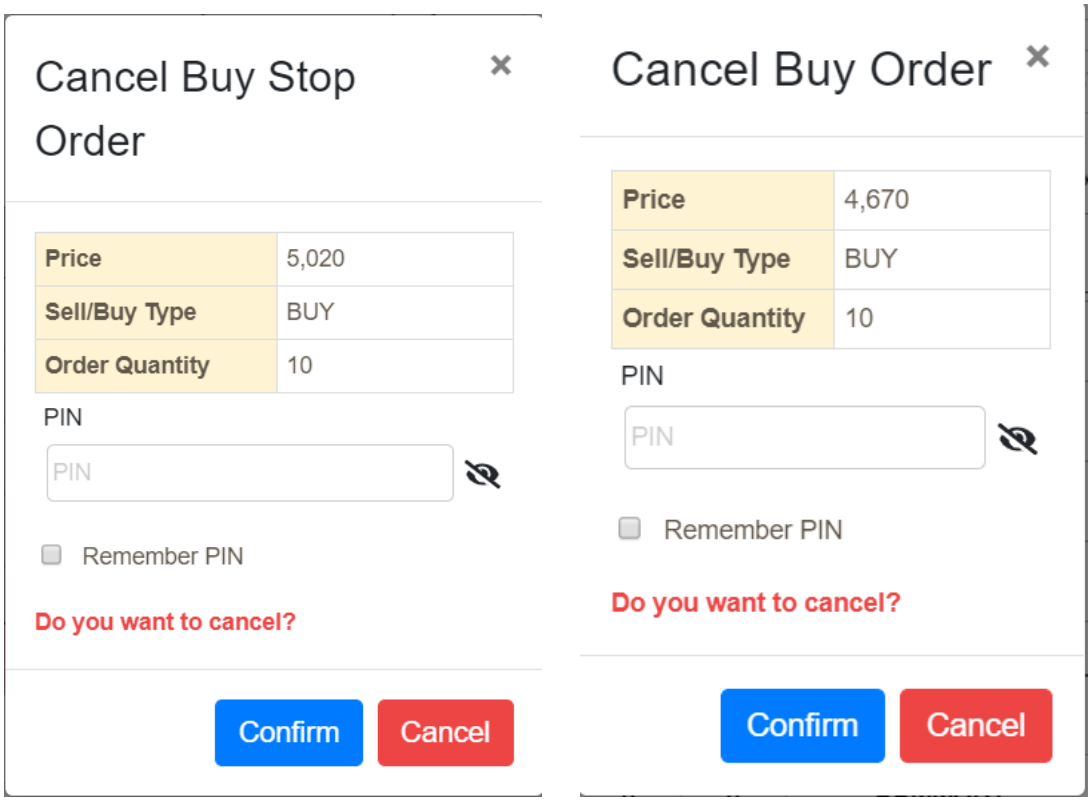
>>Back to the table contents

Step 1. Click on the cell with the price wanted to be canceled and drag it out of the screen to cancel the order.

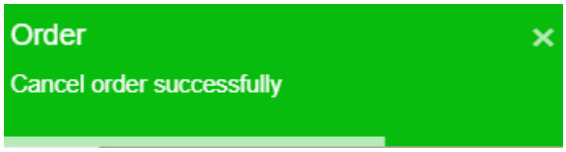



Step 2. A confirmation form will appear for each order type.

>>Back to the table contents




Step 3. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being canceled. If it succeeds, a notification message will appear:



# 3. Stop Order and Limit Stop Order

## 3.1. Place order

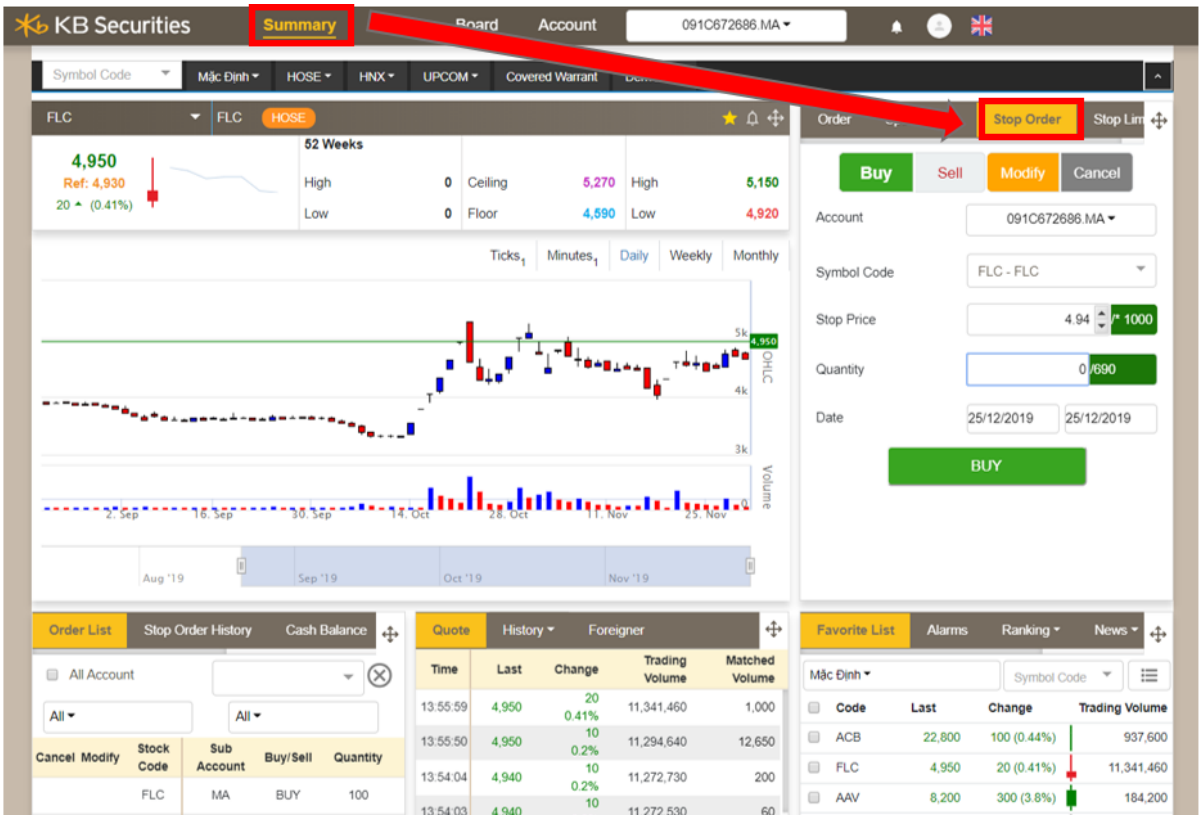
✓ **Stop order**

Is a type of order that has the matching rule as the same as the rule of the market price order, however, it can only be activated when the market price reaches the order price. Activated order: Pushing the market price order into the system. The matching rule is triggered according to the normal matching rule.

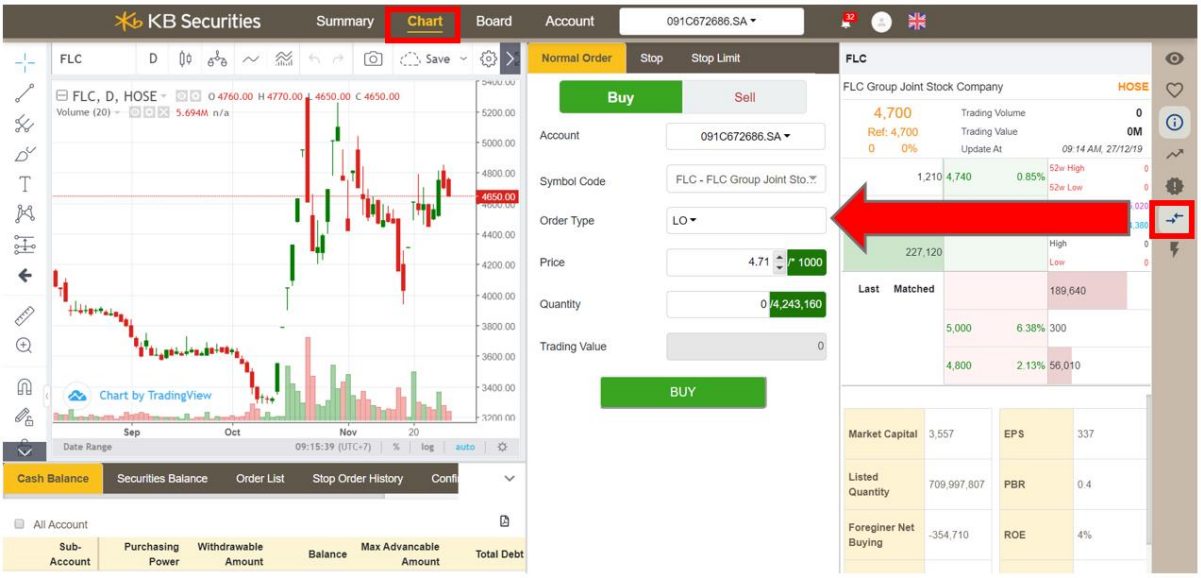
Customers could place stop order on the Stop Order form on tabs such as: Summary, Chart, Board and Account tab.

- Summary tab:

>>Back to the table contents



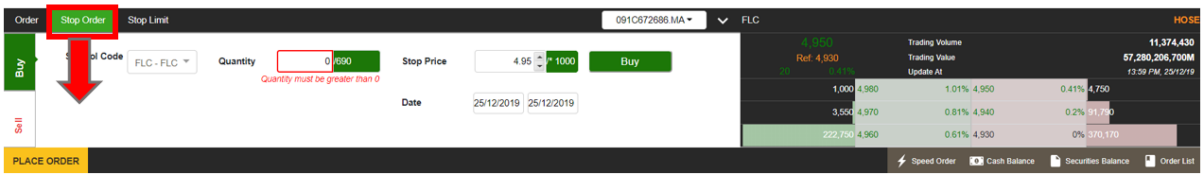

- Chart tab: click to show the stop order form




- Board tab

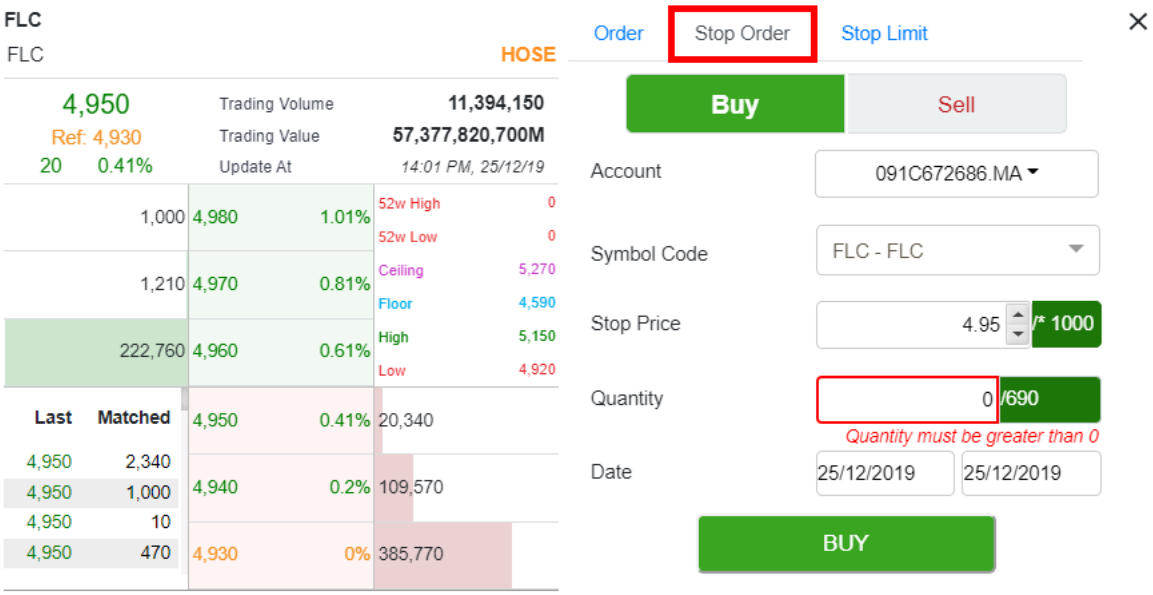
Click on PLACE ORDER to show the order form and then select Stop Order to show the stop order form.

>>Back to the table contents




- Account tab:

Click on **PLACE** to show the order form and then select Stop Order




## Instructions to place Stop Order: Stop Buy Order and Stop Sell Order

- **Buy Stop Order:**

- The order is activated when the market price is greater or equal (>=) than the stop price
- The order is activated when pushing 01 buy market price order into the system. The matching rule is triggered according to the normal matching principal.

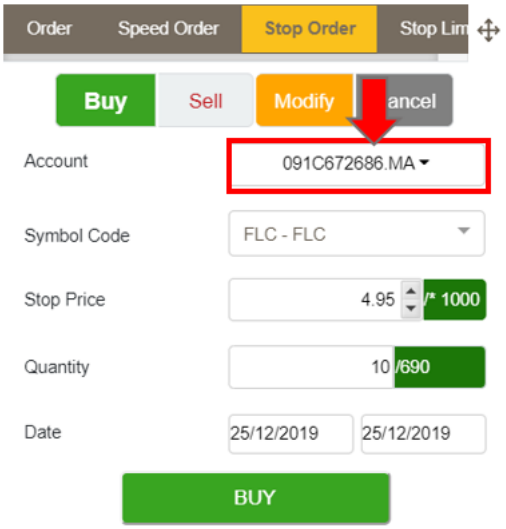
- **Sell Stop Order:**

- The order is activated when the market price is smaller or equal (<=) than the stop price
- The order is activated when pushing 1 sell market price order into the system. The matching rule is triggered according to the normal matching principal.

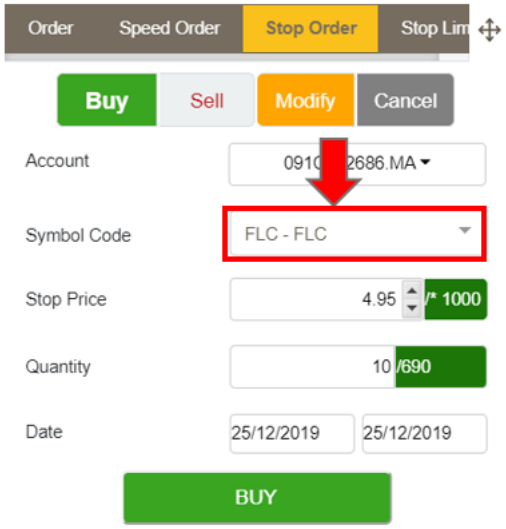
>>Back to the table contents

Step 1. Choose **Buy** or **Sell** to place orders

Step 2. Choose a sub-account to place orders

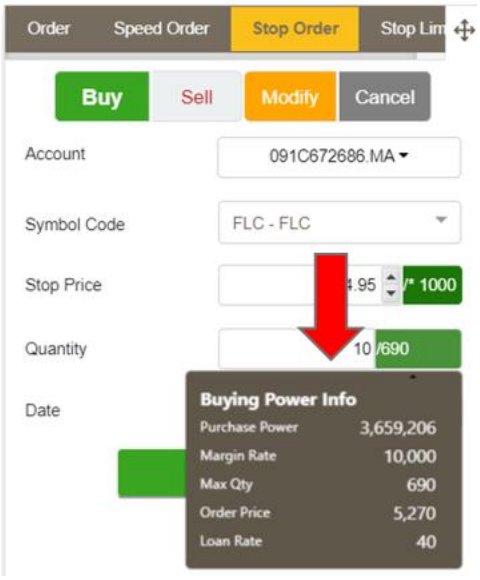



Step 3. Choose a symbol code which customers want to use to place orders



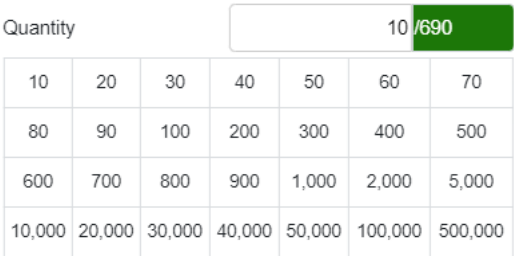

Account information:

>>Back to the table contents

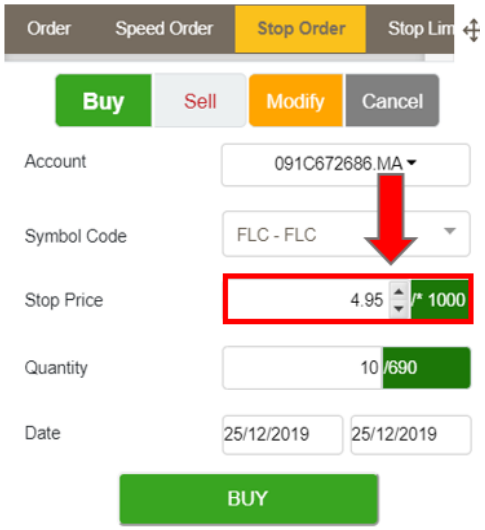



Step 4. Enter the quantity:

- Edit the number
- Using the recommendation box from the system

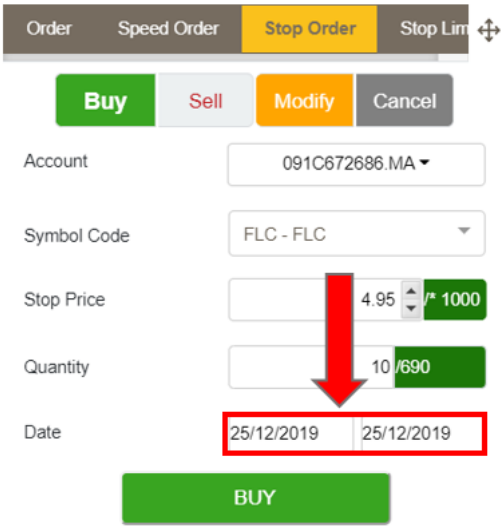



✓ Stop Price: is used to track/compare with the current price of the symbol code. Customers could enter the stop price by hand or use the button to increase or decrease the price according to the price tick.




>>Back to the table contents

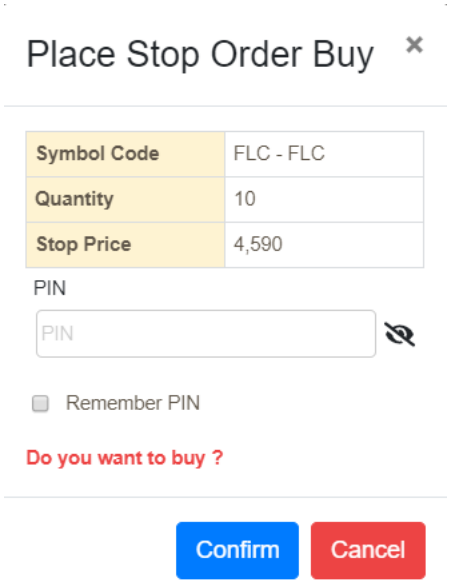
Step 5. Choose the effective date for the stop order.



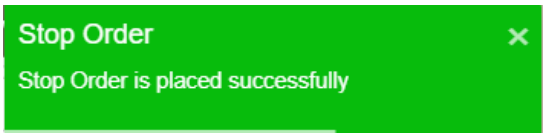

Customers could choose an effective date for the stop order at the current time or in the future. During the effective date for the stop order, the order is automatically placed in successive days until the day the order is activated or its due.

Step 6. After filling out the information, choose BUY or SELL to show the confirmation form:

>>Back to the table contents




Step 7. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being placed. If it succeeds, a notification message will appear:



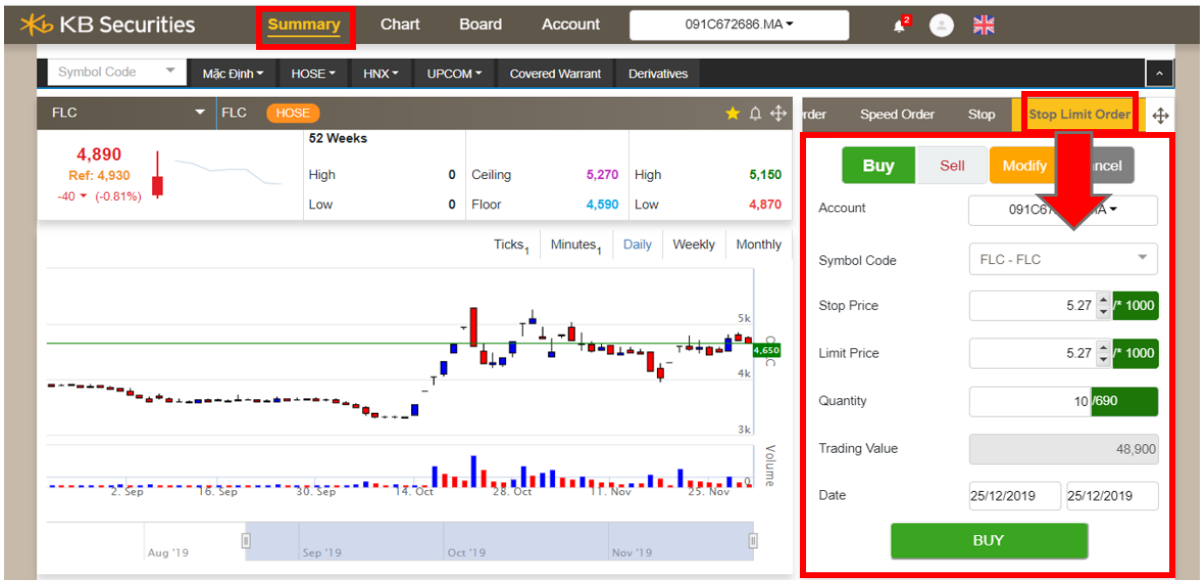

✓ **Stop Limit Order:**

Stop Limit Order is an order that helps customers track the fluctuations of the market price. Stop Limit Order can only be activated when the current price of the symbol code reaches to the tracking price (Stop price), then Limit Order will be generated and push to the system the set quantity and price.

Customers could place Stop Limit Order on tabs such as: Summary, Chart, Board and

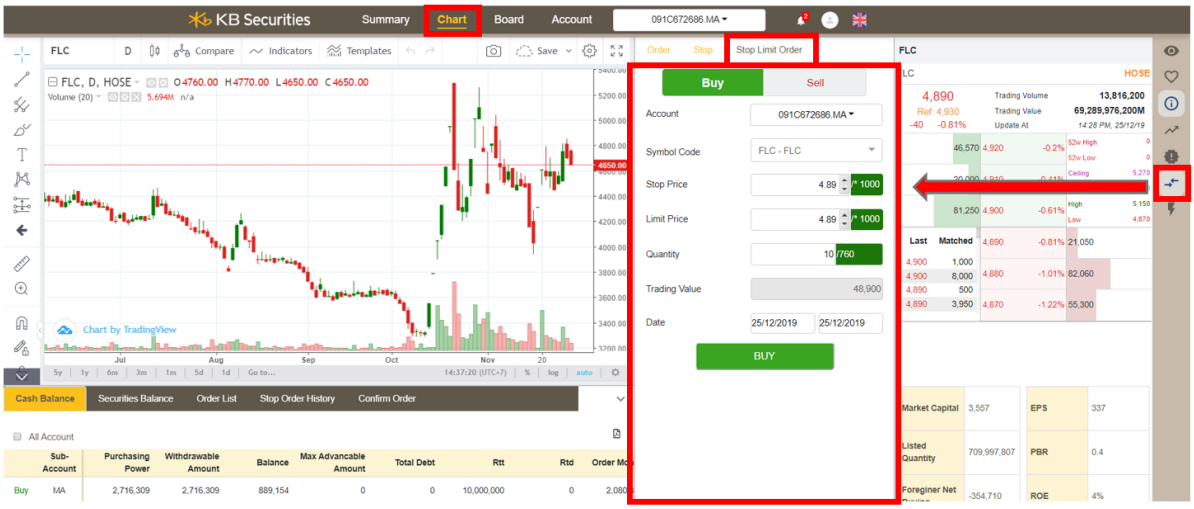
Account tab

- Summary tab:

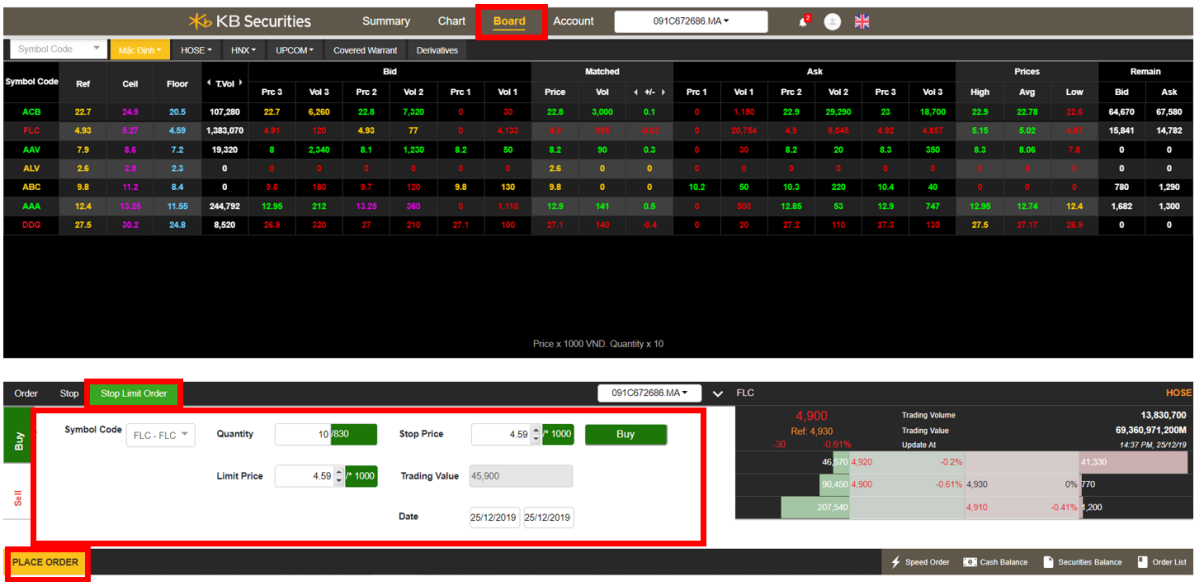



>>Back to the table contents

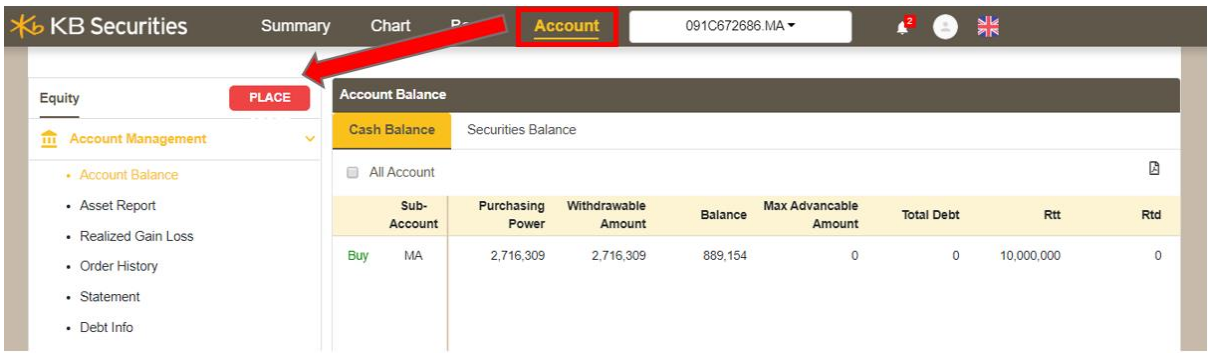
- Chart tab:




- Board tab

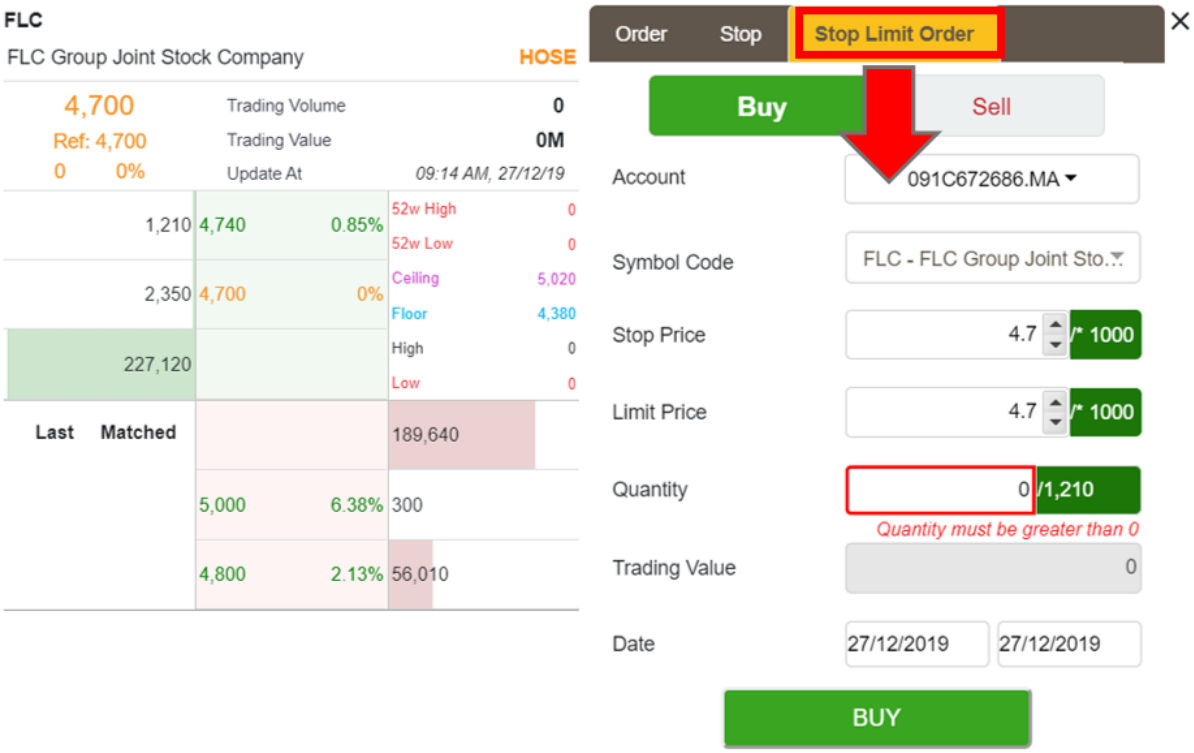



- On Account tab: click on **PLACE**




An Order form will be displayed: choose the Stop Limit Order.

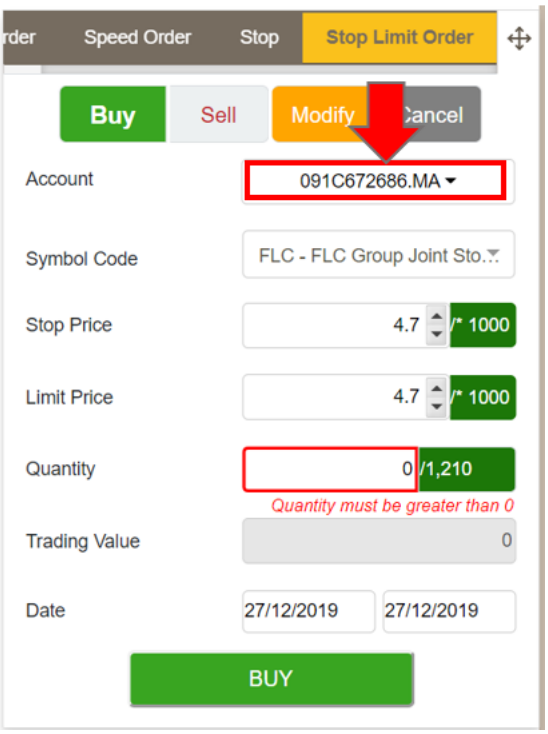
>>Back to the table contents




## Instructions to place Stop Limit Order:

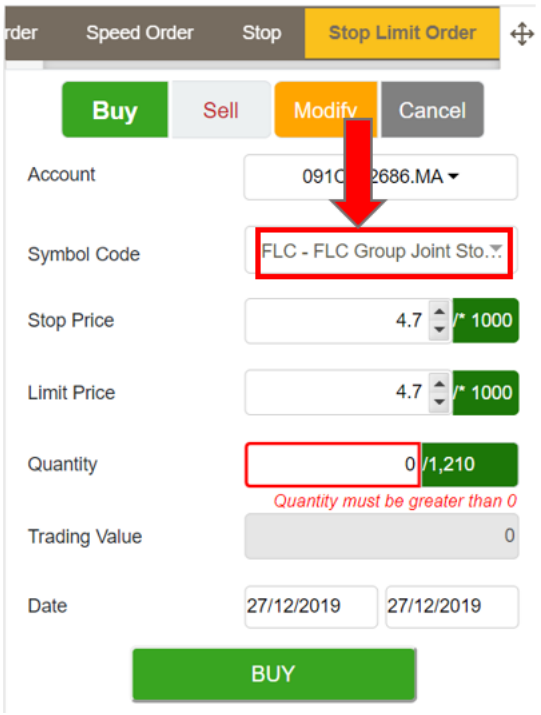
Step 1. Choose BUY or SELL to place orders

Step 2. Choose a sub-account to place orders



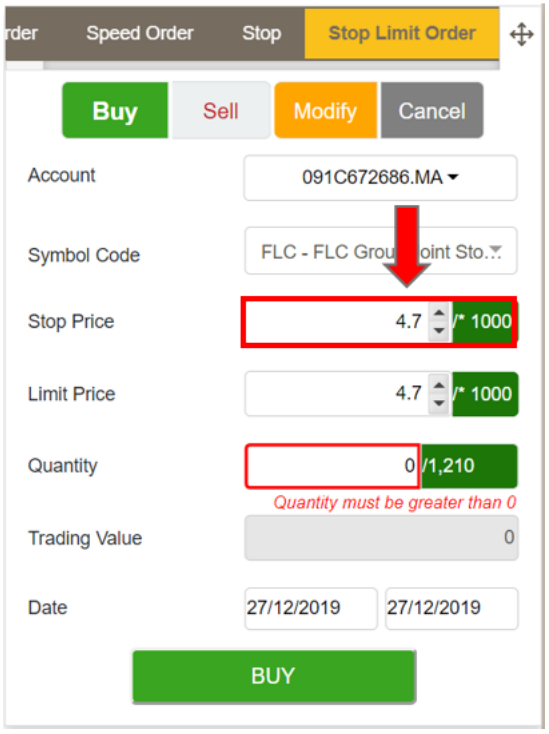

Step 3. Choose a symbol code

>>Back to the table contents




Step 4. Enter a Stop price: is used to track/compare with the current price of the symbol code.

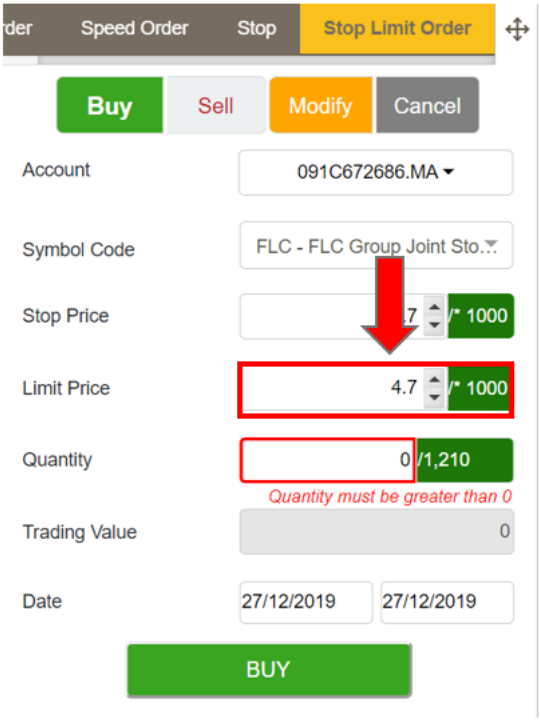
Customers could enter the stop price by hand or use the button to increase or decrease the price according to the price tick.



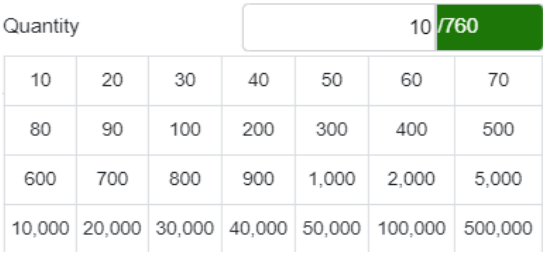

>>Back to the table contents

Step 5. Enter a Limit price: is used to place the order when the current price touches the stop price.

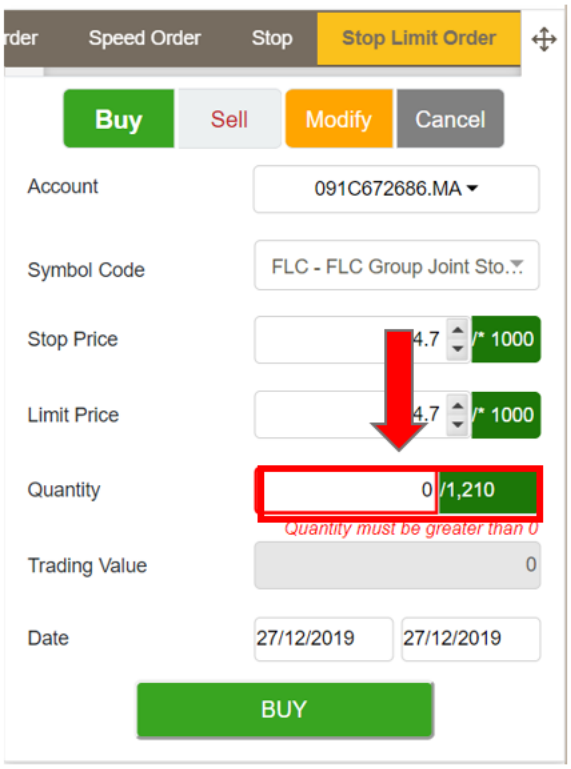
Customers could enter the stop price by hand or use the button to increase or decrease the price according to the price tick.

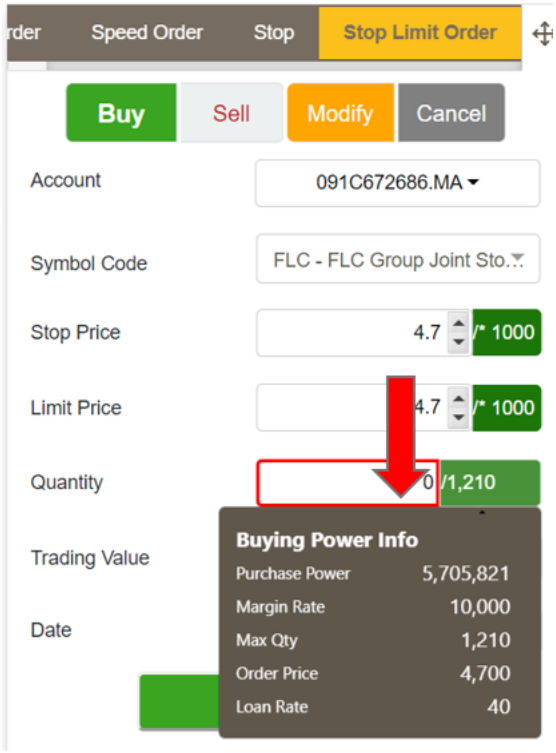



Step 6. Enter the quantity: account information appears (buying power, selling power,…). Enter the quantity by hand or from the recommendation box from the system

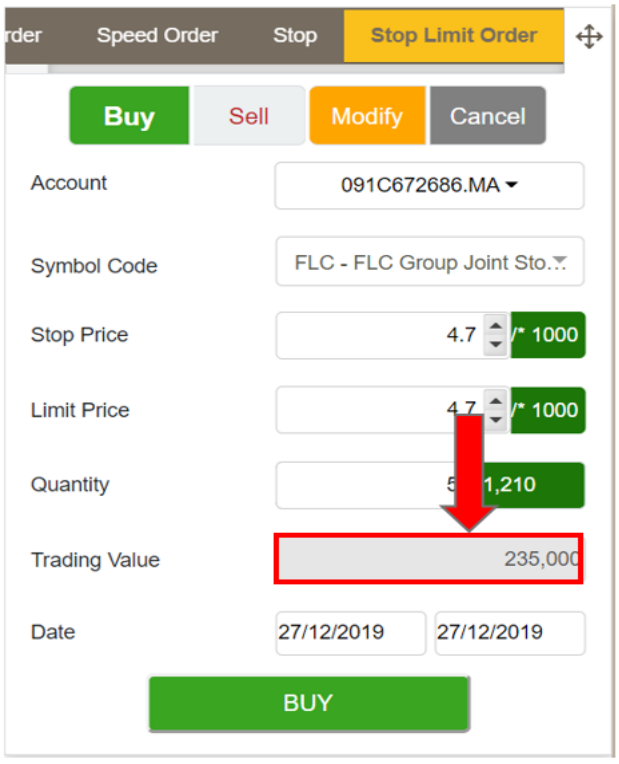



>>Back to the table contents



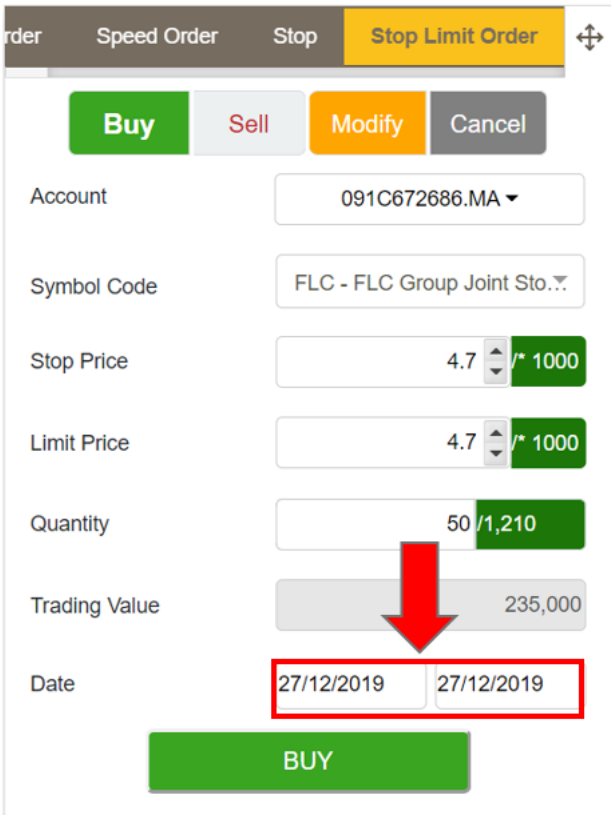




Step 7. Trading Value: the total value of the order

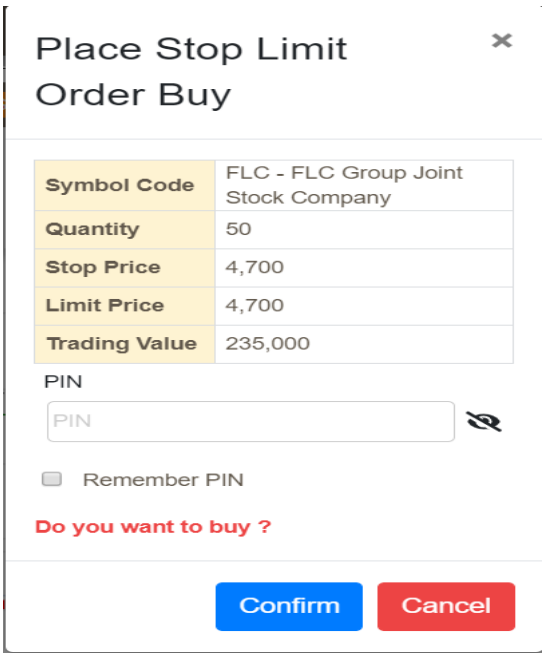



Step 8. Choose the effective date for Stop Limit Order: Customers could pick an effective date for the stop order at the current time or in the future. During the effective date for the stop order, the order is automatically placed in successive days until the day the order is activated or it's due.

>>Back to the table contents

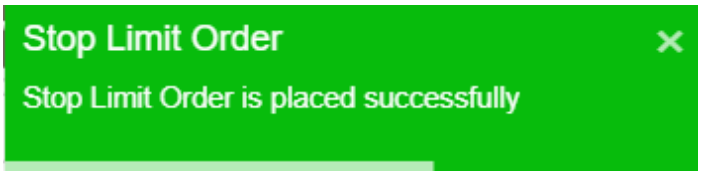



Step 9. After filling out the information, choose BUY or SELL to show the confirmation form for Place Stop Limit Order Buy




>>Back to the table contents

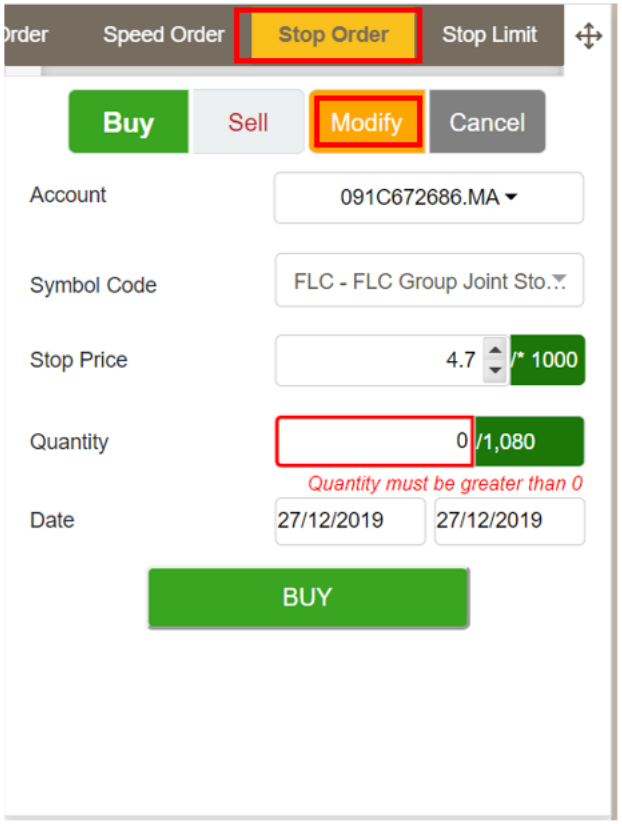
Step 10. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being placed. If it succeeds, a notification message will appear:




## 3.2. Modify Order

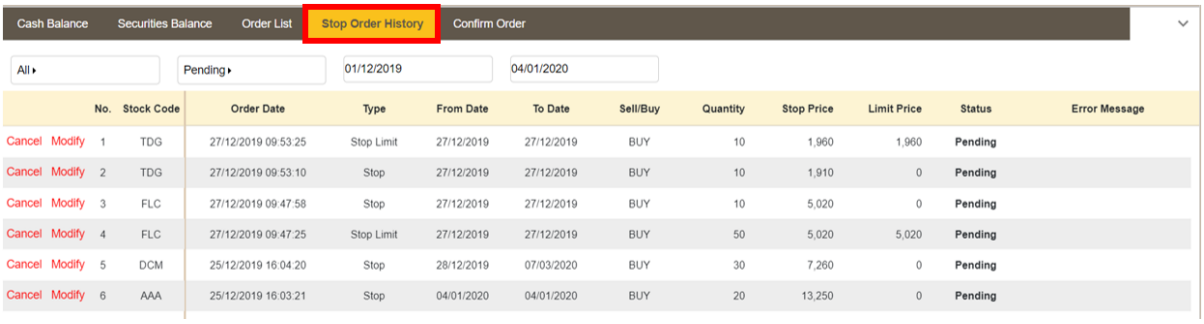
Customers could modify Stop order and Stop Limit order at the Stop Order box and Stop Limit Order box on Summary tab or Stop Order History on Summary tab and Chart tab

- Order form: Stop Order form and Stop Limit Order form on Summary tab:

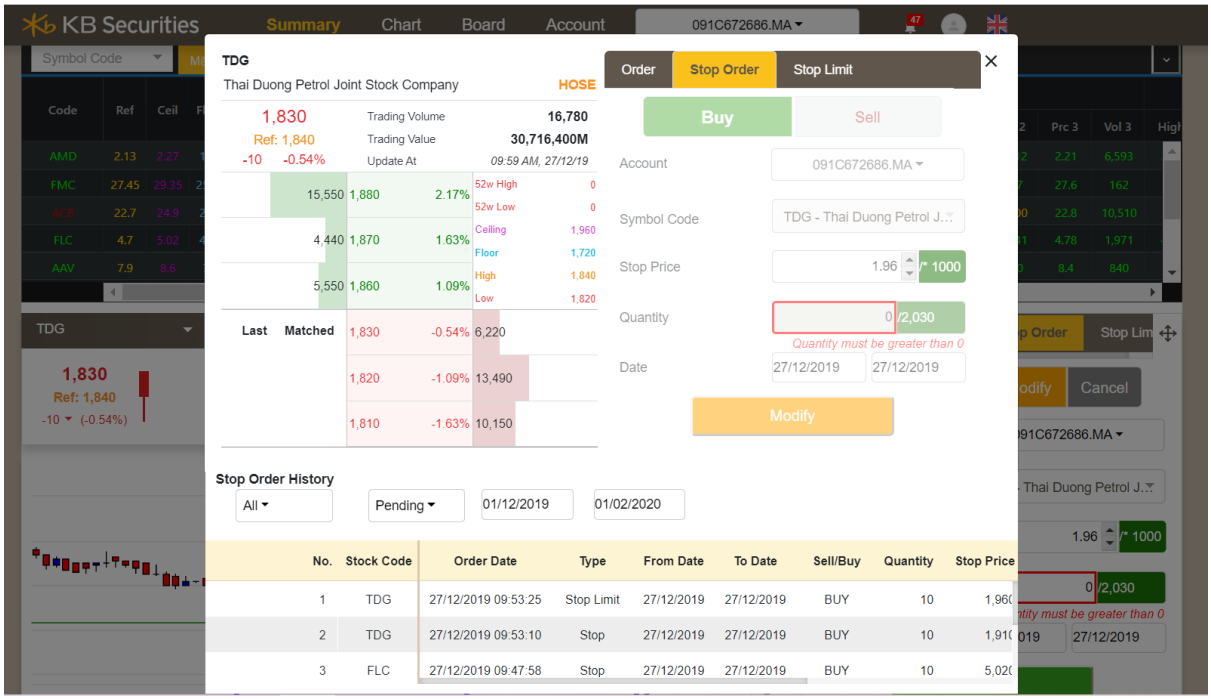



Or on Stop Order History of Summary tab and Chart tab:

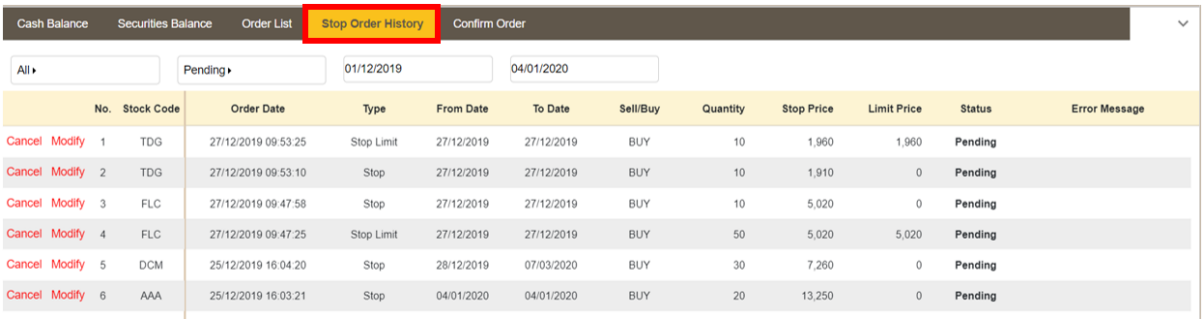
>>Back to the table contents




Click Modify to show the editing screen for Stop order and Stop Limit order, choose an order from the screen:




Or choose an order to be modified from the Stop Order History

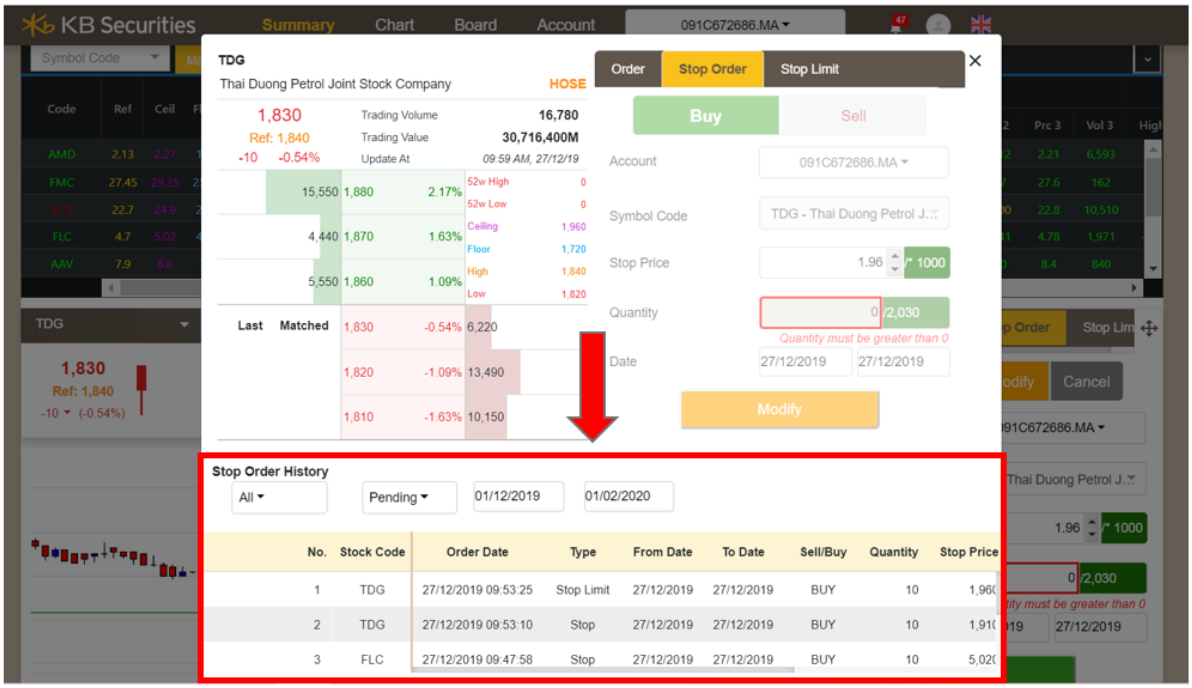



## Instructions to modify Stop order and Stop Limit order

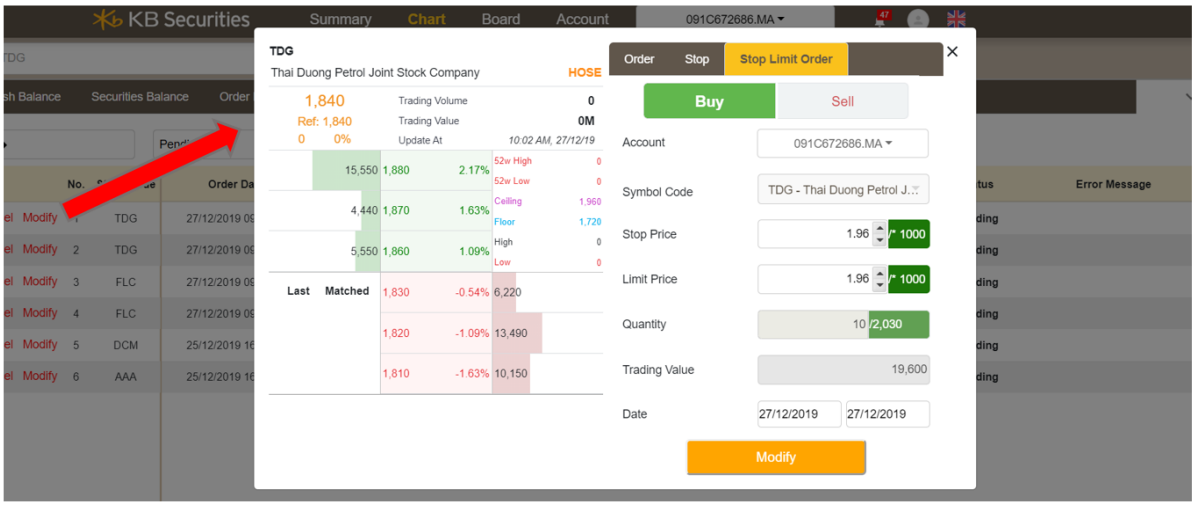
Step 1: Choose an order to modify

>>Back to the table contents

- On the Stop Order And Stop Limit Order on Summary tab, click Modify to show the editing screen:

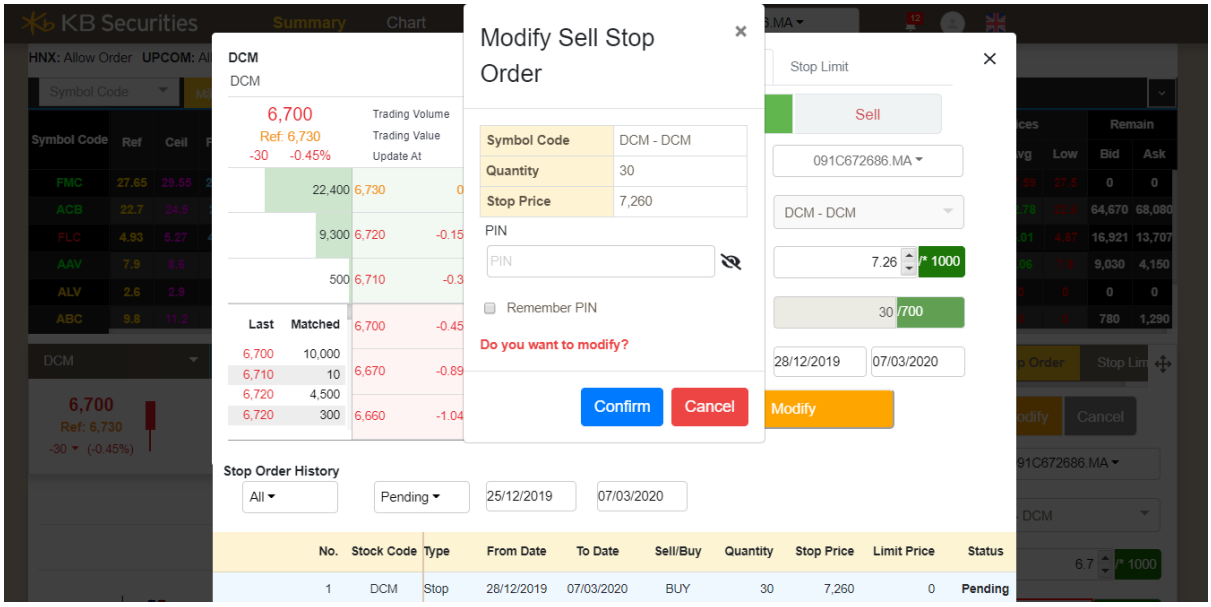



- Or on the Stop Order History, choose an order by clicking on Modify to show the editing screen:

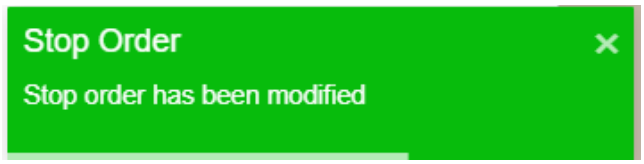


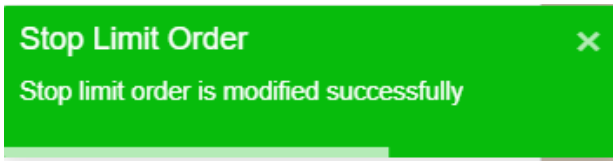

Step 2. Adjust information about price, quantity and click Modify to show the confirmation form:

>>Back to the table contents




Step 3. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being modified. If it succeeds, a notification message will appear:



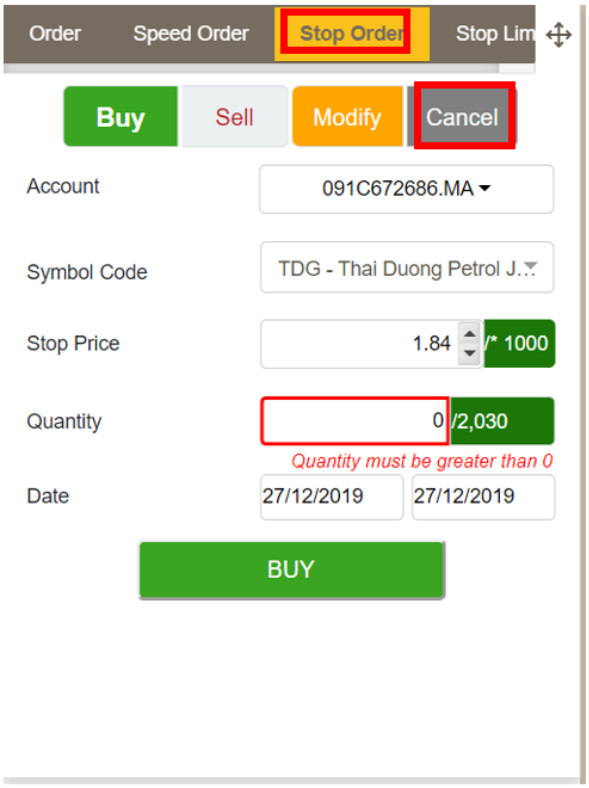



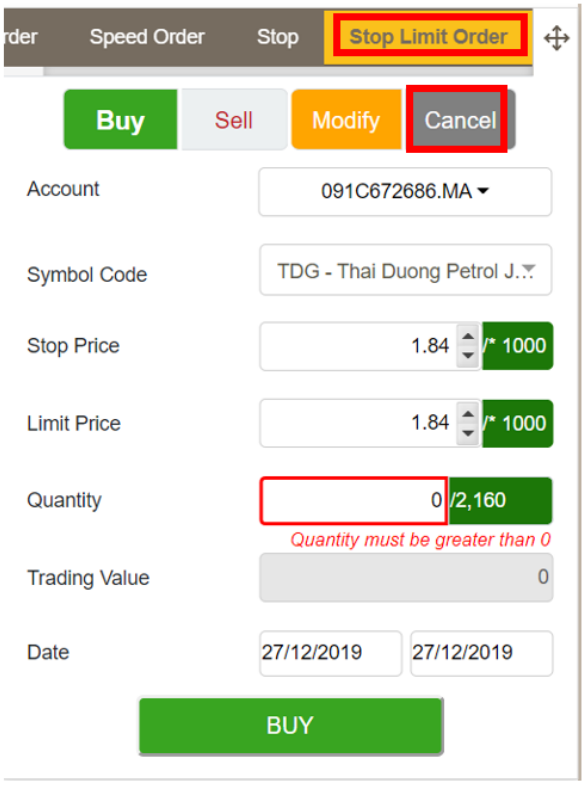

## 3.3. Cancel Stop Order and Stop Limit Order

Customers could cancel Stop order and Stop Limit order on Stop Order box and Stop Limit Order box on Summary tab or Stop Order History on Summary tab and Chart tab

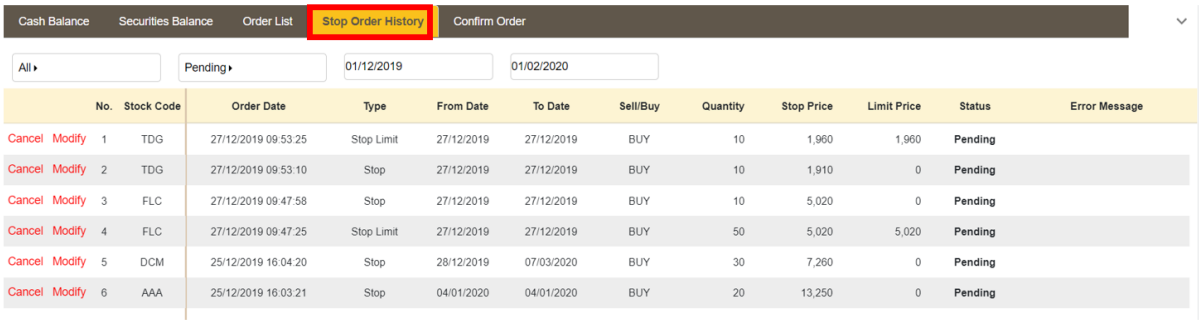
- Order form: Stop Order form and Stop Limit Order form on Summary tab:

>>Back to the table contents



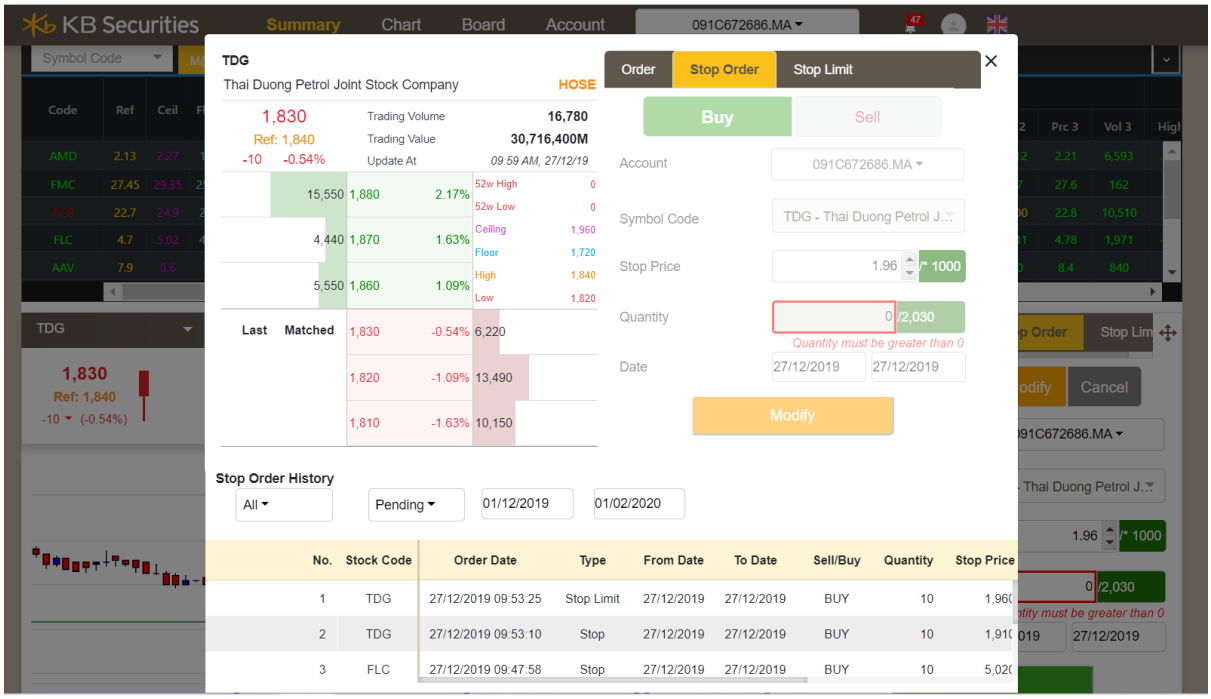

Or on Stop Order History of Summary tab and Chart tab:




| | No. | Stock Code | Order Date | Type | From Date | To Date | Sell/Buy | Quantity | Stop Price | Limit Price | Status | Error Message |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cancel Modify | 1 | TDG | 27/12/2019 09:53:25 | Stop Limit | 27/12/2019 | 27/12/2019 | BUY | 10 | 1,960 | 1,960 | Pending | |
| Cancel Modify | 2 | TDG | 27/12/2019 09:53:10 | Stop | 27/12/2019 | 27/12/2019 | BUY | 10 | 1,910 | 0 | Pending | |
| Cancel Modify | 3 | FLC | 27/12/2019 09:47:58 | Stop | 27/12/2019 | 27/12/2019 | BUY | 10 | 5,020 | 0 | Pending | |
| Cancel Modify | 4 | FLC | 27/12/2019 09:47:25 | Stop Limit | 27/12/2019 | 27/12/2019 | BUY | 50 | 5,020 | 5,020 | Pending | |
| Cancel Modify | 5 | DCM | 25/12/2019 16:04:20 | Stop | 28/12/2019 | 07/03/2020 | BUY | 30 | 7,260 | 0 | Pending | |
| Cancel Modify | 6 | AAA | 25/12/2019 16:03:21 | Stop | 04/01/2020 | 04/01/2020 | BUY | 20 | 13,250 | 0 | Pending | |

- Click Cancel to show the canceling or adjusting's screen for Stop order and Stop Limit order, choose an order from the screen:

>>Back to the table contents

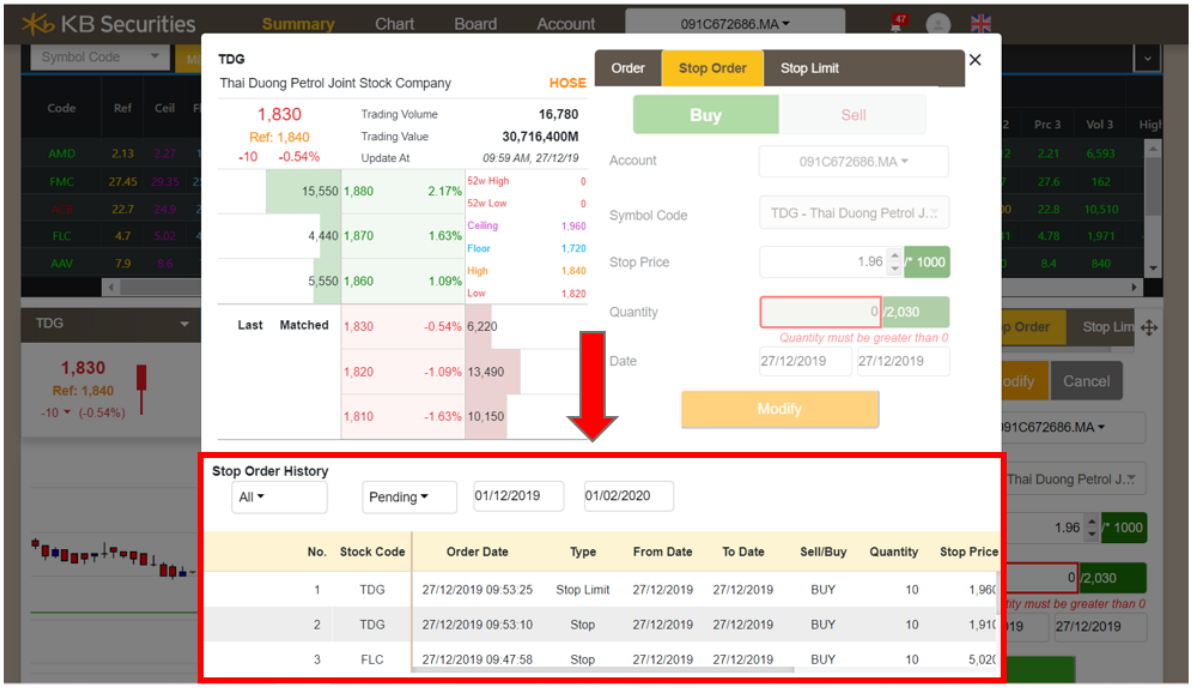



Or on the Stop Order History, choose Cancel

## Instructions to cancel Stop order and Stop Limit order:

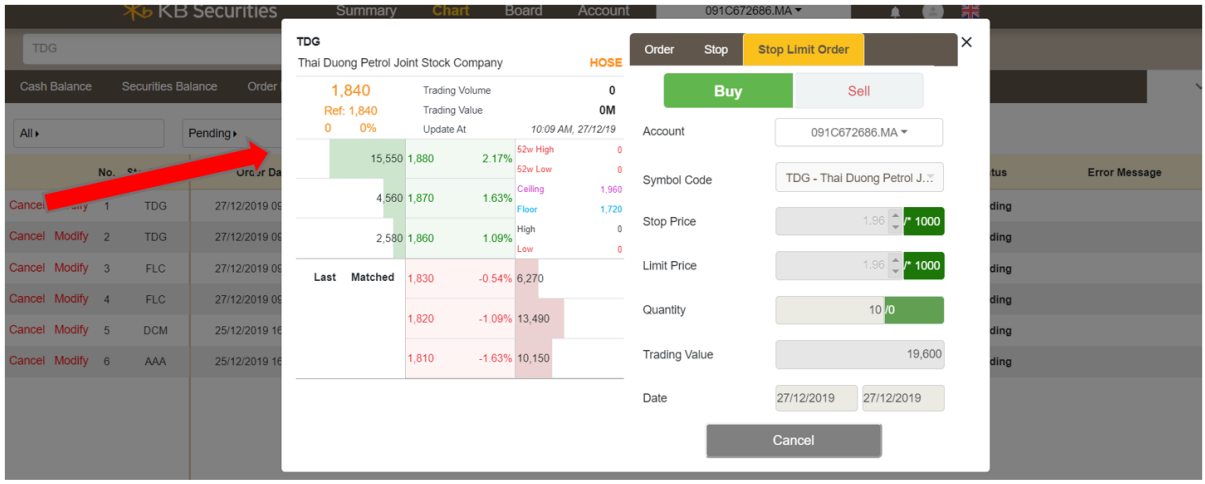
Step 1: Choose an order to cancel

On the Stop Order And Stop Limit Order on Summary tab, click Cancel to show the canceling screen:

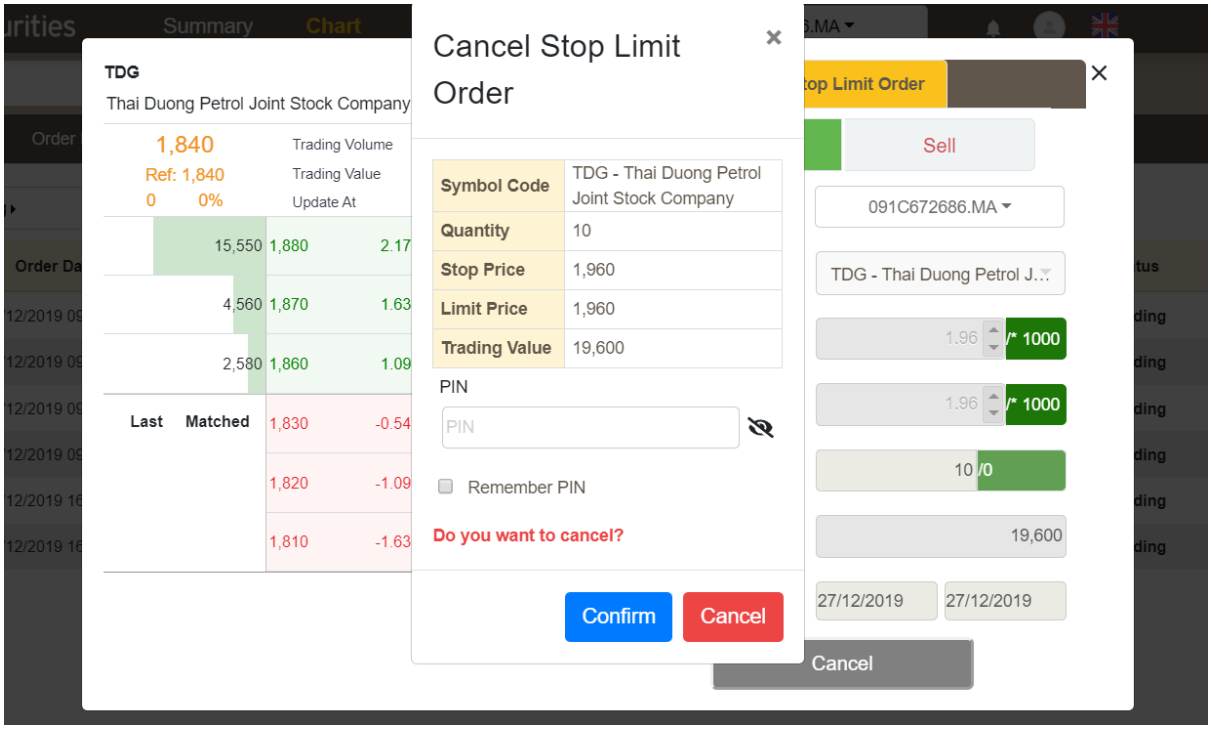



Or on the Stop Order History, choose an order by clicking on Cancel to show the canceling screen.

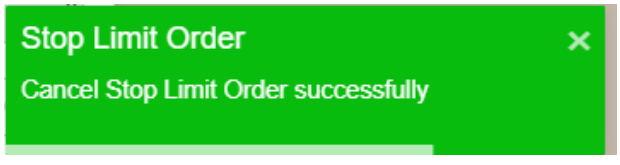
>>Back to the table contents

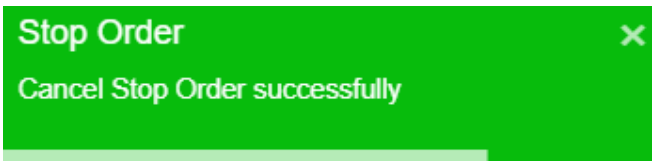



Step 2. Adjust information about price, quantity and click Cancel to show the confirmation form:




Step 3. Enter PIN/OTP and choose Confirm to place the order or Cancel to cancel the order being canceled. If it succeeds, a notification message will appear:



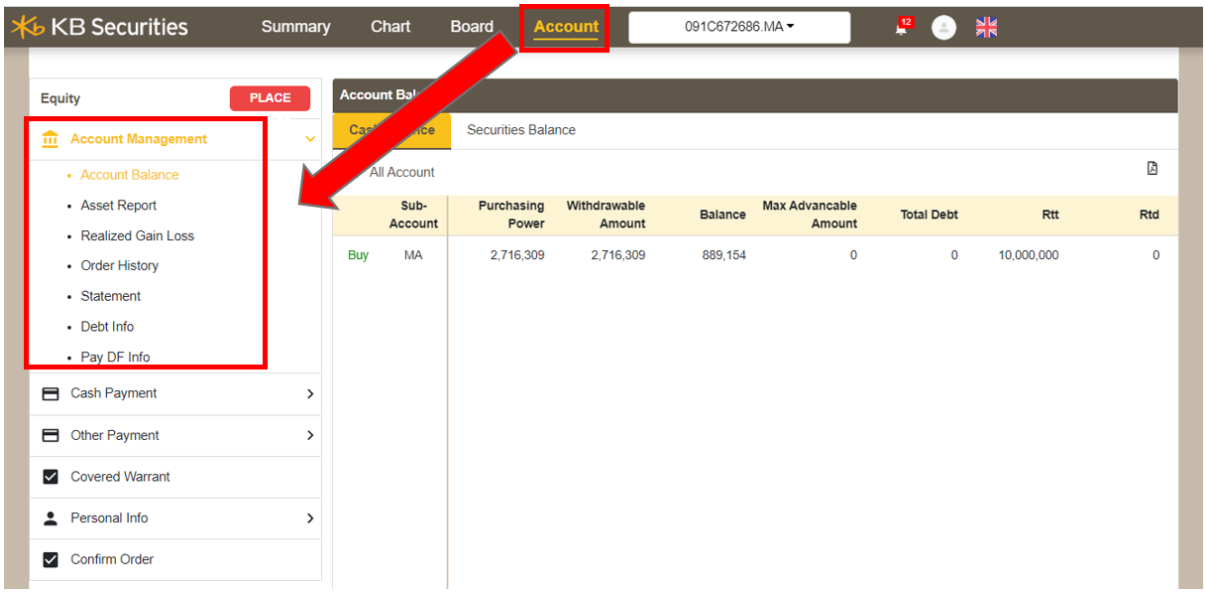




# V. Other functions

## 1. Account Management:

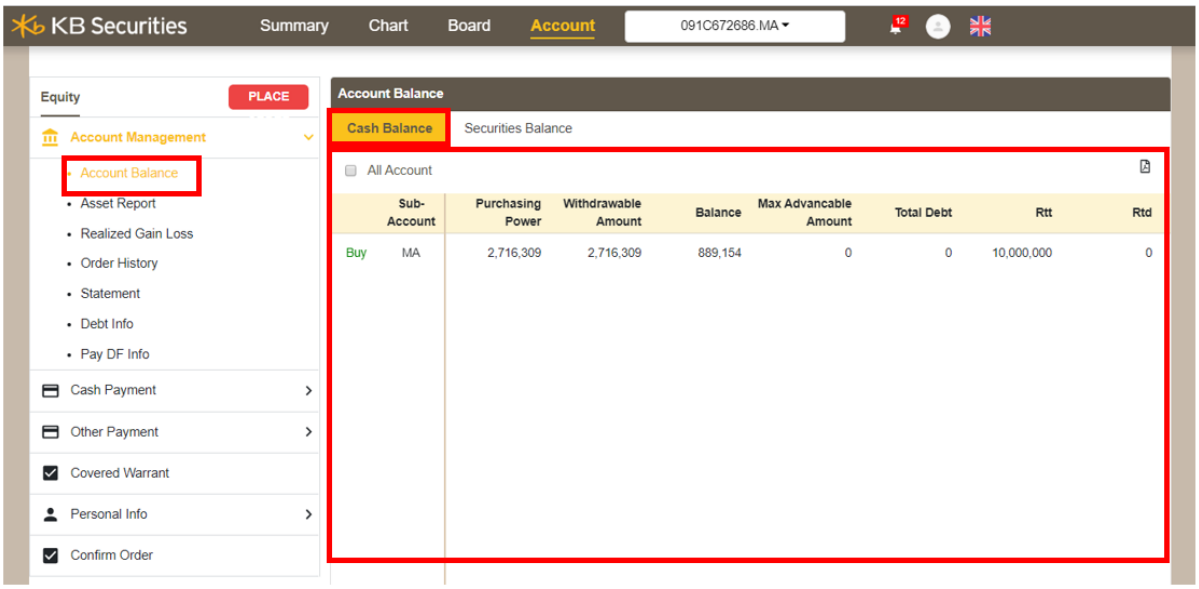
>>Back to the table contents

Account Management includes: Account Balance, Asset Report, Realized Gain Loss, Order History, Statement, Debt Info and Pay DF Info:




## 1.1. Account Balance

- On Account tab, choose Account Management/Account **Balance**
  - ✓ Cash Balance: Information about the balance of each sub-account and every sub-accounts




  - ✓ Securities Balance:

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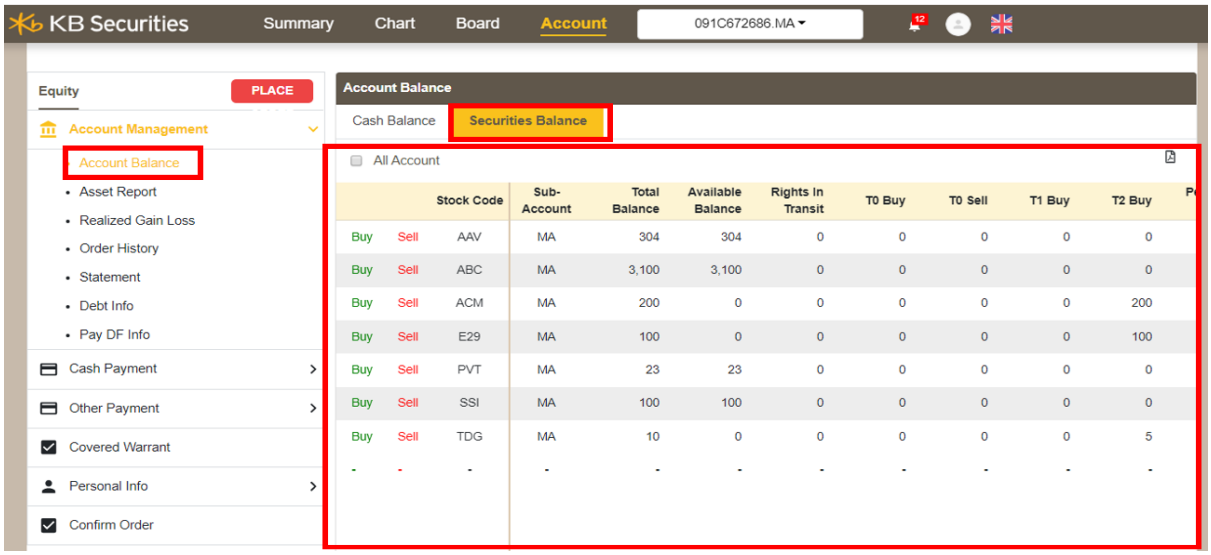
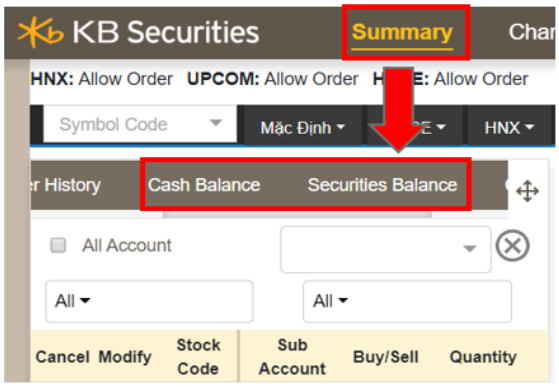
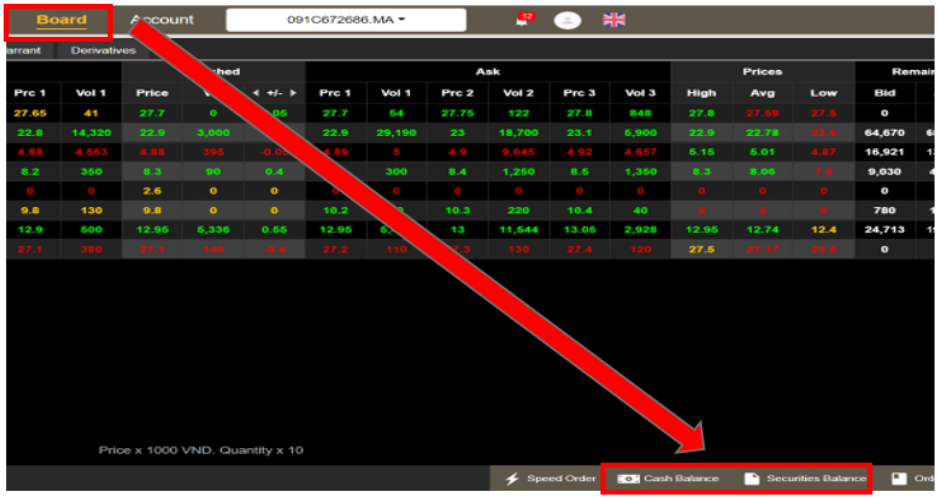



- On tabs such as Summary, Chart and Board.






- On Cash Balance, click on Buy to show buy order form.
- On Securities Balance, click on Buy and Sell associated with the symbol code to show Buy/Sell order form which has already filled in the symbol code.

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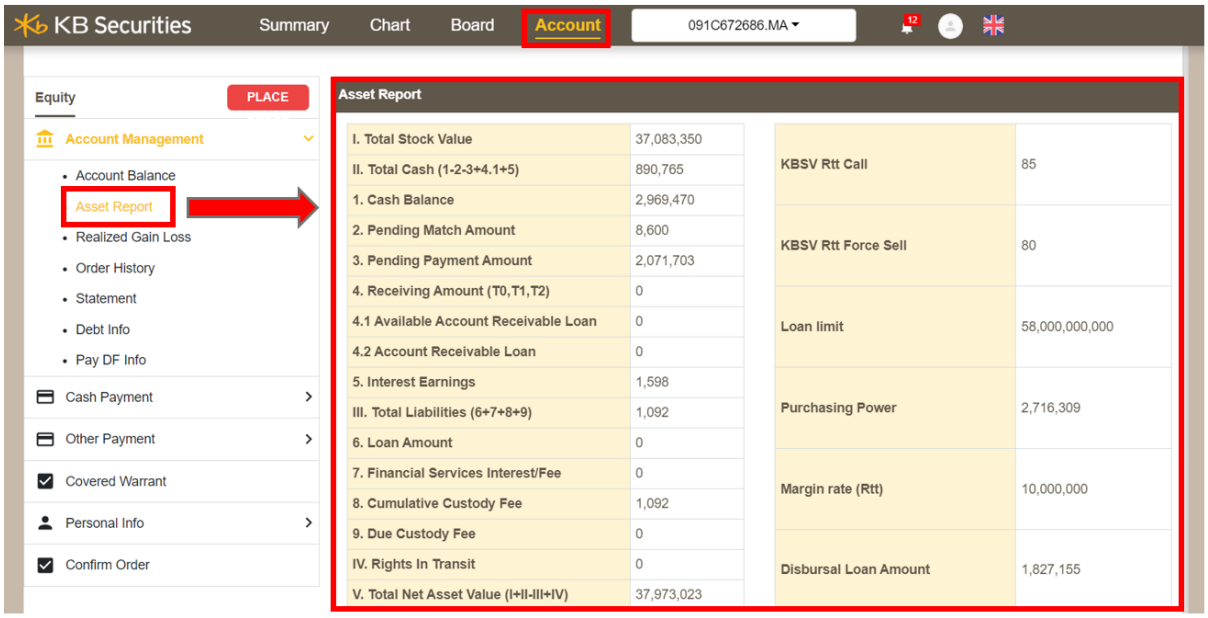
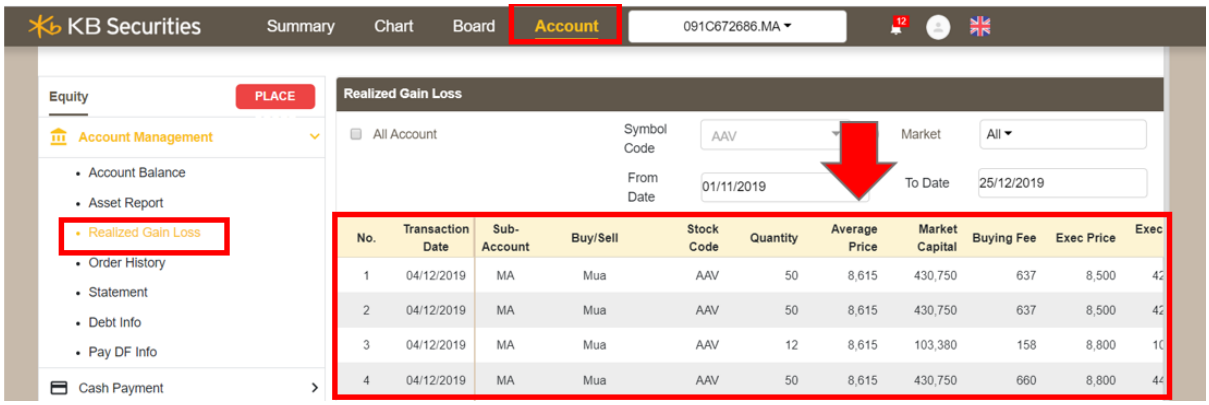
## 1.2. Asset Report

A summary of total asset by each sub-account




## 1.3. Realized Gain Loss

Customers could look-up for information about the profit/loss for each sub-account by symbol code and time period:

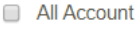
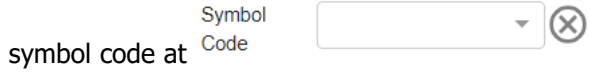



## 1.4. Order History

Including Order History and Stop Order History

Customers could look up for placed order information by sub-account, symbol code, Buy/Sell order and time period

### ✓ Order History

- Tick  to look up for normal order history of every sub-accounts or each sub-account
- Enter the symbol code at  to display trading history of each

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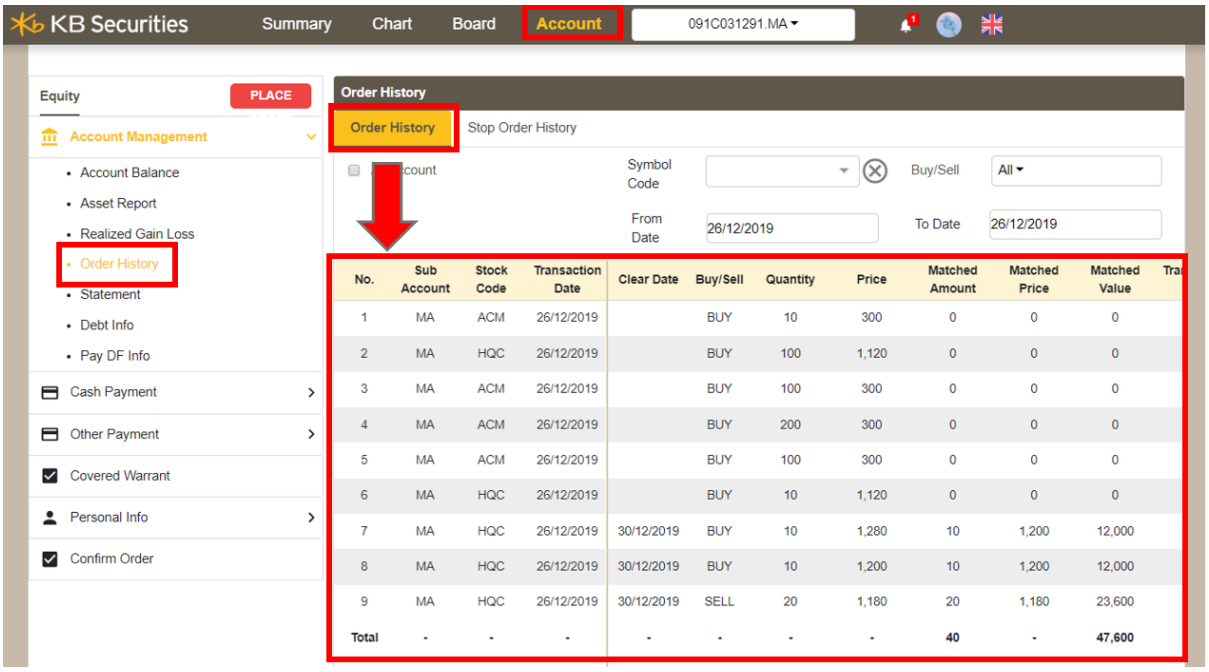
symbol code or click on ⊗ to display the trading history for all of the symbol code.

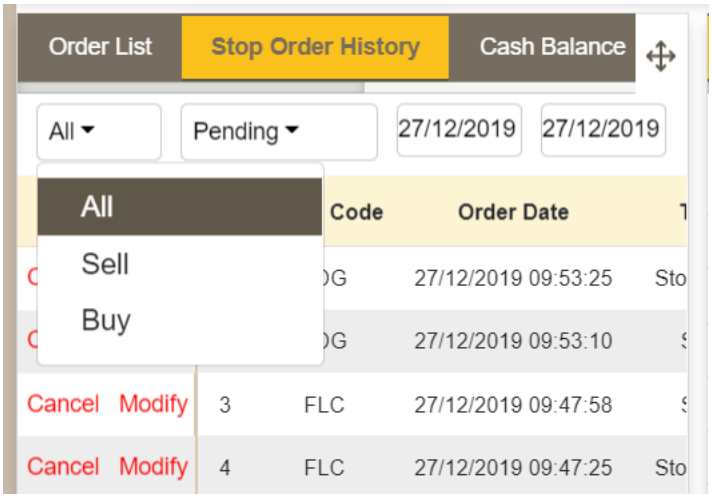
- Filter Sell/Buy history using


- Choose a period of time to show the order history


### ✓ Stop Order History

- Select Buy/Sell order to display information about Buy/Sell stop order history or all of them




- Select a status of the stop order to reveal the stop order history information.

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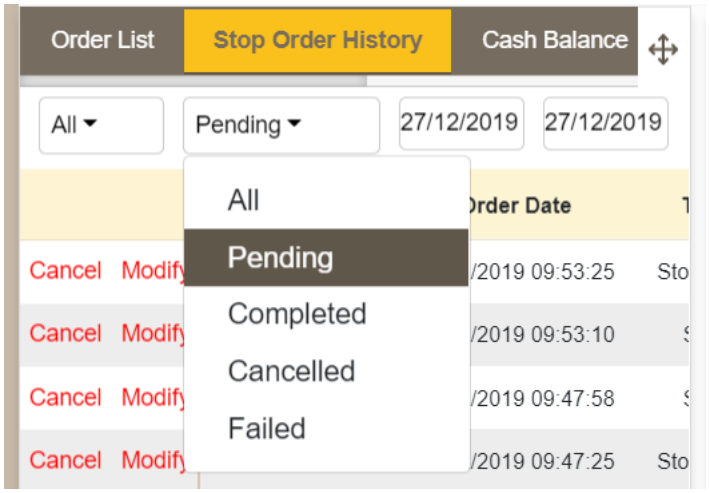
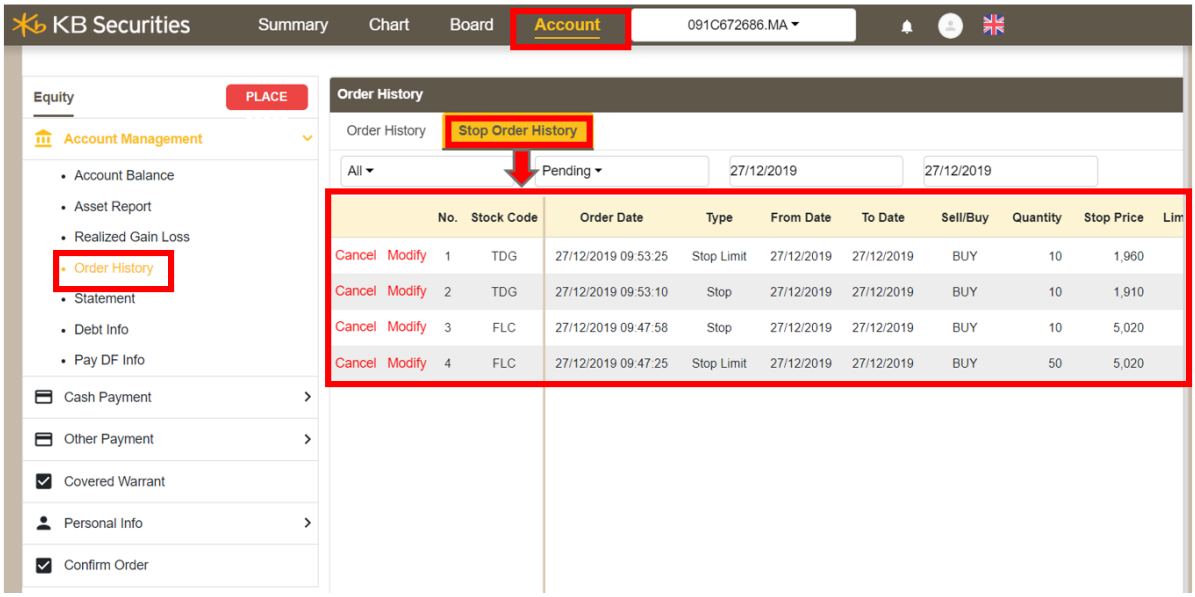



- Choose a period of time to show both the stop order and stop limit order history

- A report of order history appears according to the information being filled in:




## 1.5. Statement

Including Cash Statement and Securities Balance

### ✓ Cash Statement:

Customers are allowed to look up for incurred cash increase and decrease on sub-account in a time period.

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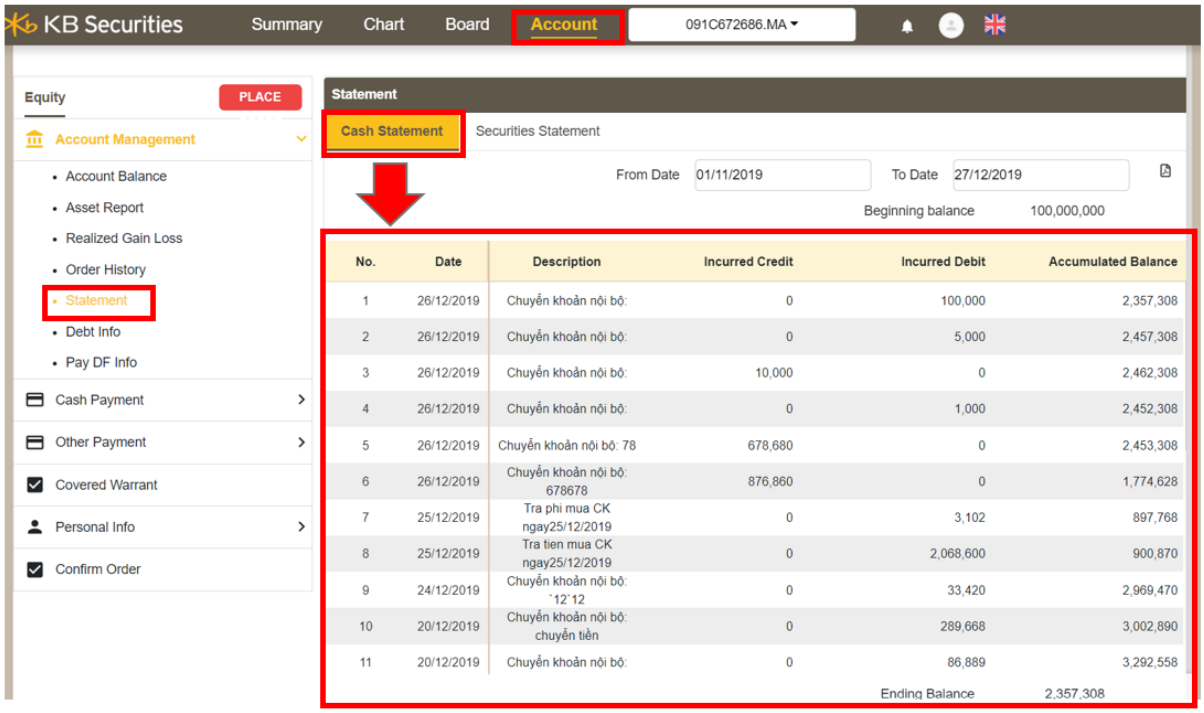
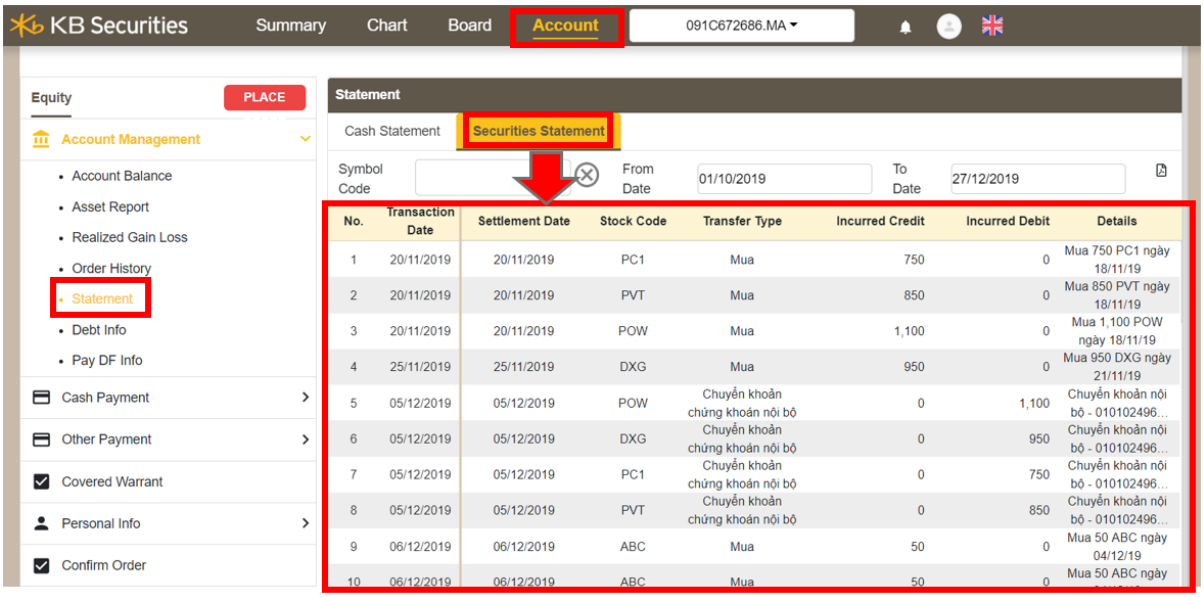



✓ **Securities Balance:**

Customers are allowed to look up for incurred securities increase and decrease by each symbol code or all of them on the same sub-account in a time period.




## 1.6. Debt Info

Customers are able to look up for incurred debt history in a range of time: lookup information is incurred debts generated during the chosen time period.

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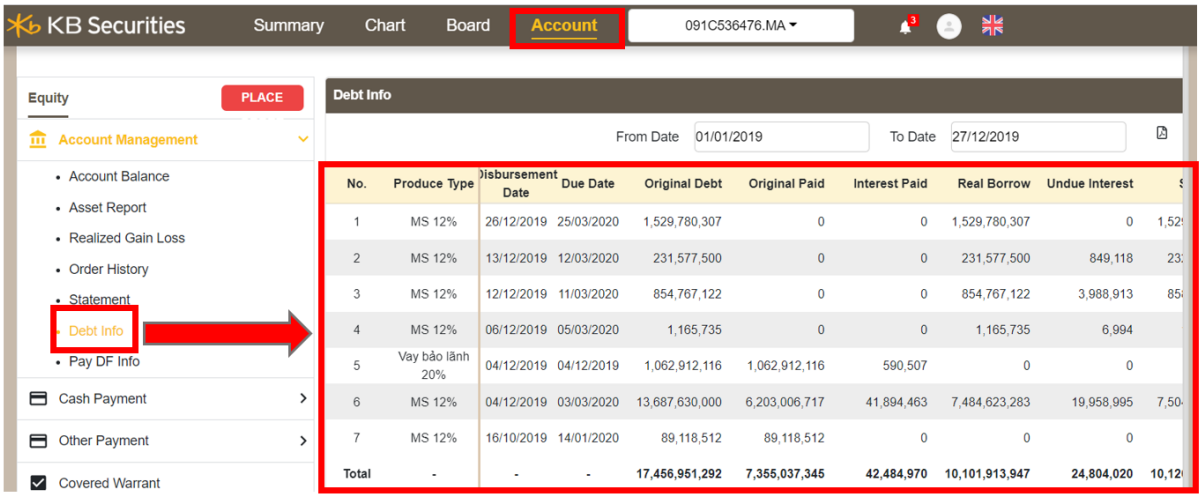
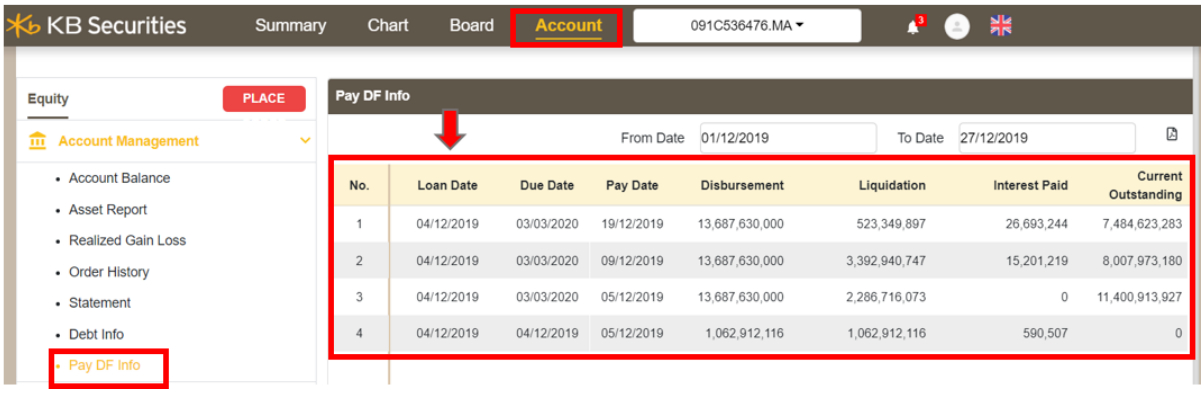



### 1.7. Pay DF Info

Customers are able to look up debt repayment information, debt information could be filtered by time range and debt repayment information are listed by repayment date.




## 2. Cash Payment

Including Cash Transfer and Secured Loan

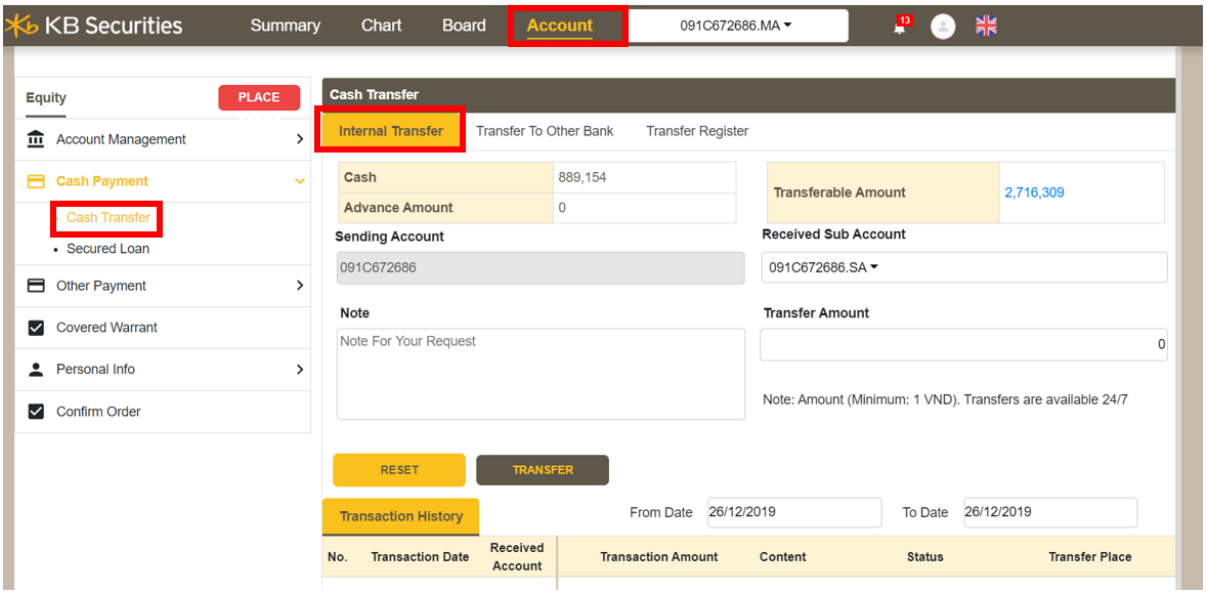
### 2.1. Cash Transfer

Including 3 tabs: Internal Transfer, Transfer To Other Bank and Transfer Register.

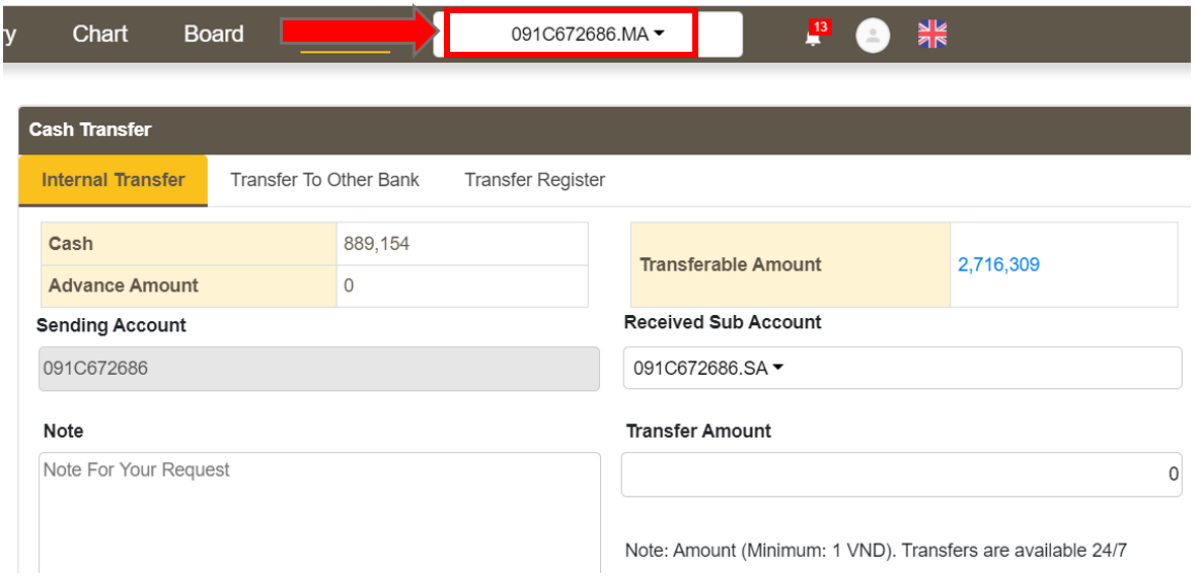
❖ **Internal Transfer:**

- ✓ Description: Customers perform online cash transfer between sub-accounts on the same account
- ✓ On Account tab, select **Cash Payment/Cash Transfer/Internal Transfer**

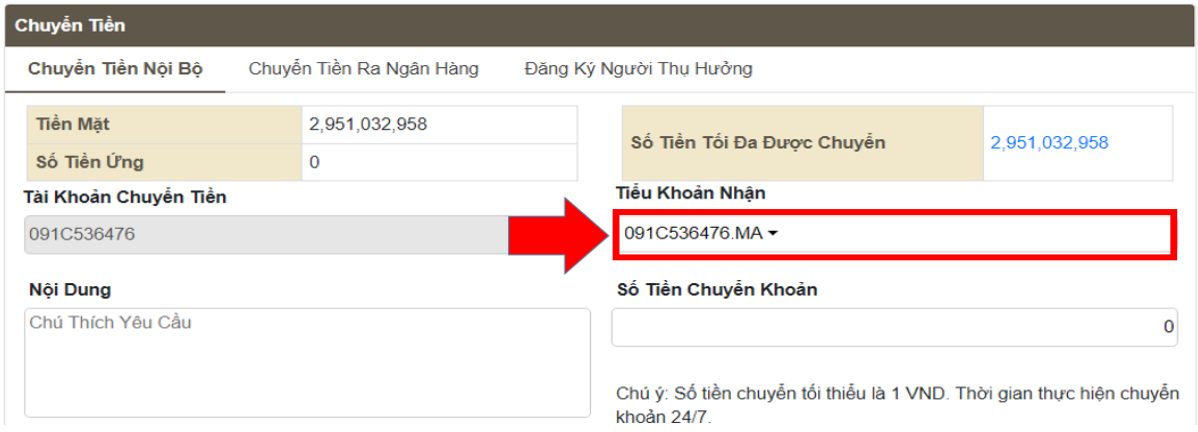
>>Back to the table contents




Step 1. Select a sub-account to use for transfer at the box

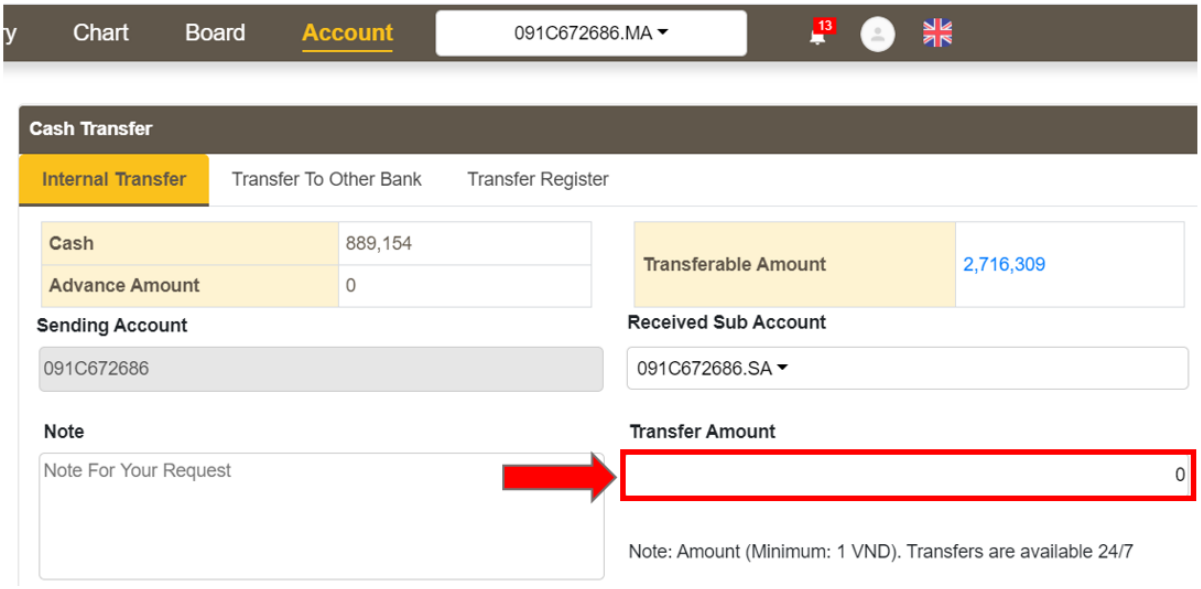



Step 2. Select a sub-account for receiving at "Received Sub Account"

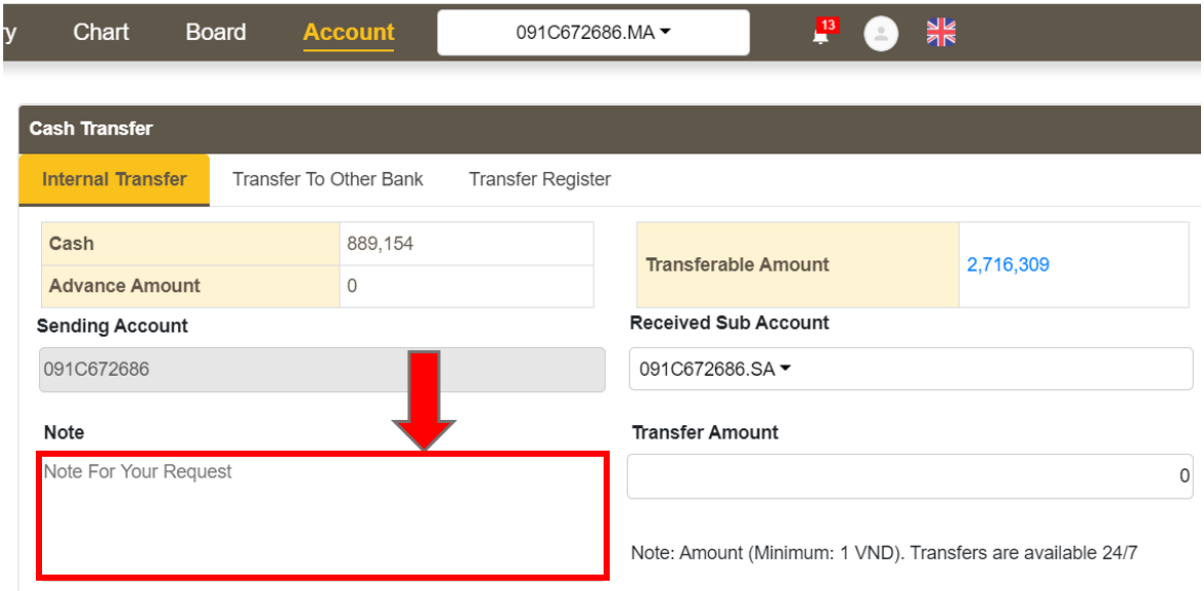



>>Back to the table contents

Step 3. Enter the transfer amount




Step 4. Enter the transfer content




Step 5.

- Click on RESET to redo the transfer transaction
- Click on TRANSFER to reveal the internal transfer confirmation form:

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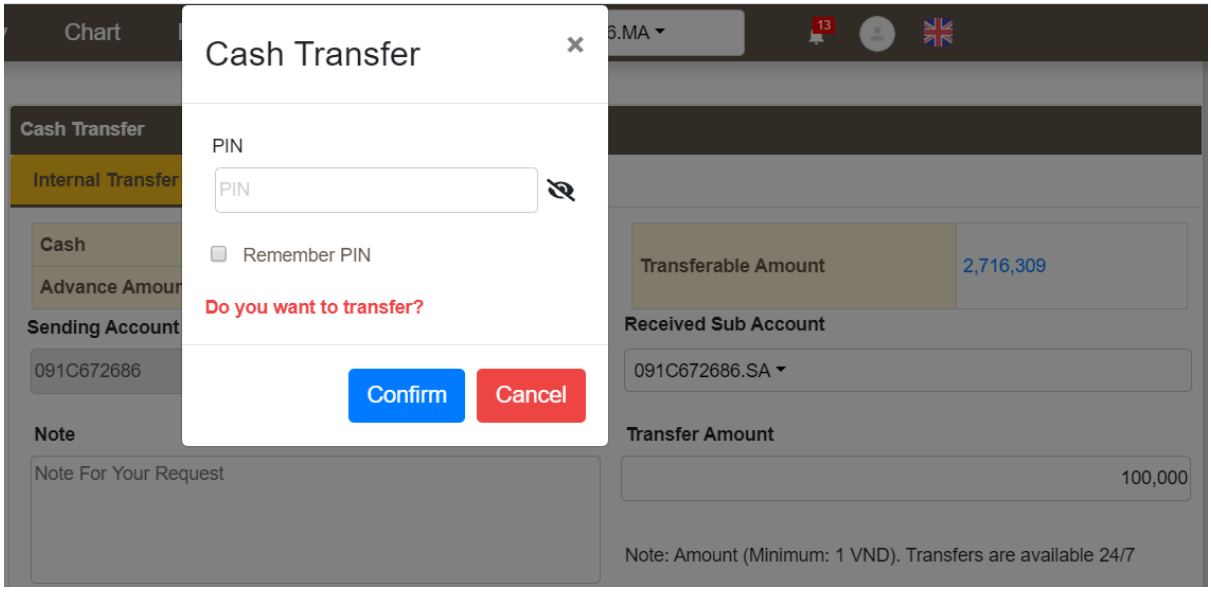
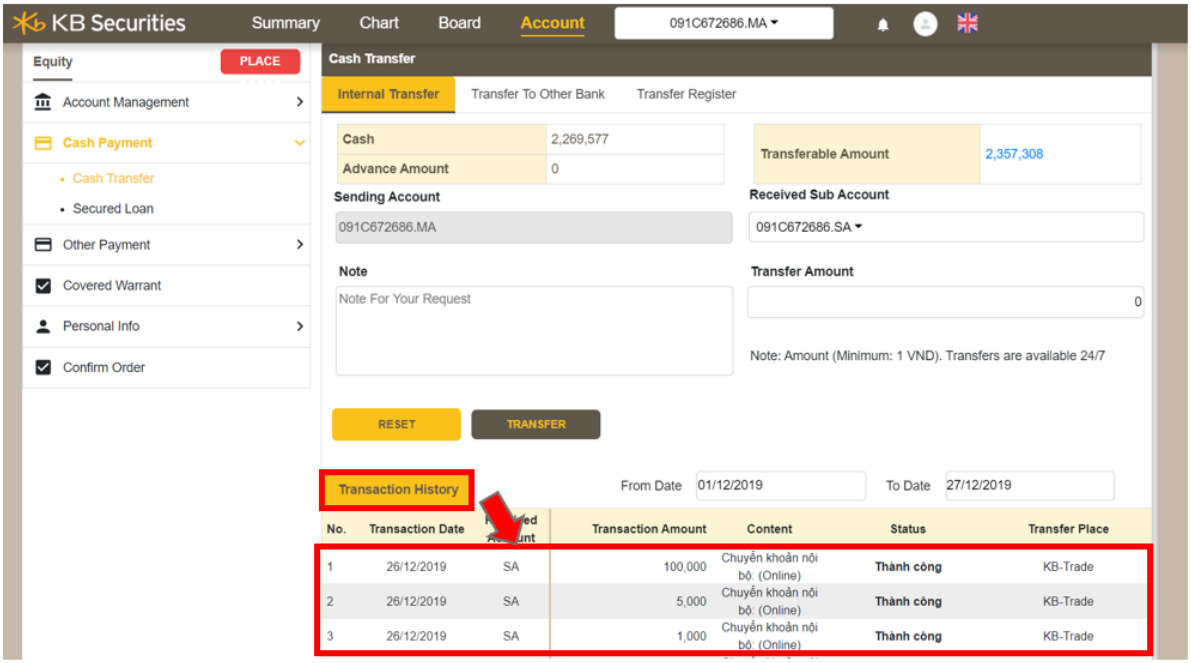



Step 6. After entering the PIN/OTP , click on Confirm to perform the transaction or Cancel to cancel the transaction being performed. If it succeeds, a message will appear:

- ✓ Transaction History: display internal transaction history that customers have performed:
  - Enter the time period wanted to be looked up
    - From Date
    - To Date

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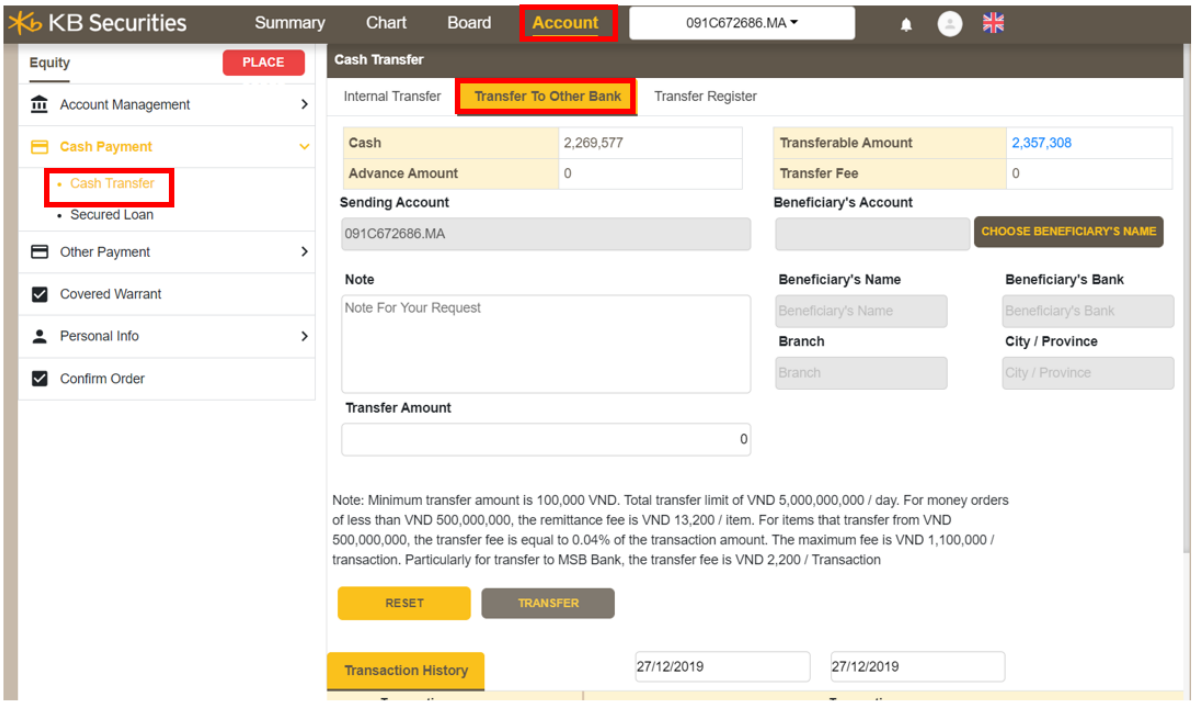
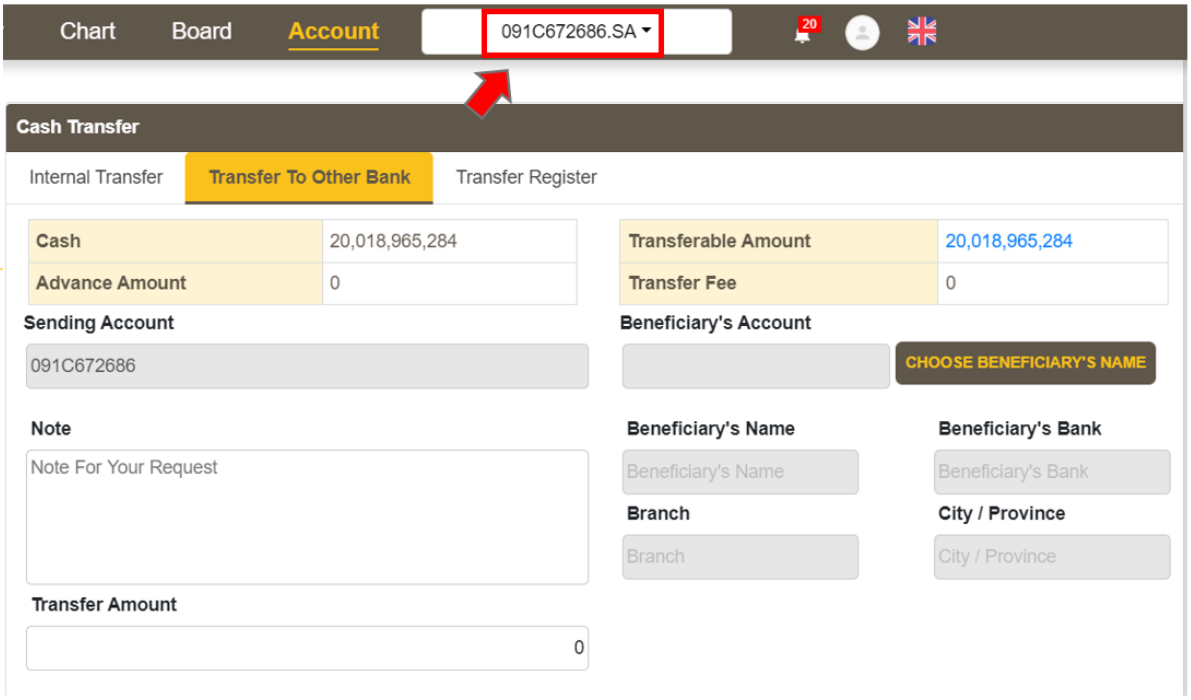
## ❖ Transfer To Other Bank:

- ✓ Description: Customers perform transfer money to a beneficiary account registered at banks as required.
- ✓ On Account tab: **Cash Payment/ Cash Transfer/ Transfer To Other Bank**




Step 1. Select a sub-account to use for transfer at the box

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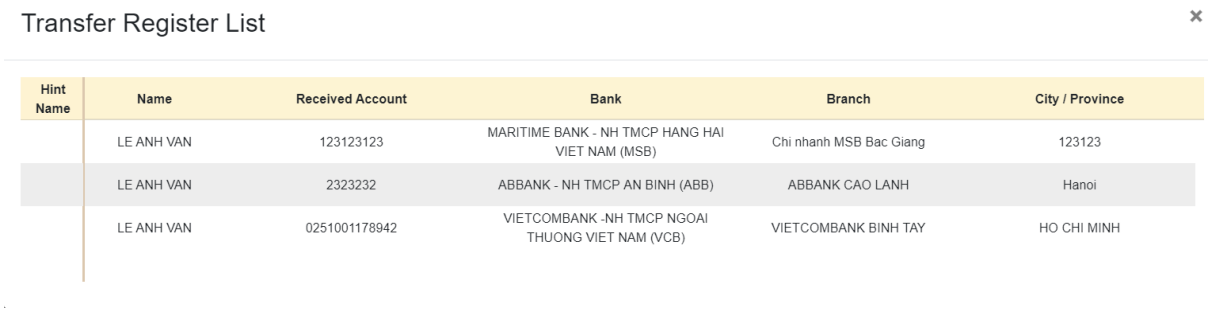
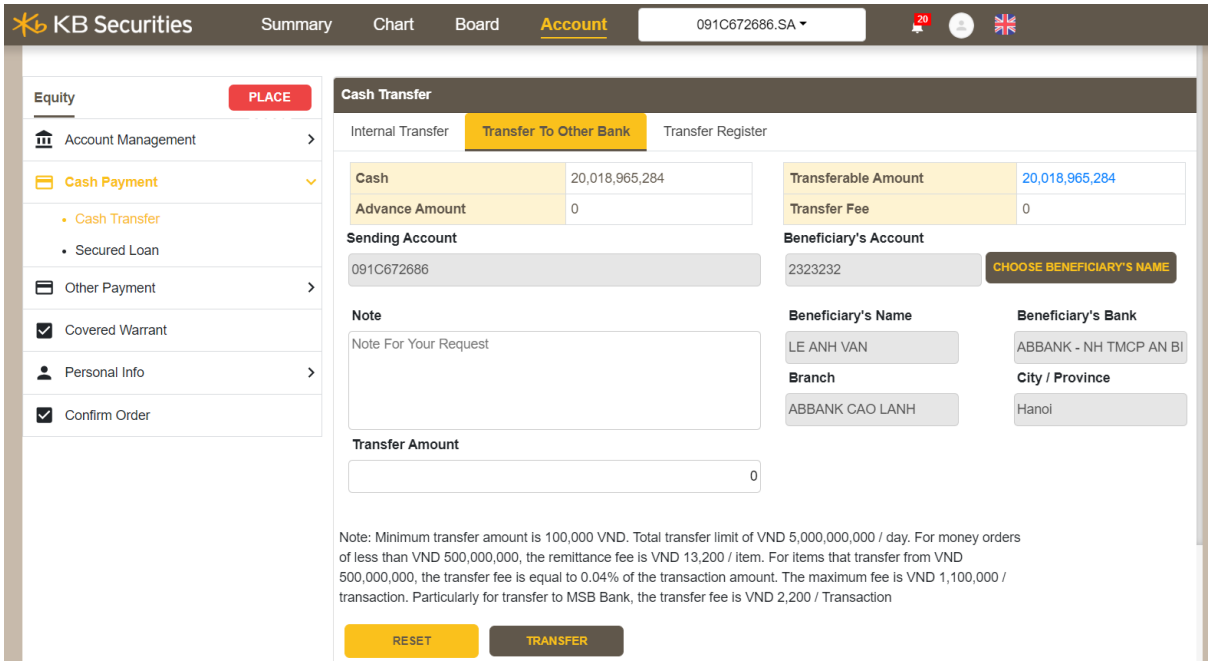
Step 2. Select a beneficiary account

- Click on **CHOOSE BENEFICIARY'S NAME**
- Display beneficiaries list




| Hint Name | Name | Received Account | Bank | Branch | City / Province |
|---|---|---|---|---|---|
| | LE ANH VAN | 123123123 | MARITIME BANK - NH TMCP HANG HAI VIET NAM (MSB) | Chi nhanh MSB Bac Giang | 123123 |
| | LE ANH VAN | 2323232 | ABBANK - NH TMCP AN BINH (ABB) | ABBANK CAO LANH | Hanoi |
| | LE ANH VAN | 0251001178942 | VIETCOMBANK -NH TMCP NGOAI THUONG VIET NAM (VCB) | VIETCOMBANK BINH TAY | HO CHI MINH |

- Select a beneficiary account to receive the money transferred




Step 3. Enter the transfer content

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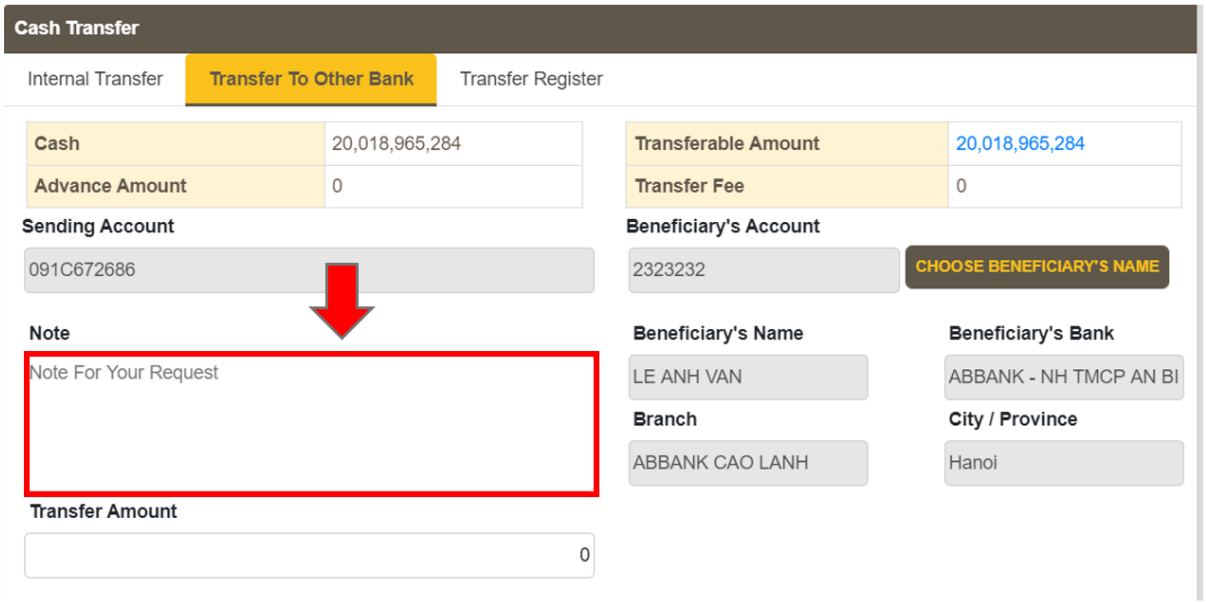
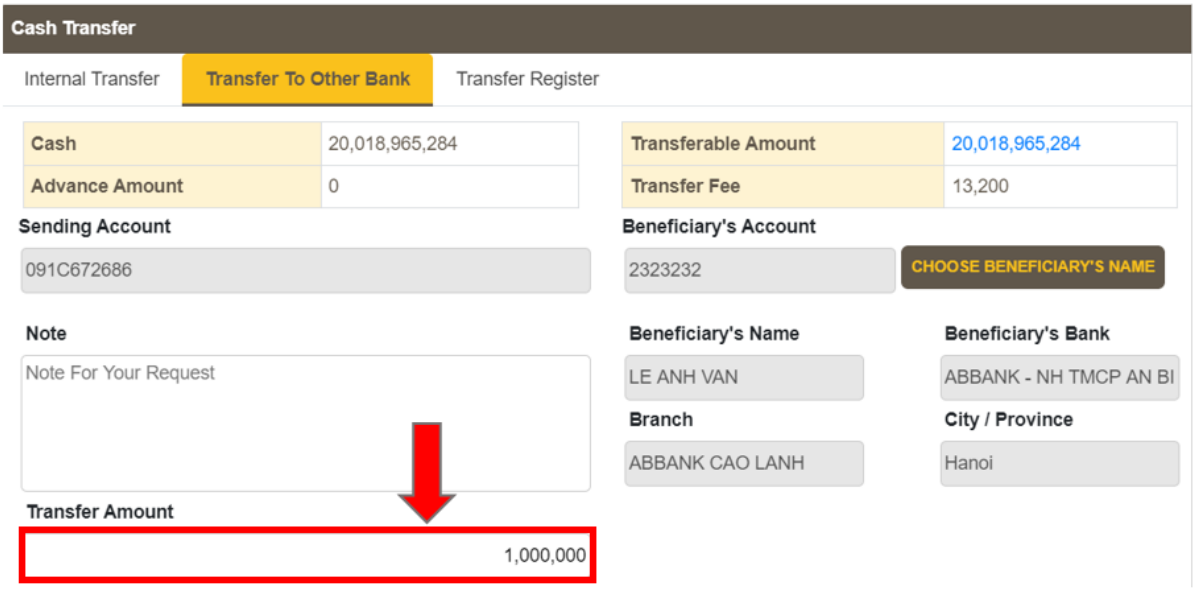



Step 4. Enter the transfer amount




Step 5.

- Click on RESET to redo the transfer transaction
- Click on TRANSFER to reveal the transfer confirmation form:

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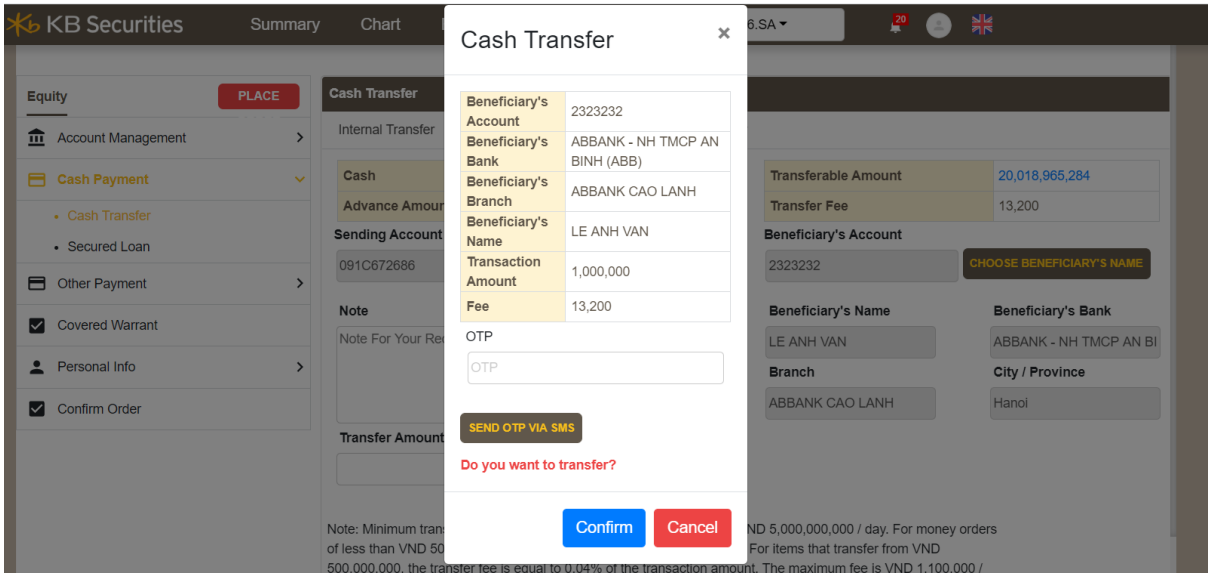
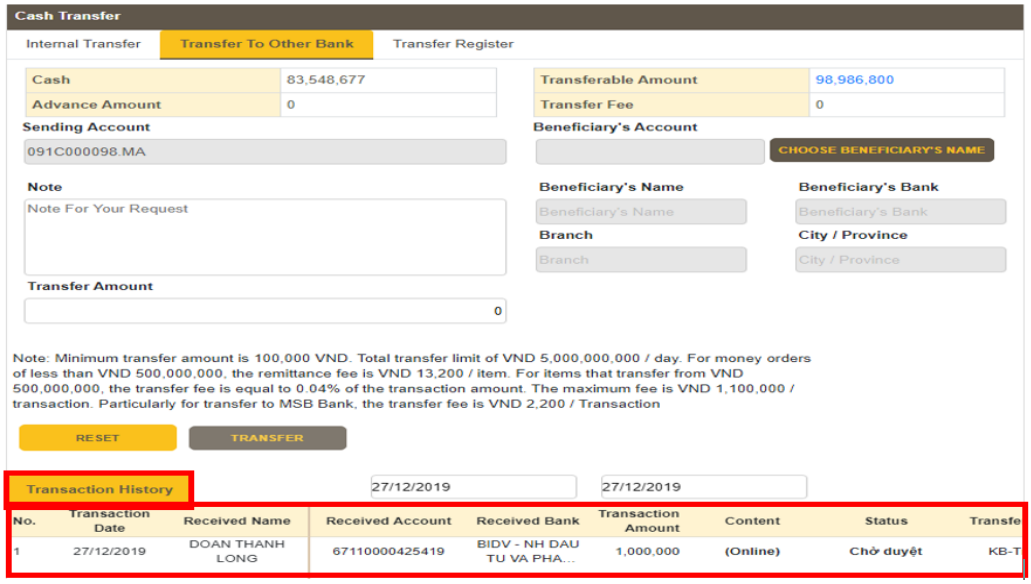



Step 6. After entering the PIN/OTP , click on Confirm to perform the transaction or Cancel to cancel the transaction being performed. If it succeeds, a message will appear:

- ✓ Transaction History: display online transactions to other beneficiary accounts that customers have performed:
  - Enter the time period wanted to be looked up
    - From Date
    - To Date

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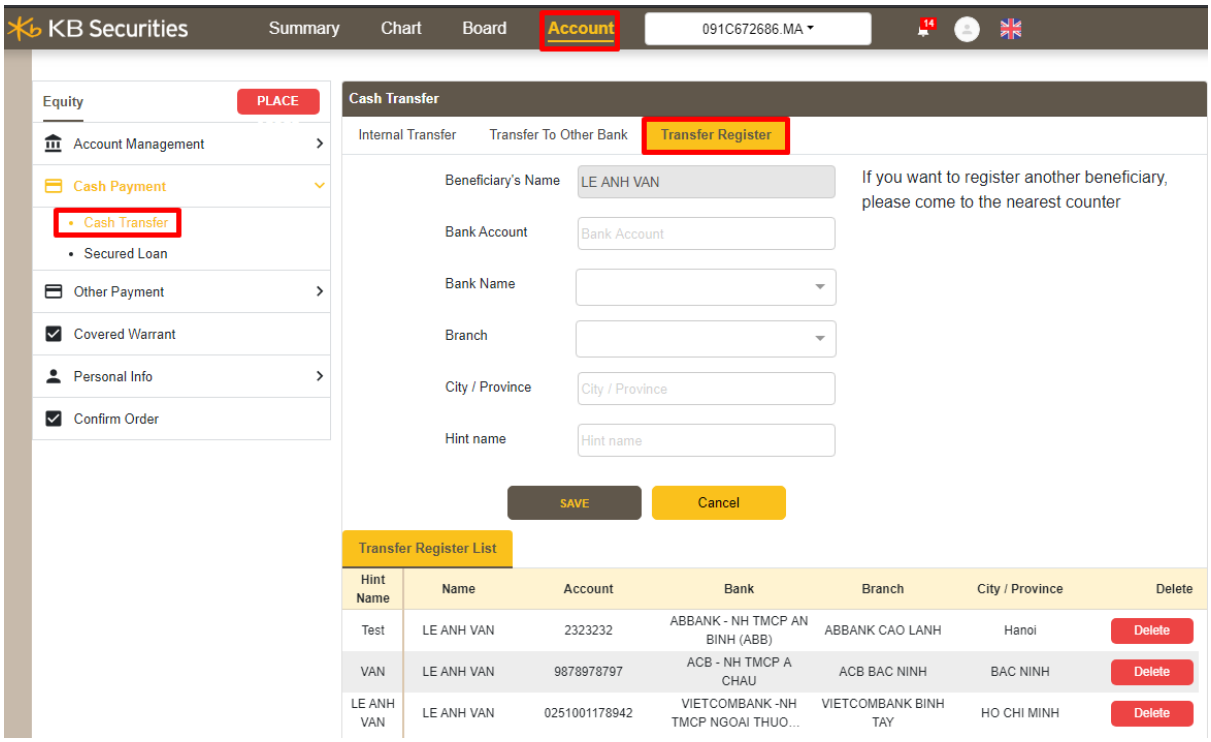
### ✓ Transfer Register

Including Beneficiary Registration and Transfer Register List:

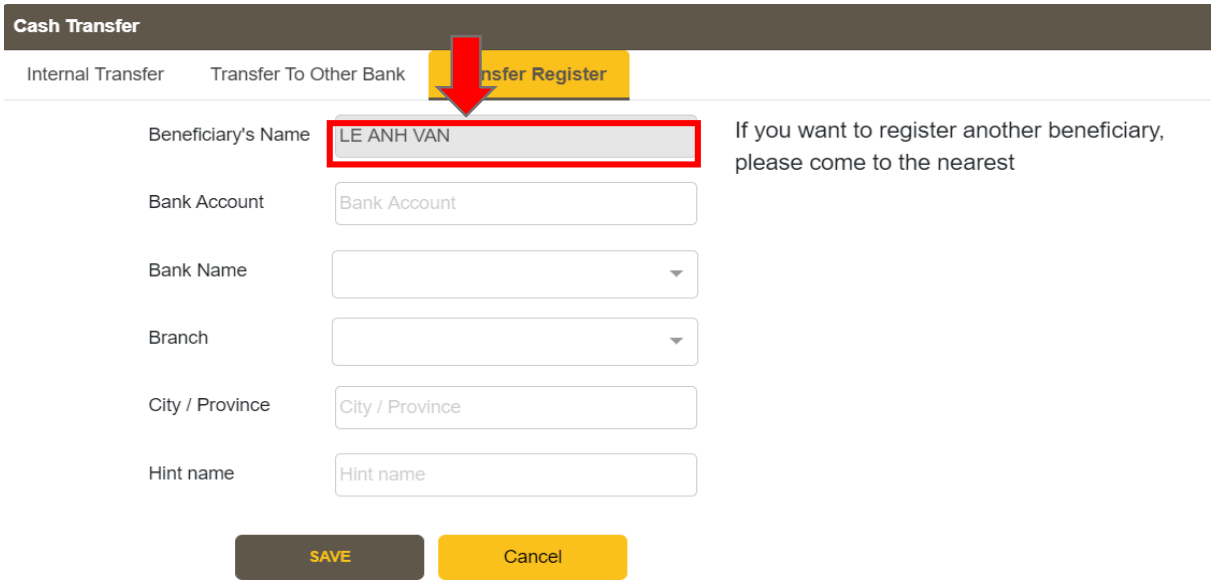



- Beneficiary Registration

✓ Description: register online banking account for customers with KBSV for customers' purpose of online transaction

✓ On Account tab, select Cash Payment/Cash Transfer/ Transfer Register

Step 1. Enter the name of beneficiary which is the name of customer's trading account

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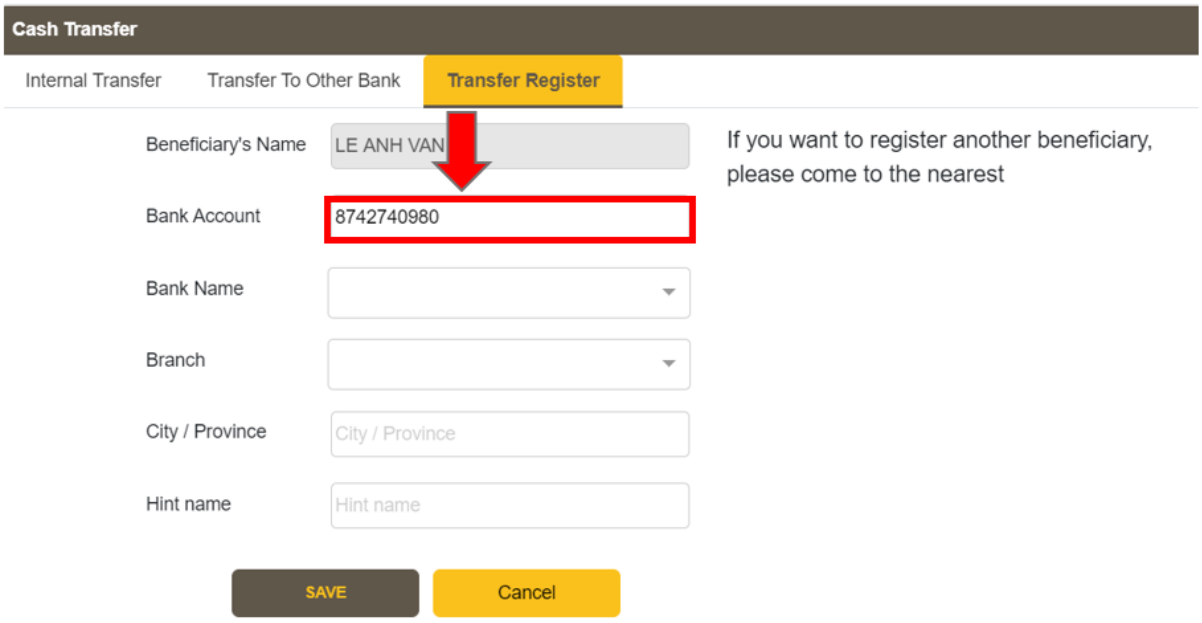
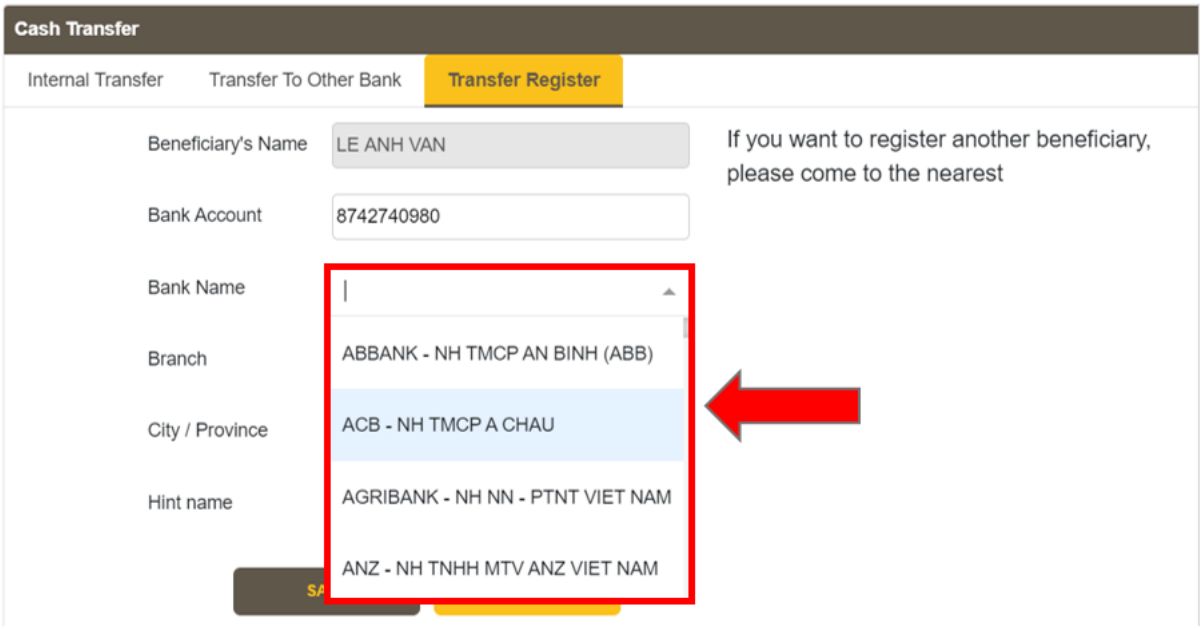
Step 2. Enter the Bank account

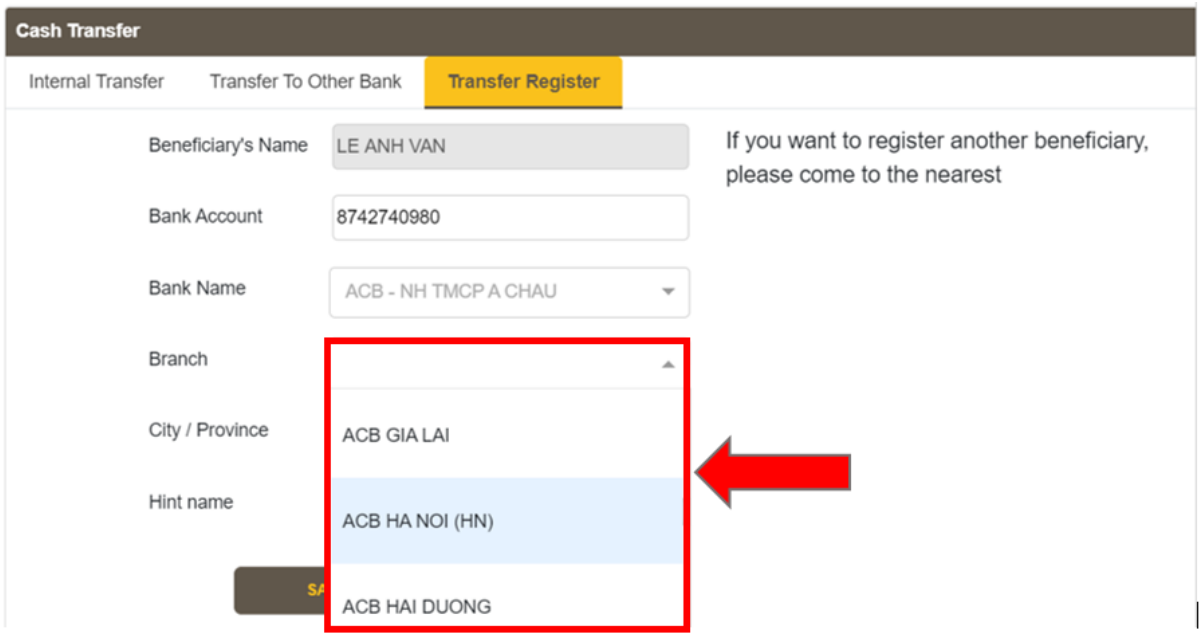



Step 3. Select a Bank name

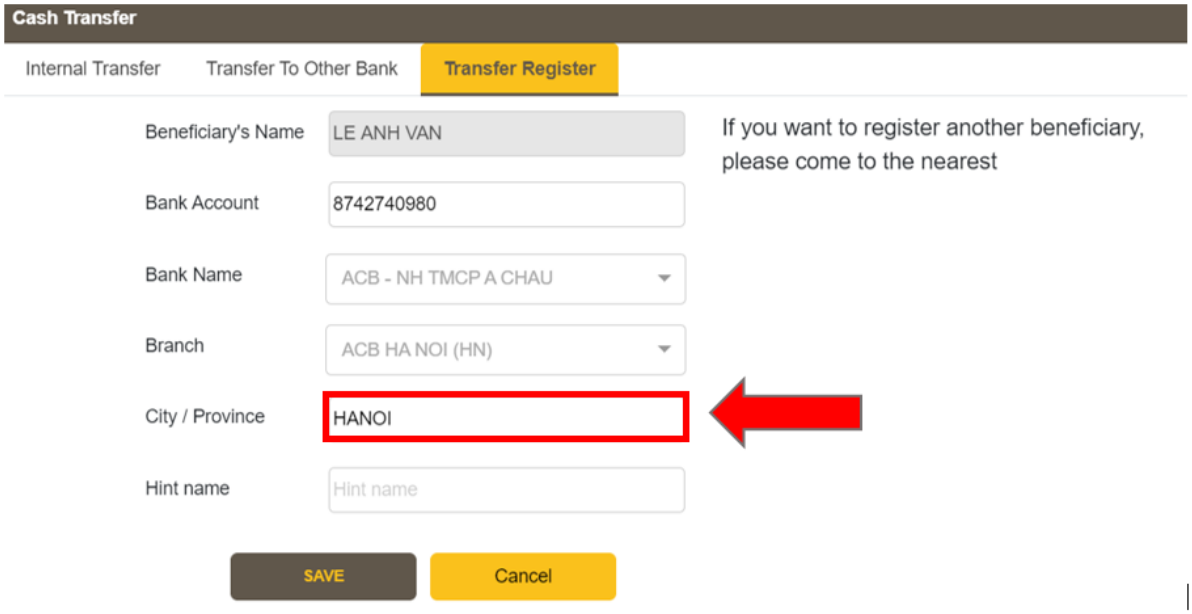



Step 4. Select the Bank's branch (where manages customer's bank account)

>>Back to the table contents




Step 5. Enter City/Province (where the branch of customer' bank locates)




Step 6. Enter a Hint name

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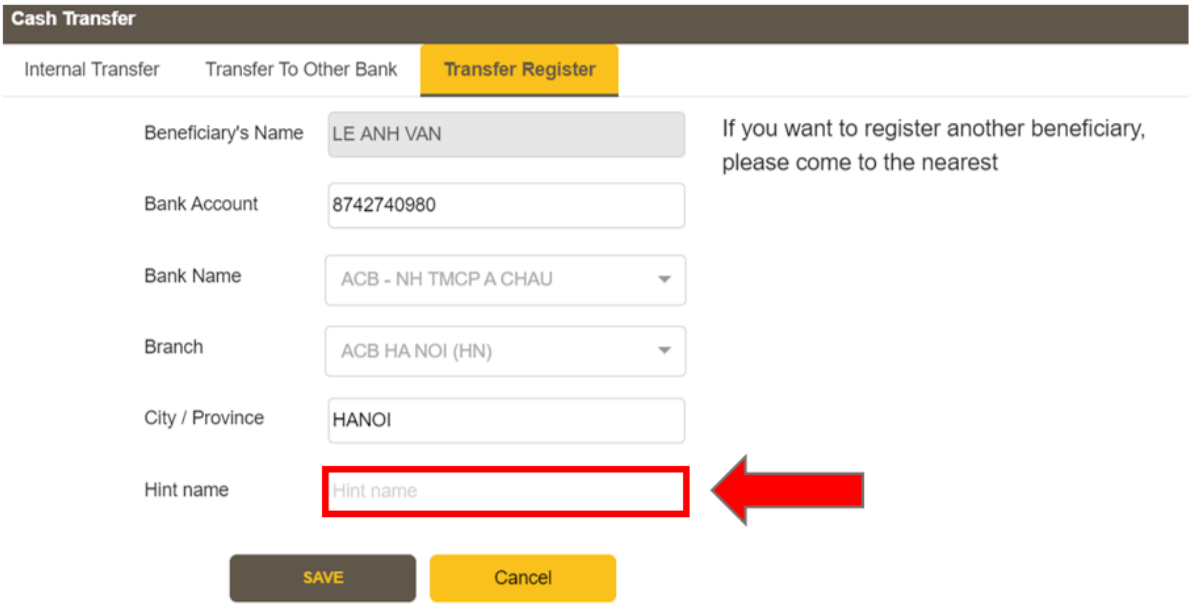
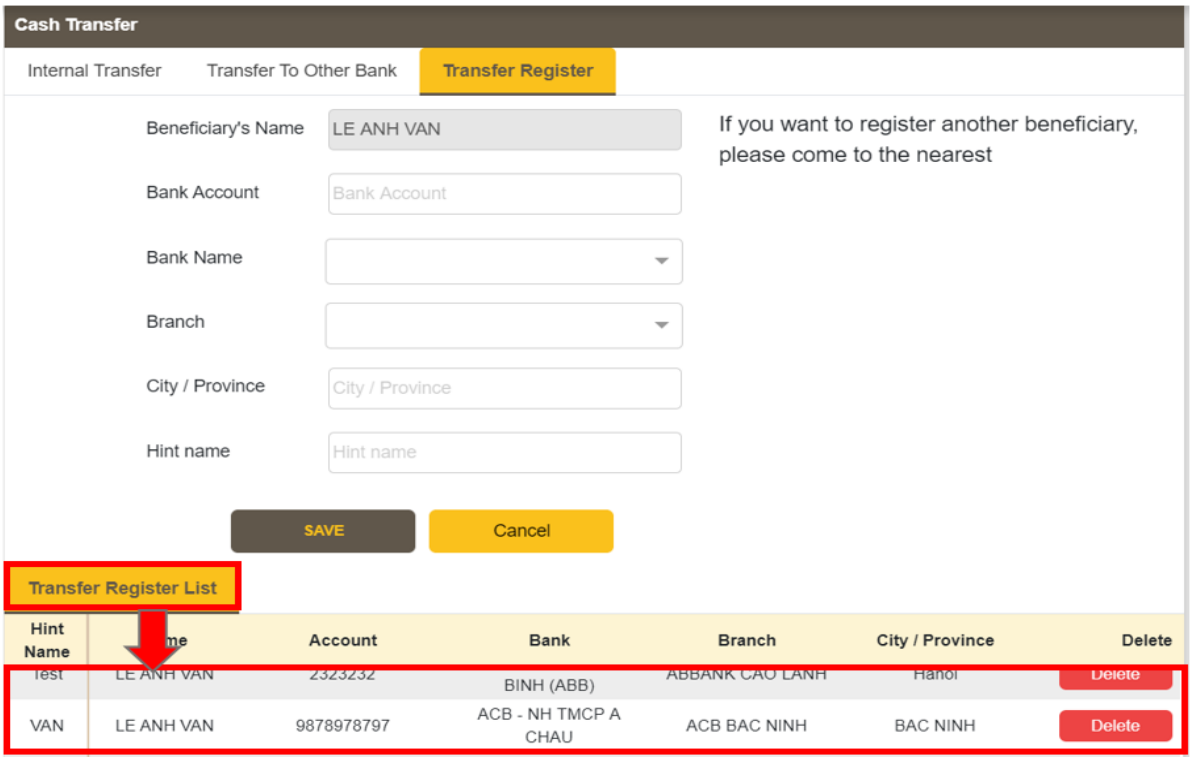



Step 7. Register the beneficiary

- Click SAVE to complete registering the beneficiary and saving beneficiary's information
- Click Cancel to redo the beneficiary registration application

- Transfer Register List: contains customer's bank account registered with KBSV to transfer money from securities account to a beneficiary bank

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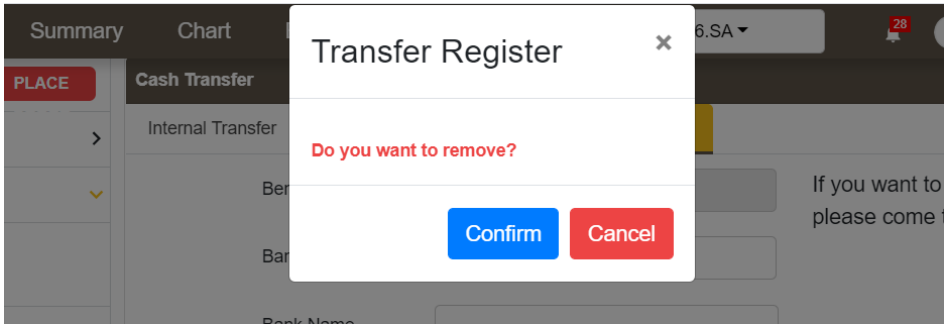
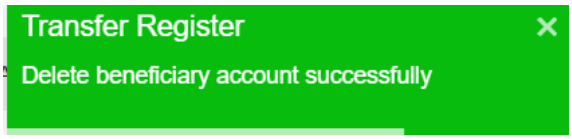
➢ To delete the registered beneficiary account, click Delete to show the confirmation form

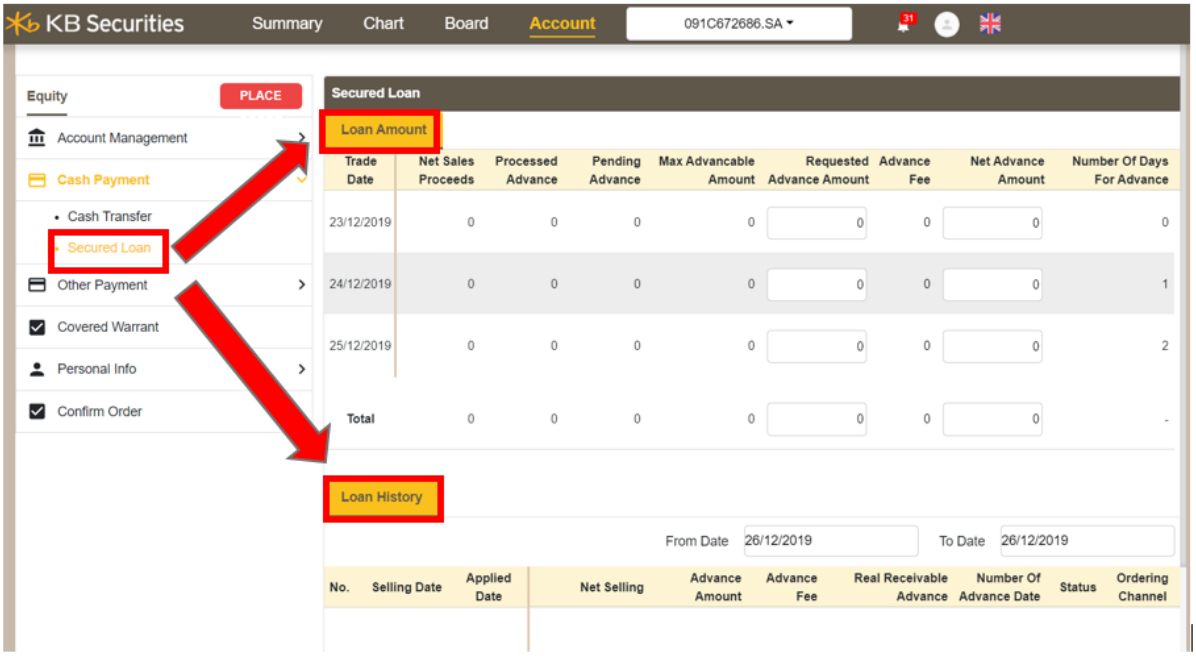



➢ Click on Confirm to complete deleting the beneficiary account form the list or Cancel to remain unchanged the beneficiary list. If it succeeds, a message will appear:




## 2.2. Secured Loan

- Including Loan Amount and Loan History




✓ **Loan Amount:**

- For accounts that have been automatically registered for loan payment: the amount of loan is for reference only, there is no SUBMIT button to perform the action

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**Secured Loan**

Loan Amount

| Trade Date | Net Sales Proceeds | Processed Advance | Pending Advance | Max Advancable Amount | Requested Advance Amount | Advance Fee | Net Advance Amount | Number Of Days For Advance |
|---|---|---|---|---|---|---|---|---|
| 23/12/2019 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24/12/2019 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 25/12/2019 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - |

- For accounts that are **not** automatically registered for loan payment: the screen of loan amount:

Loan Amount

| Trade Date | Net Sales Proceeds | Processed Advance | Pending Advance | Max Advancable Amount | Requested Advance Amount | Advance Fee | Net Advance Amount | Number Of Days For Advance |
|---|---|---|---|---|---|---|---|---|
| 23/12/2019 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24/12/2019 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 25/12/2019 | 452,000,000 | 0 | 0 | 450,418,000 | 0 | 0 | 0 | 4 |
| Total | 452,000,000 | 0 | 0 | 450,418,000 | 0 | 0 | 0 | - |

SUBMIT

Description: Customers can advance payment for selling their securities on themselves

Step 1. Enter the loan amount at

- Requested Advance Amount: the system will automatically calculate the Advance Fee and Net Advance Amount
- Net Advance Amount: The system will automatically generate the Advance Fee and Requested Advance Amount

Can enter the amount at selling date row or creating a total row

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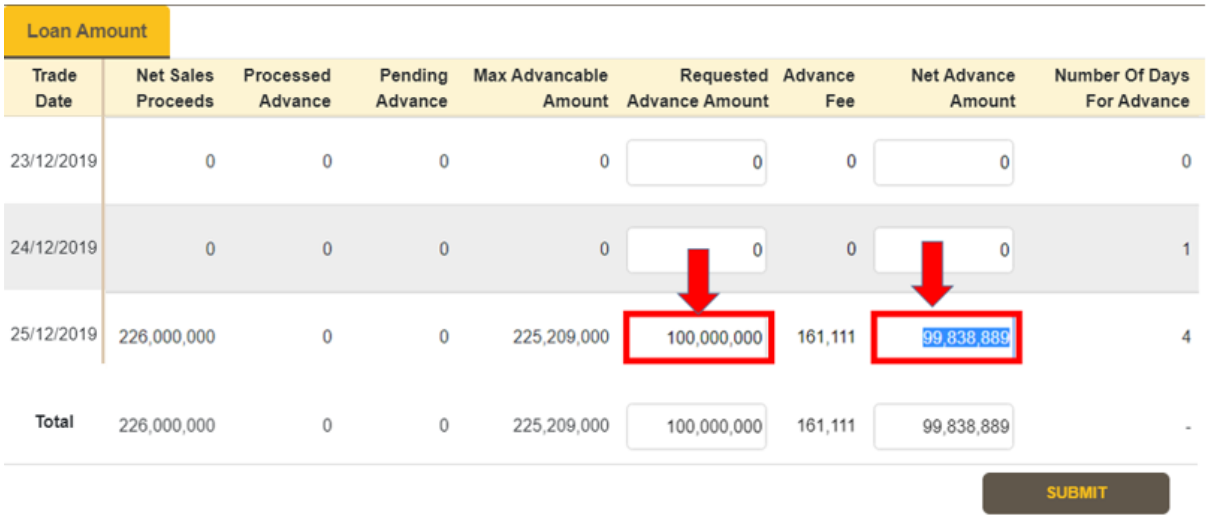
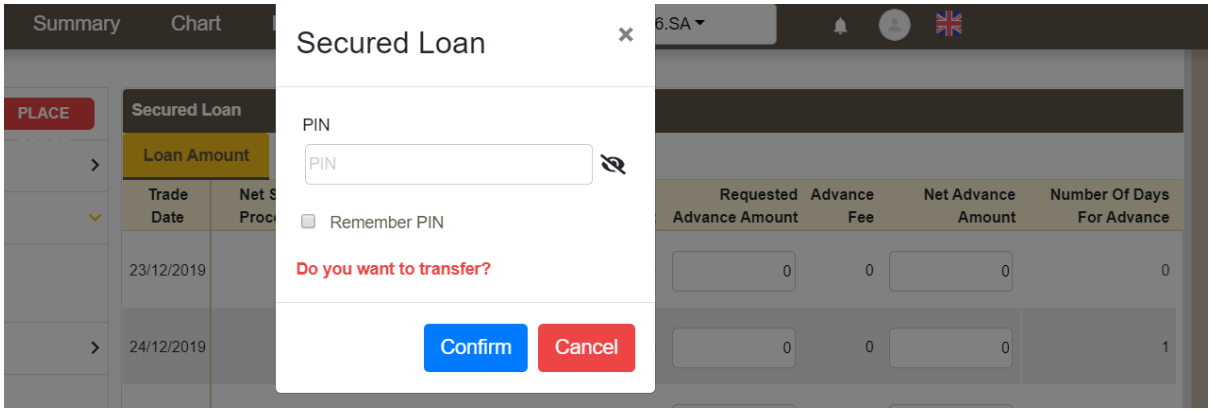
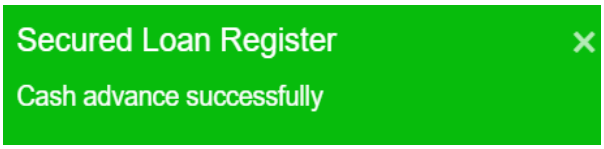



Step 2. Click **SUBMIT** to perform loan payment, a confirmation form will popup



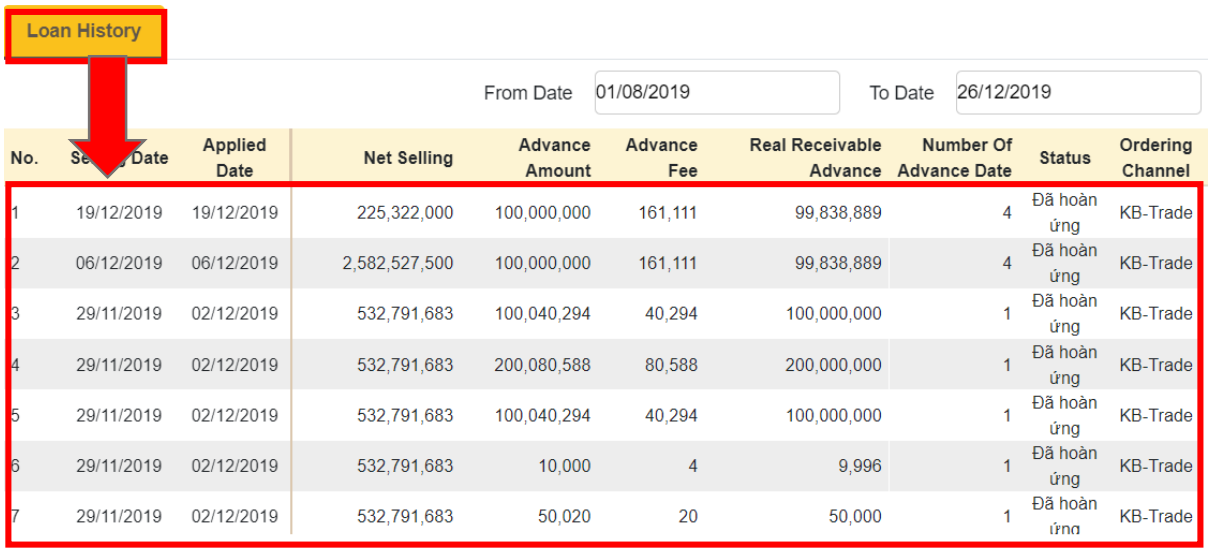

Step 3: Enter PIN/OTP and click **Confirm** to complete the action or **Cancel** to cancel this action. If it succeeds, a message will appear:




### ✓ Loan History

Lookup for customers' advance amount in a period of time

>>Back to the table contents



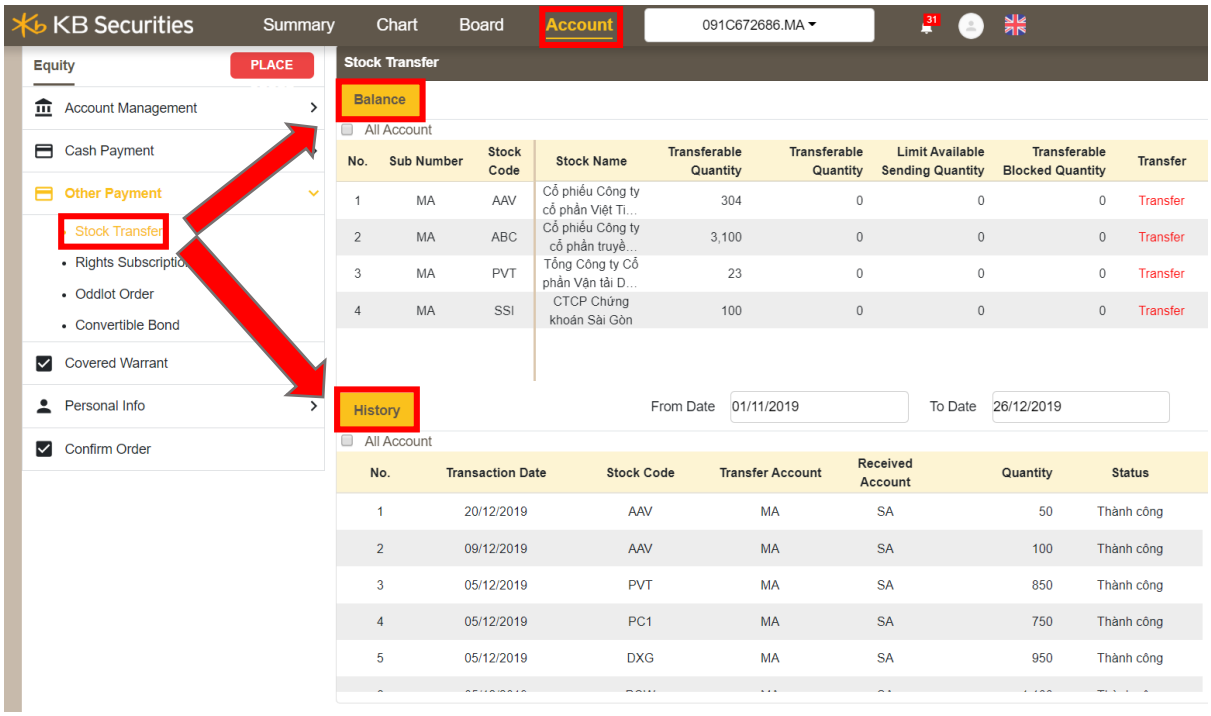

| No. | Se... Date | Applied Date | Net Selling | Advance Amount | Advance Fee | Real Receivable Advance | Number Of Advance Date | Status | Ordering Channel |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 19/12/2019 | 19/12/2019 | 225,322,000 | 100,000,000 | 161,111 | 99,838,889 | 4 | Đã hoàn ứng | KB-Trade |
| 2 | 06/12/2019 | 06/12/2019 | 2,582,527,500 | 100,000,000 | 161,111 | 99,838,889 | 4 | Đã hoàn ứng | KB-Trade |
| 3 | 29/11/2019 | 02/12/2019 | 532,791,683 | 100,040,294 | 40,294 | 100,000,000 | 1 | Đã hoàn ứng | KB-Trade |
| 4 | 29/11/2019 | 02/12/2019 | 532,791,683 | 200,080,588 | 80,588 | 200,000,000 | 1 | Đã hoàn ứng | KB-Trade |
| 5 | 29/11/2019 | 02/12/2019 | 532,791,683 | 100,040,294 | 40,294 | 100,000,000 | 1 | Đã hoàn ứng | KB-Trade |
| 6 | 29/11/2019 | 02/12/2019 | 532,791,683 | 10,000 | 4 | 9,996 | 1 | Đã hoàn ứng | KB-Trade |
| 7 | 29/11/2019 | 02/12/2019 | 532,791,683 | 50,020 | 20 | 50,000 | 1 | Đã hoàn ứng | KB-Trade |

# 3. Other Payment

## 3.1. Stock Transfer

On Account tab, select **Other Payment/Stock Transfer**

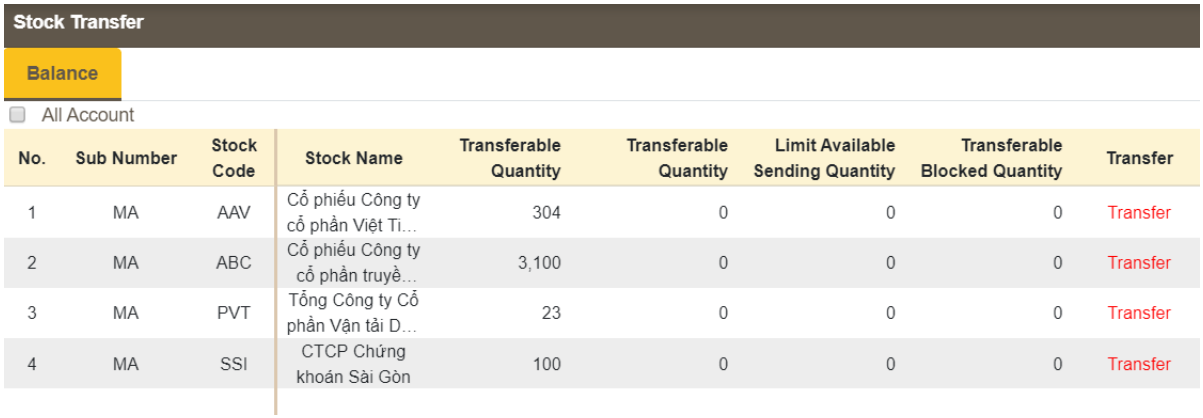
Including Balance and History




### ✓ Balance

- Goal: display securities balance currently available on customer's sub-account that can be transferred

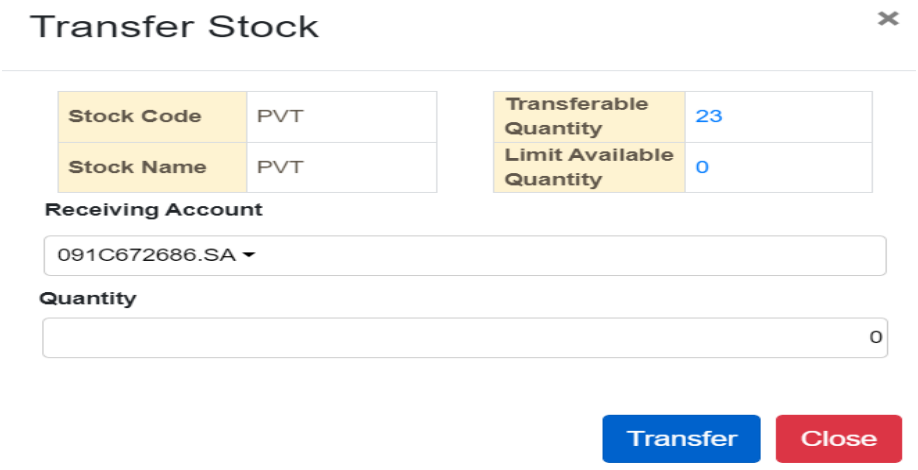
>>Back to the table contents



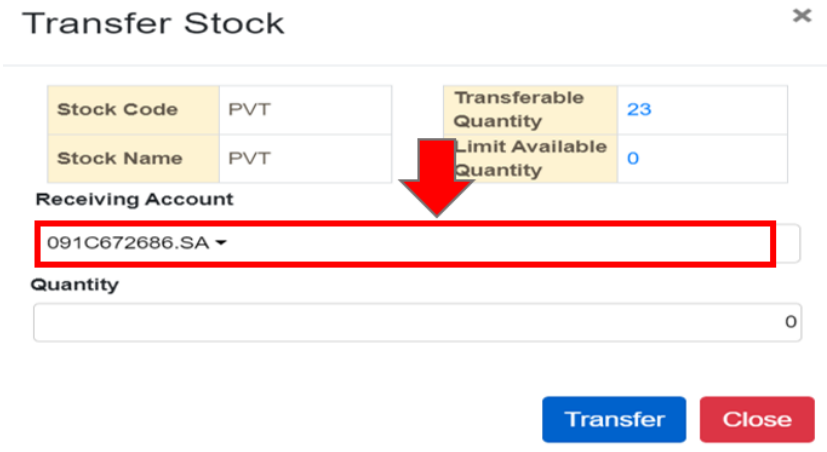

| No. | Sub Number | Stock Code | Stock Name | Transferable Quantity | Transferable Quantity | Limit Available Sending Quantity | Transferable Blocked Quantity | Transfer |
|---|---|---|---|---|---|---|---|---|
| 1 | MA | AAV | Cổ phiếu Công ty cổ phần Việt Ti... | 304 | 0 | 0 | 0 | Transfer |
| 2 | MA | ABC | Cổ phiếu Công ty cổ phần truyề... | 3,100 | 0 | 0 | 0 | Transfer |
| 3 | MA | PVT | Tổng Công ty Cổ phần Vận tải D... | 23 | 0 | 0 | 0 | Transfer |
| 4 | MA | SSI | CTCP Chứng khoán Sài Gòn | 100 | 0 | 0 | 0 | Transfer |

- Securities transfer: only use internal account (from 1 sub-account to another)

Step 1. On the Balance screen, click on Transfer

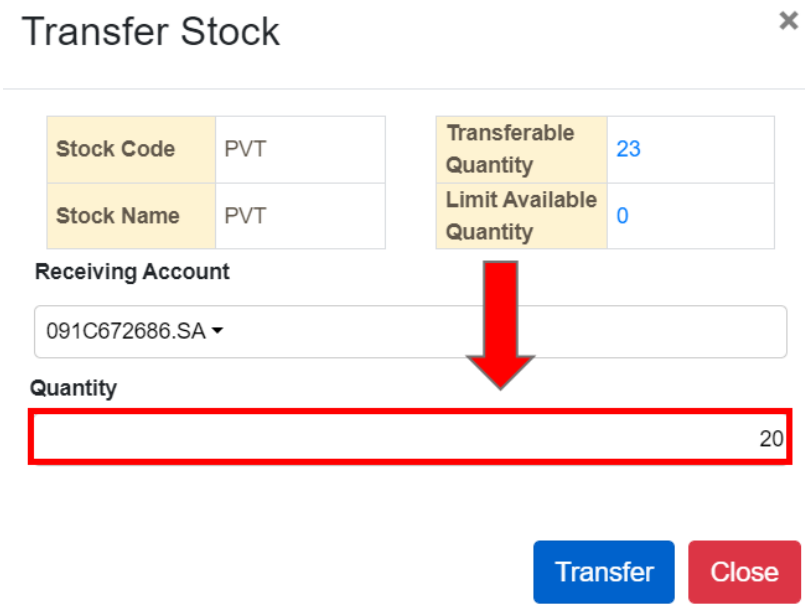



Step 2. Select a receiving sub-account

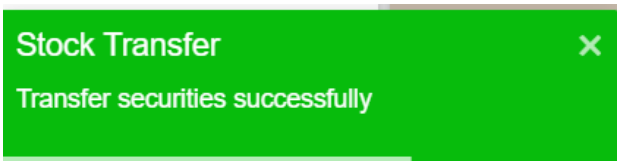



Step 3. Select transfer amount

>>Back to the table contents

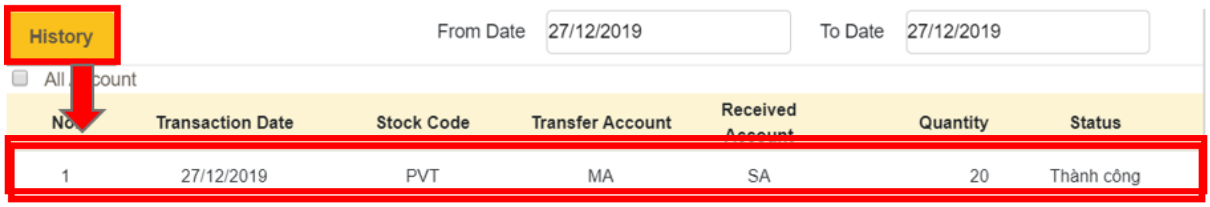



Step 4. Click on Transfer to complete transferring stock or Close to cancel the stock transaction. If it succeeds, a message will appear:




✓ **History**

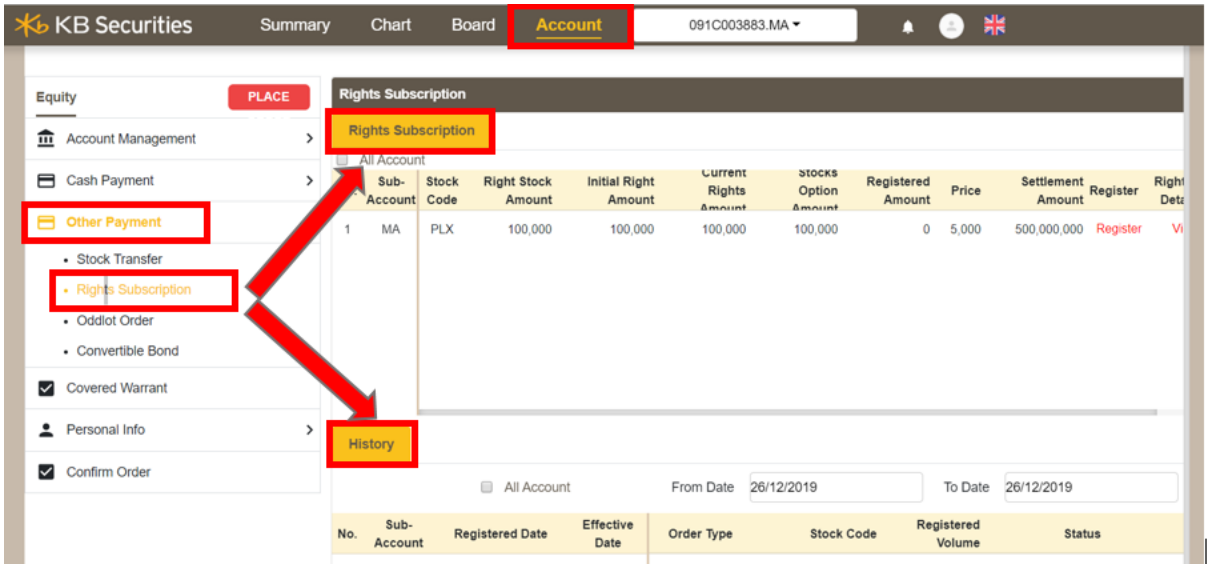
Description: allows customers to lookup for stock transaction history, performed in a time period




## 3.2. Rights Subscription

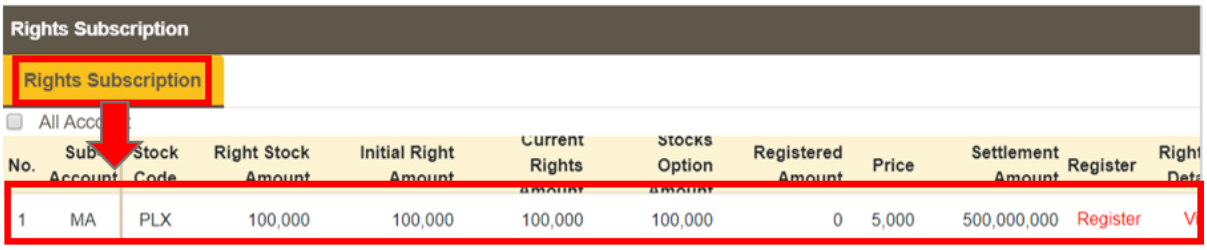
On Account tab, choose **Other Payment/ Rights Subscription**

>>Back to the table contents

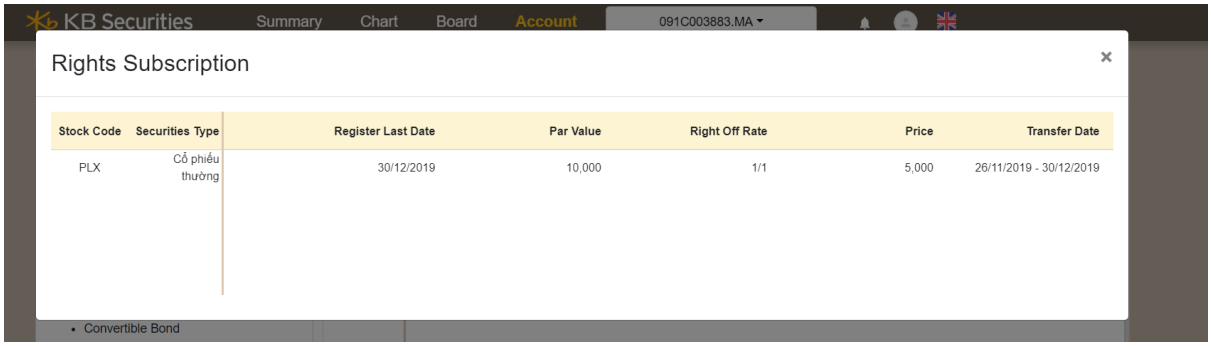



### ✓ Rights Subscription

The screen shows the information of all the symbol code that customers currently own & have rights to register

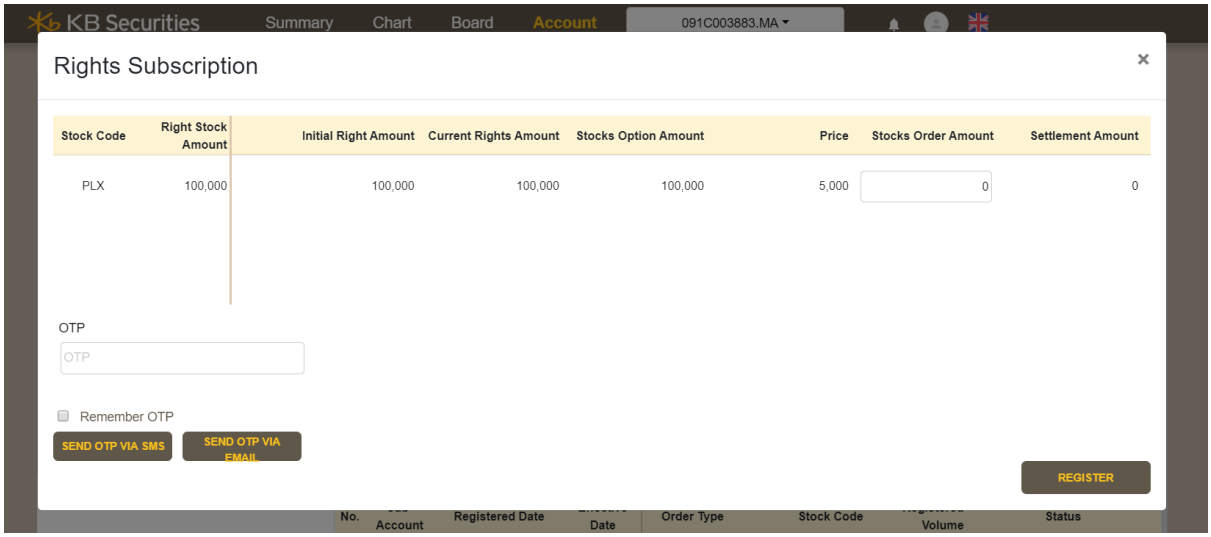



Step 1. Click View on the screen to view the rights information

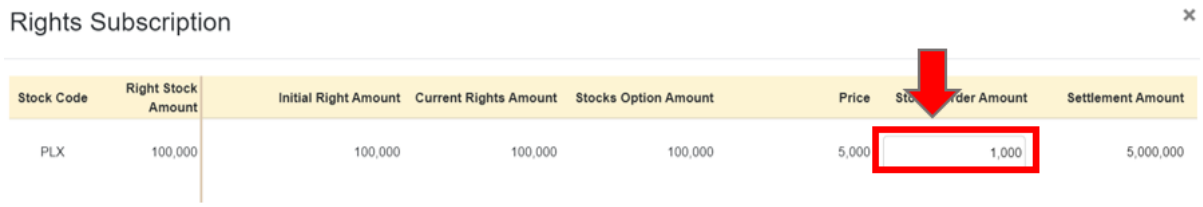



Step 2. Click Register on the screen to view the rights register screen

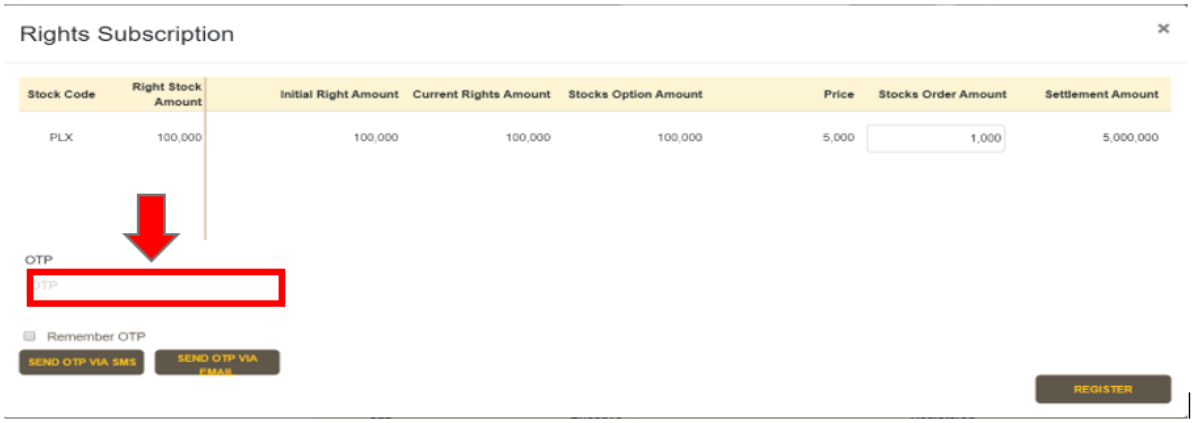
>>Back to the table contents



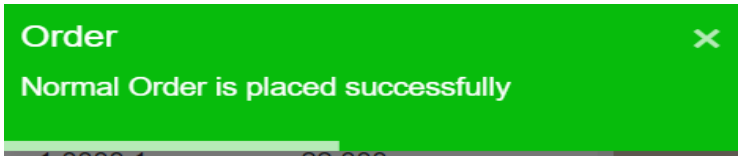

Step 3. Enter the Stocks Order Amount




Step 4. Enter PIN/OTP




Step 5. Click **REGISTER** to perform rights subscription. If it succeeds, a message will appear:




✓ **History**

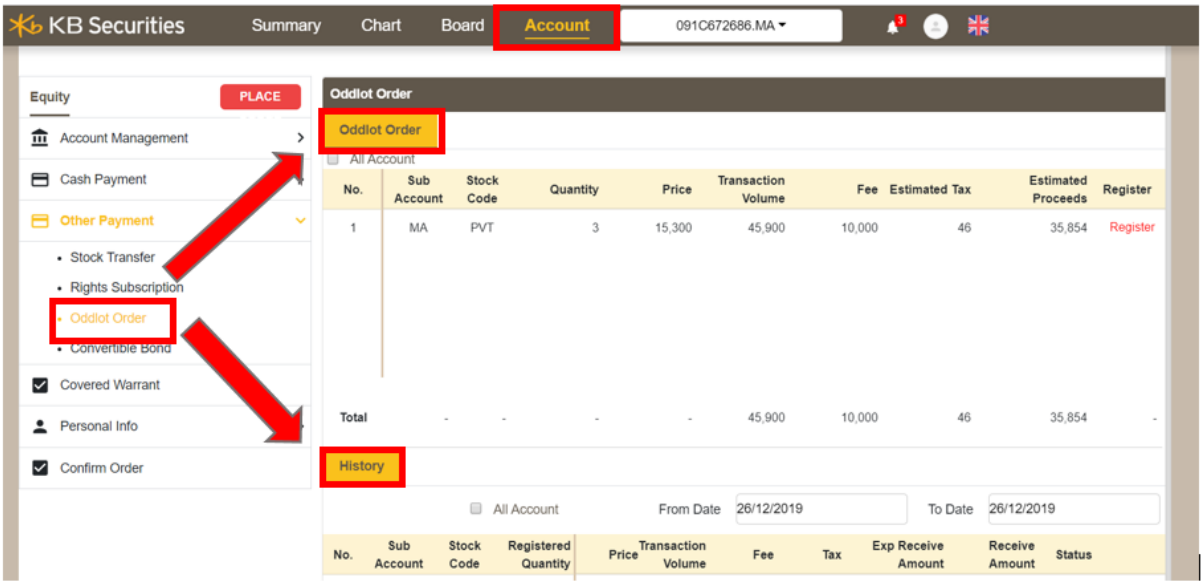
Customers are able to look up for the rights registered in a time period

>>Back to the table contents

## 3.3. Odd-lot Order

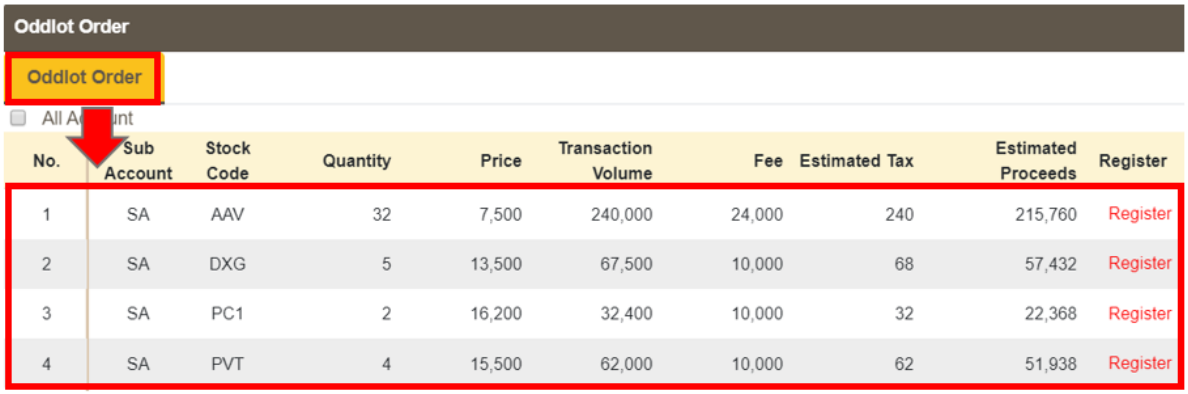
On Account tab, choose Other Payment/Oddlot Order

Including 2 tabs: Oddlot Order and History




✓ Oddlot Order

Displays information of oddlot stock available on customer's account



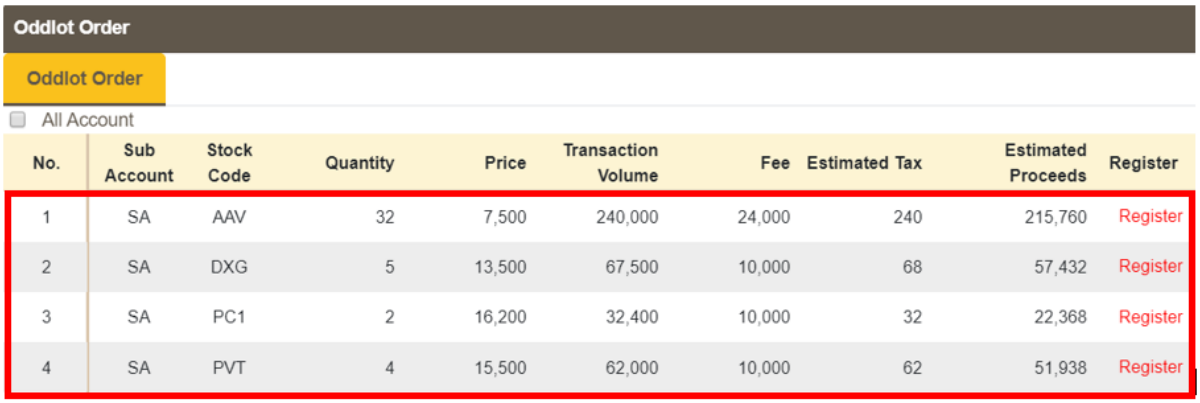

- Selling Oddlot securities
  - ✓ On HNX and UPCOM stock exchange, there are 2 ways to place sell order
    - Customers could place order on the normal form on the website
    - Customers could place oddlot order on Oddlot Order form
  - ✓ To stocks on HSX: Customers can only place oddlot order on Oddlot Order form

>>Back to the table contents

## Instruction to sell oddlot securities

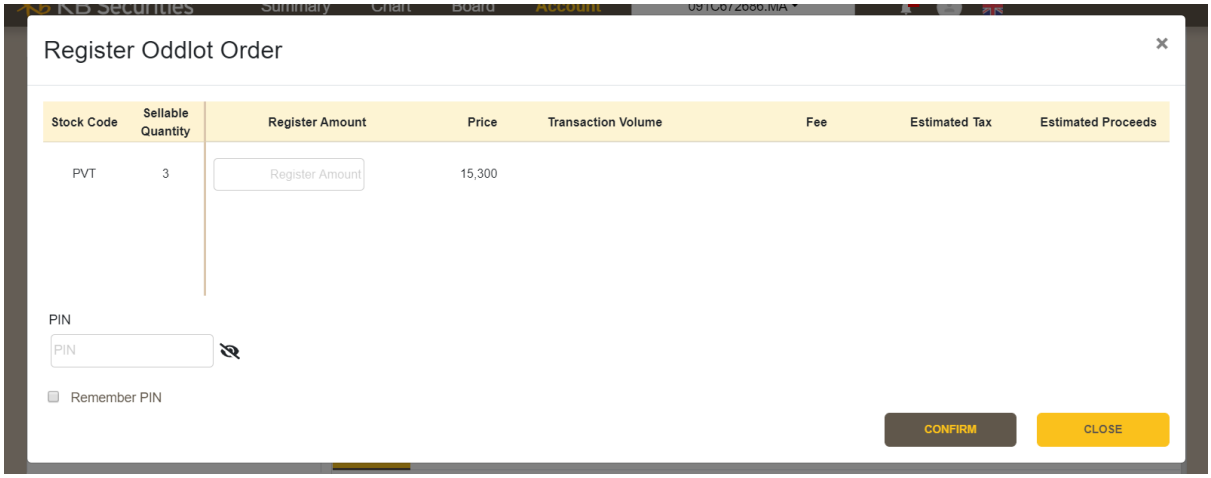
On the Oddlot Order/Oddlot Order screen

Step 1. Choose a symbol code on Oddlot Order list

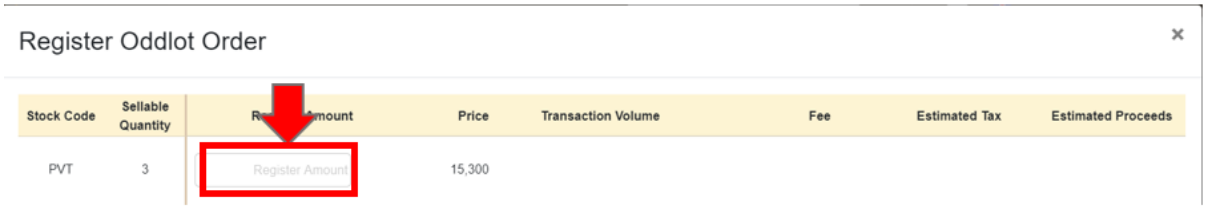



| No. | Sub Account | Stock Code | Quantity | Price | Transaction Volume | Fee | Estimated Tax | Estimated Proceeds | Register |
|---|---|---|---|---|---|---|---|---|---|
| 1 | SA | AAV | 32 | 7,500 | 240,000 | 24,000 | 240 | 215,760 | Register |
| 2 | SA | DXG | 5 | 13,500 | 67,500 | 10,000 | 68 | 57,432 | Register |
| 3 | SA | PC1 | 2 | 16,200 | 32,400 | 10,000 | 32 | 22,368 | Register |
| 4 | SA | PVT | 4 | 15,500 | 62,000 | 10,000 | 62 | 51,938 | Register |

Step 2. Click on Register on the form

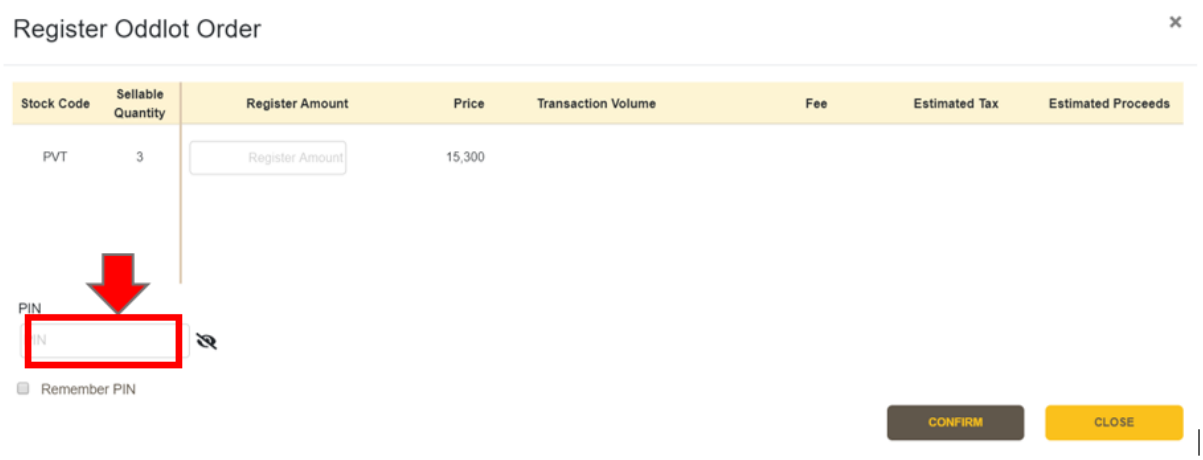



Step 3. Enter the Register Amount

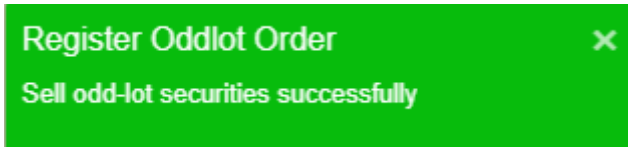



Step 4. Enter PIN/OTP

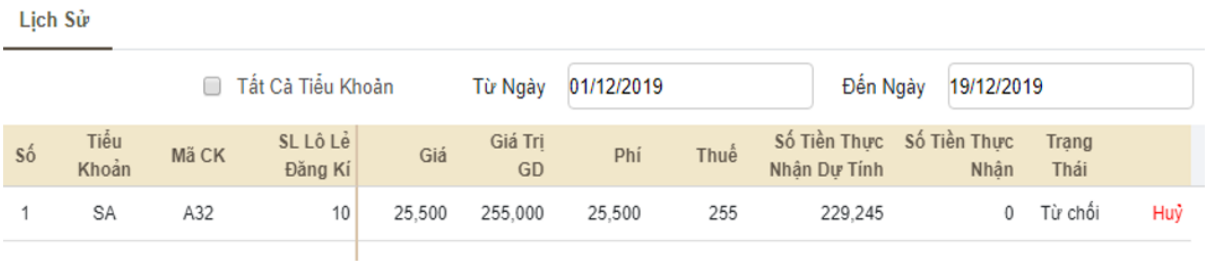
>>Back to the table contents




Step 5. Click on CONFIRM to perform selling oddlot stocks or CLOSE to cancel selling the oddlot stocks being registered. If it succeeds, a message will appear:

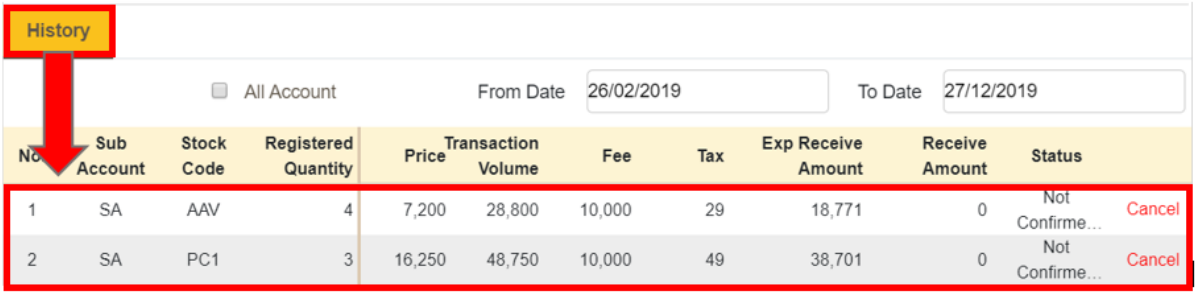



- The order will be recorded in history



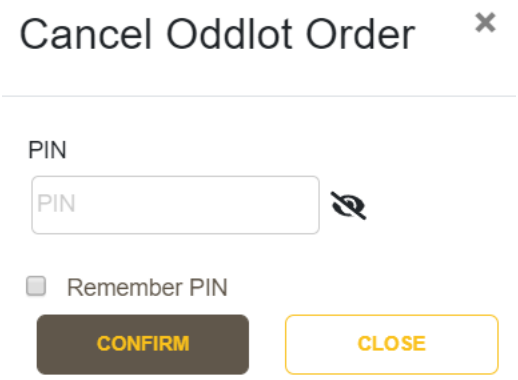

### ✓ History

- Allows customers to lookup for the oddlot order history in a time period

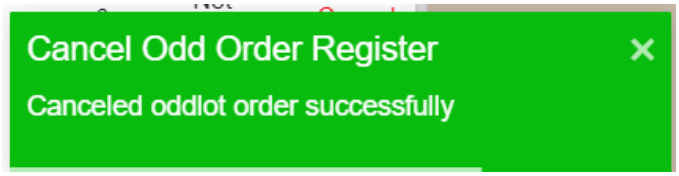



- Click on Cancel to cancel selling the oddlot stocks, it will appear a confirmation form

>>Back to the table contents

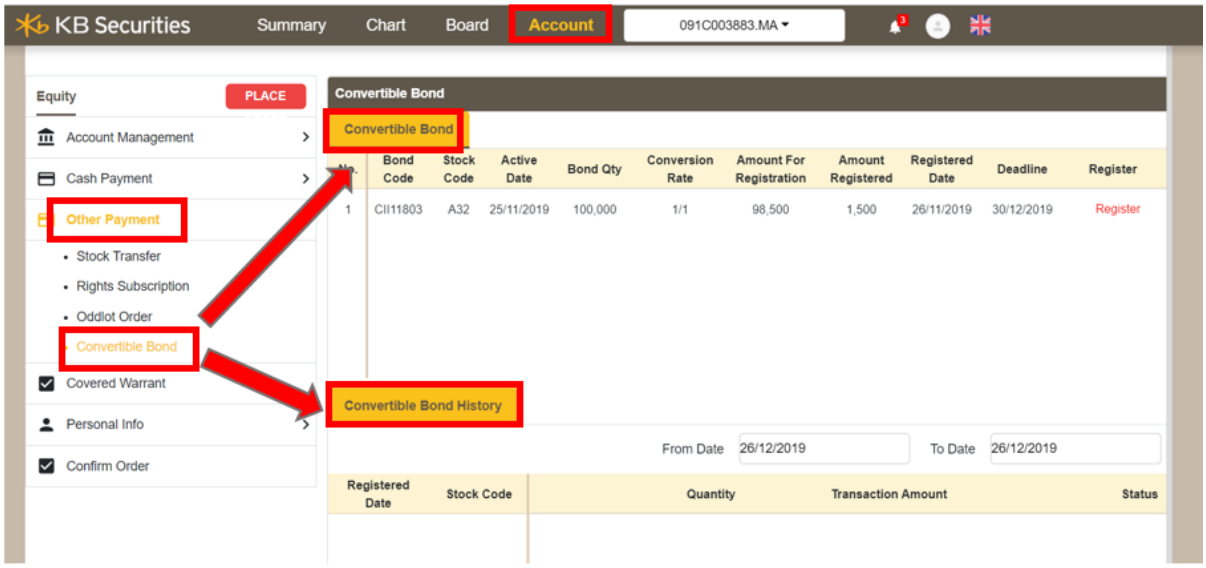



- Enter PIN/OTP and click on CONFIRM to complete canceling selling oddlot stocks or CLOSE to remain the oddlot order. It it succeeds, a message will appear




## 3.4. Convertible Bond

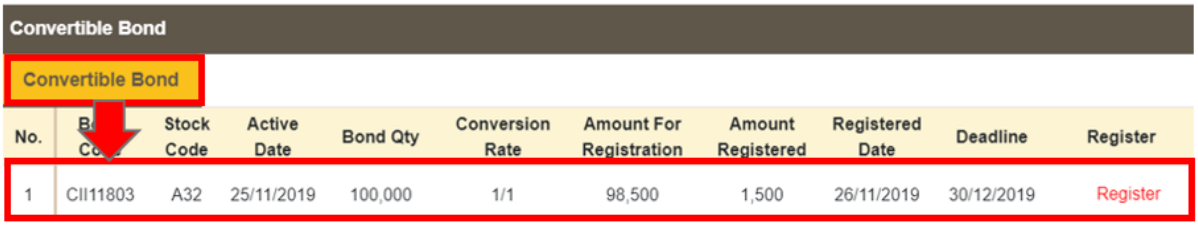
On Account tab, select Other Payment/Convertible Bond




### ✓ Convertible Bond

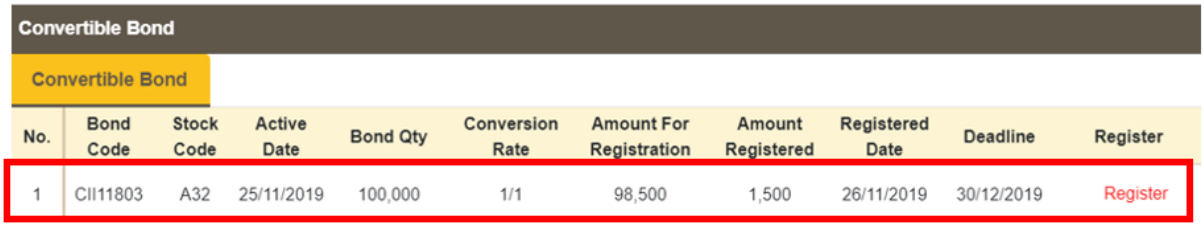
Display bond information converted that customers own

>>Back to the table contents

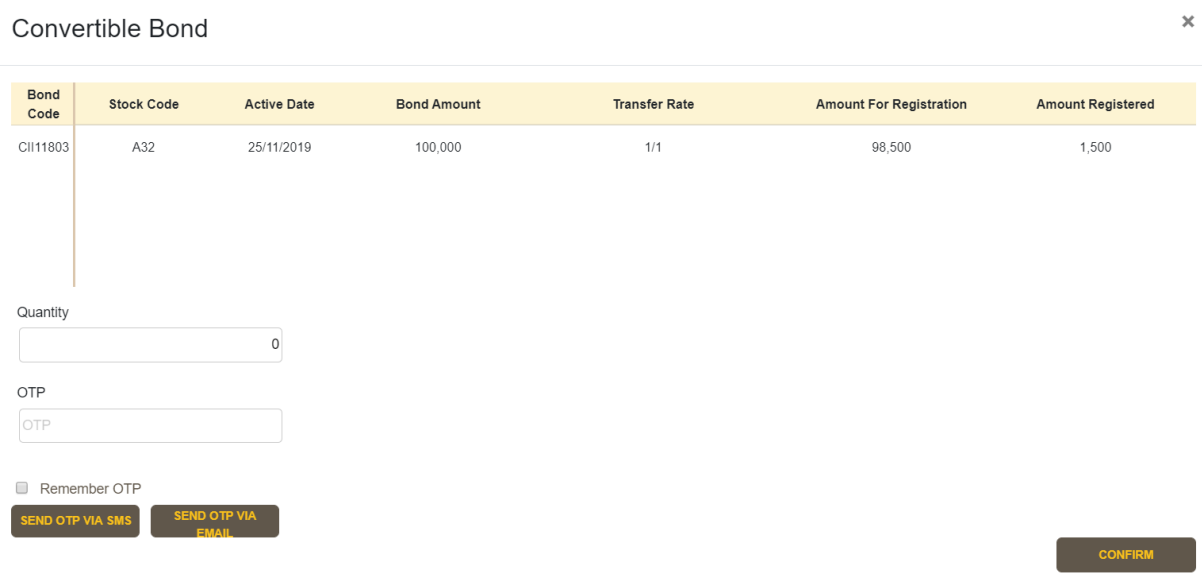



**Instruction to register conversion**

Step 1. Choose a stock code

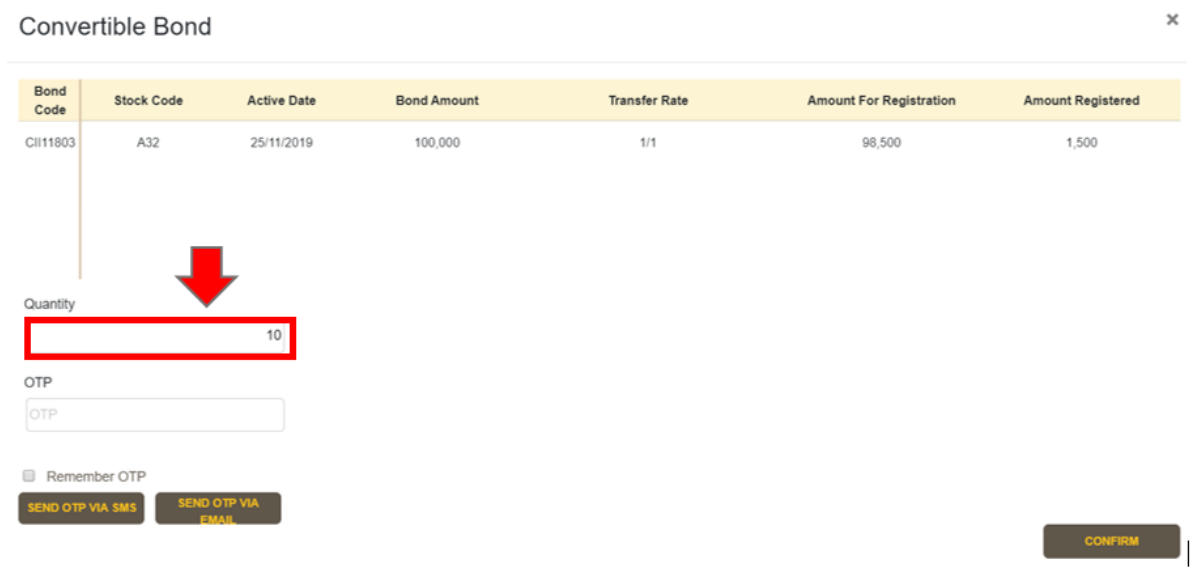



Step 2. Click on Register to display the registration form

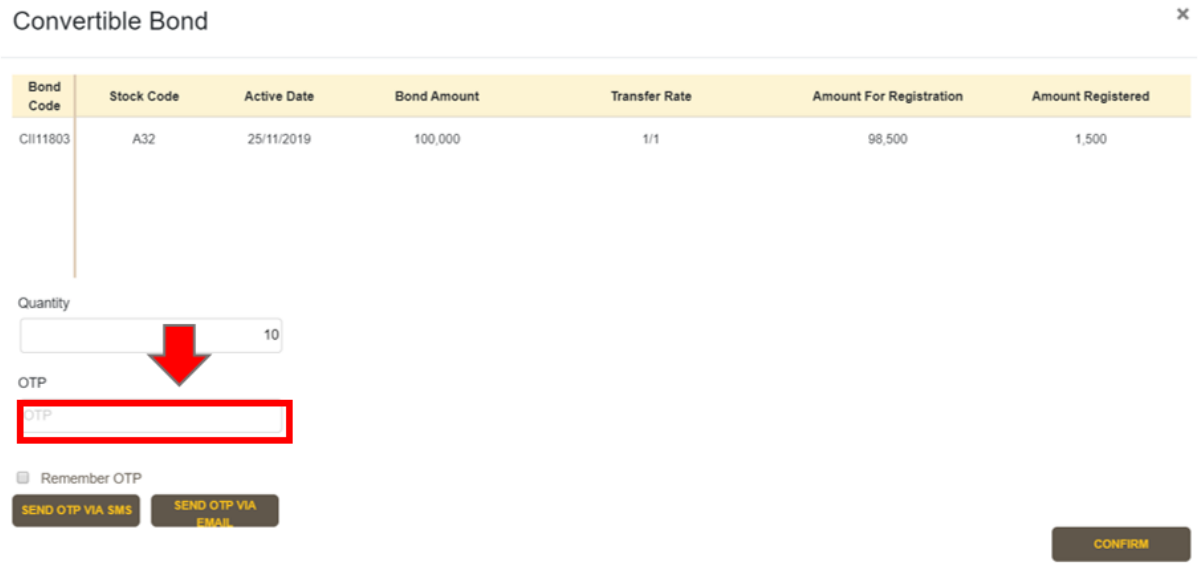



Step 3. Enter the quantity

>>Back to the table contents




Step 4. Enter PIN/OTP

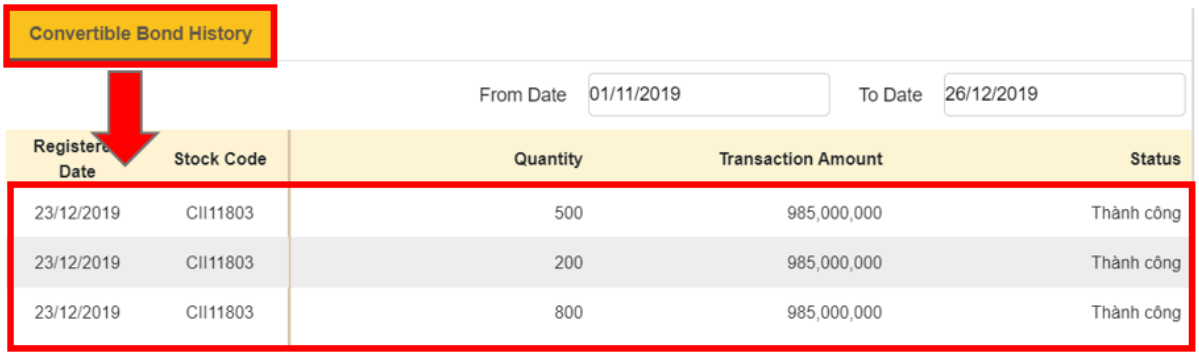



Step 5. Enter PIN/OTP and click on CONFIRM to complete converting bond. If it succeeds, a message will appear

### ✓ Convertible Bond History

Allows customers to lookup for transaction information of registered convertible bond in a time period:

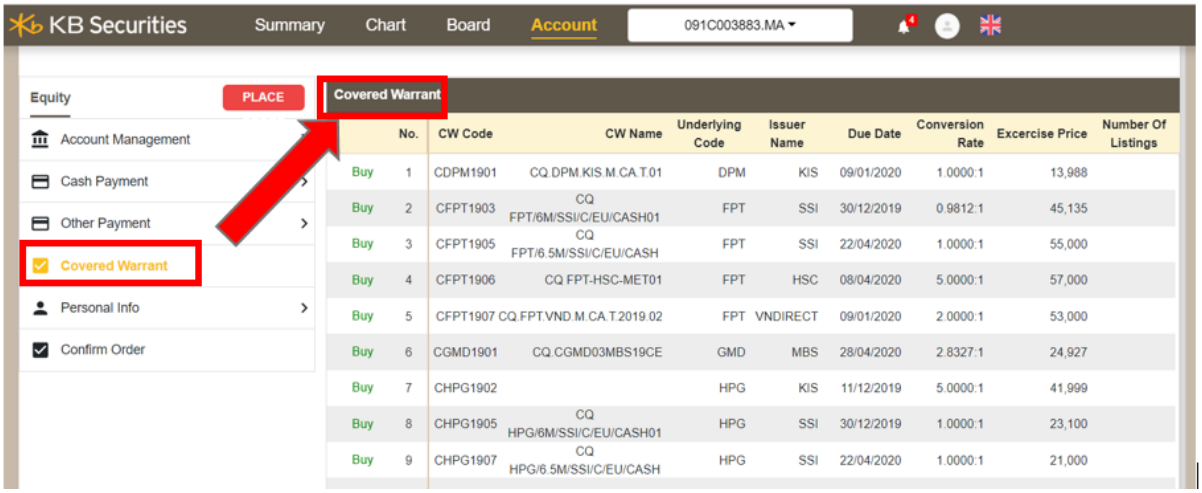
>>Back to the table contents




| Register Date | Stock Code | Quantity | Transaction Amount | Status |
|---|---|---|---|---|
| 23/12/2019 | CII11803 | 500 | 985,000,000 | Thành công |
| 23/12/2019 | CII11803 | 200 | 985,000,000 | Thành công |
| 23/12/2019 | CII11803 | 800 | 985,000,000 | Thành công |

## 4. Covered Warrant

- On Account tab, choose Covered Warrant




| | No. | CW Code | CW Name | Underlying Code | Issuer Name | Due Date | Conversion Rate | Excercise Price | Number Of Listings |
|---|---|---|---|---|---|---|---|---|---|
| Buy | 1 | CDPM1901 | CQ.DPM.KIS.M.CA.T.01 | DPM | KIS | 09/01/2020 | 1.0000:1 | 13,988 | |
| Buy | 2 | CFPT1903 | CQ FPT/6M/SSI/C/EU/CASH01 | FPT | SSI | 30/12/2019 | 0.9812:1 | 45,135 | |
| Buy | 3 | CFPT1905 | CQ FPT/6.5M/SSI/C/EU/CASH | FPT | SSI | 22/04/2020 | 1.0000:1 | 55,000 | |
| Buy | 4 | CFPT1906 | CQ.FPT-HSC-MET01 | FPT | HSC | 08/04/2020 | 5.0000:1 | 57,000 | |
| Buy | 5 | CFPT1907 | CQ.FPT.VND.M.CA.T.2019.02 | FPT | VNDIRECT | 09/01/2020 | 2.0000:1 | 53,000 | |
| Buy | 6 | CGMD1901 | CQ.CGMD03MBS19CE | GMD | MBS | 28/04/2020 | 2.8327:1 | 24,927 | |
| Buy | 7 | CHPG1902 | | HPG | KIS | 11/12/2019 | 5.0000:1 | 41,999 | |
| Buy | 8 | CHPG1905 | CQ HPG/6M/SSI/C/EU/CASH01 | HPG | SSI | 30/12/2019 | 1.0000:1 | 23,100 | |
| Buy | 9 | CHPG1907 | CQ HPG/6.5M/SSI/C/EU/CASH | HPG | SSI | 22/04/2020 | 1.0000:1 | 21,000 | |

- On the screen, information about covered warrant being traded:

Covered Warrant

| | No | CW Code | CW Name | Underlying Code | Issuer Name | Due Date | Conversion Rate | Excercise Price | Number Of Listings |
|---|---|---|---|---|---|---|---|---|---|
| Buy | 1 | CDPM1901 | CQ.DPM.KIS.M.CA.T.01 | DPM | KIS | 09/01/2020 | 1.0000:1 | 13,988 | |
| Buy | 2 | CFPT1903 | CQ FPT/6M/SSI/C/EU/CASH01 | FPT | SSI | 30/12/2019 | 0.9812:1 | 45,135 | |
| Buy | 3 | CFPT1905 | CQ FPT/6.5M/SSI/C/EU/CASH | FPT | SSI | 22/04/2020 | 1.0000:1 | 55,000 | |
| Buy | 4 | CFPT1906 | CQ.FPT-HSC-MET01 | FPT | HSC | 08/04/2020 | 5.0000:1 | 57,000 | |
| Buy | 5 | CFPT1907 | CQ.FPT.VND.M.CA.T.2019.02 | FPT | VNDIRECT | 09/01/2020 | 2.0000:1 | 53,000 | |
| Buy | 6 | CGMD1901 | CQ.CGMD03MBS19CE | GMD | MBS | 28/04/2020 | 2.8327:1 | 24,927 | |
| Buy | 7 | CHPG1902 | | HPG | KIS | 11/12/2019 | 5.0000:1 | 41,999 | |
| Buy | 8 | CHPG1905 | CQ HPG/6M/SSI/C/EU/CASH01 | HPG | SSI | 30/12/2019 | 1.0000:1 | 23,100 | |
| Buy | 9 | CHPG1907 | CQ HPG/6.5M/SSI/C/EU/CASH | HPG | SSI | 22/04/2020 | 1.0000:1 | 21,000 | |

- Choose a covered warrant code and click on Buy to place order for chosen CW code.

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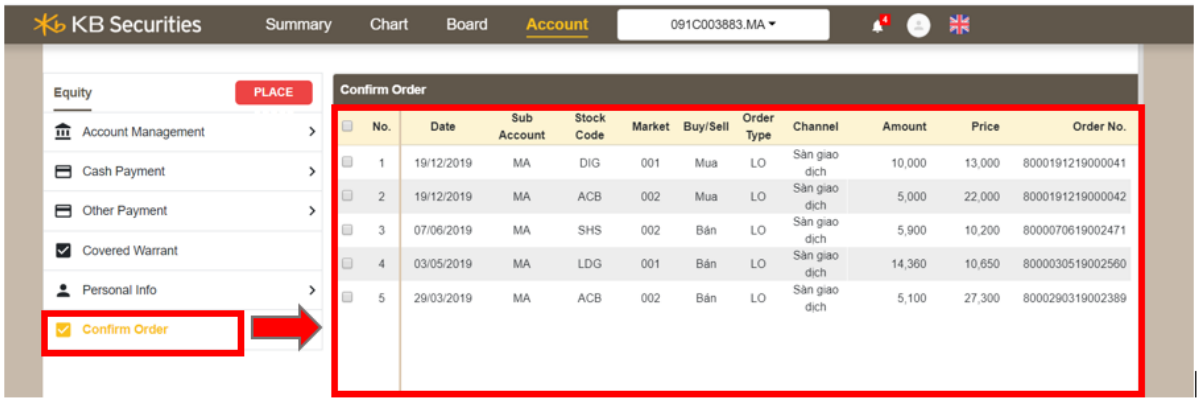
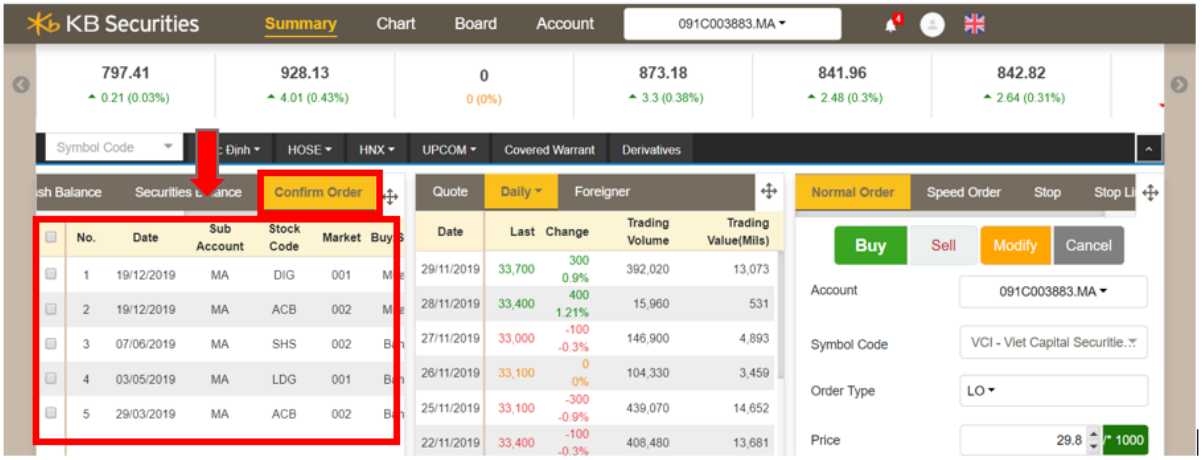
## 5. Confirm Order

Customers could perform order confirmation on tabs such as Summary, Chart and Account tab

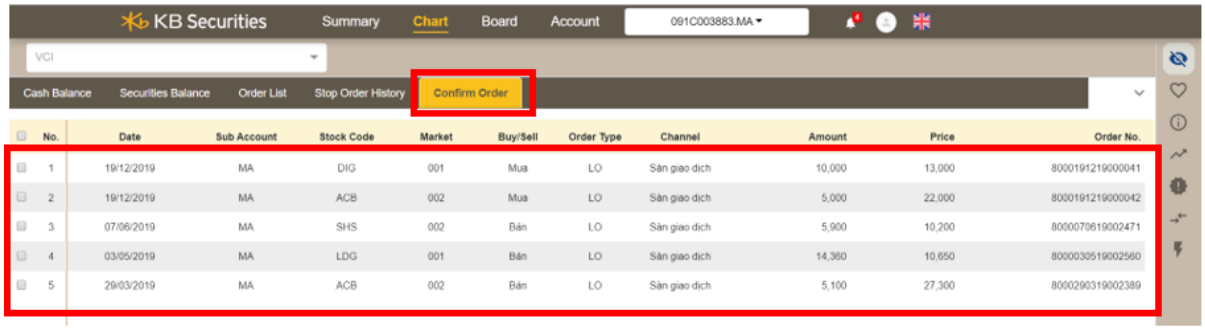
- On Account tab: select Confirm Order




- Summary tab




- Chart tab:




### Instruction to confirm order:

Step 1. Look for the Confirm Order box

Step 2. Select an order to be confirmed

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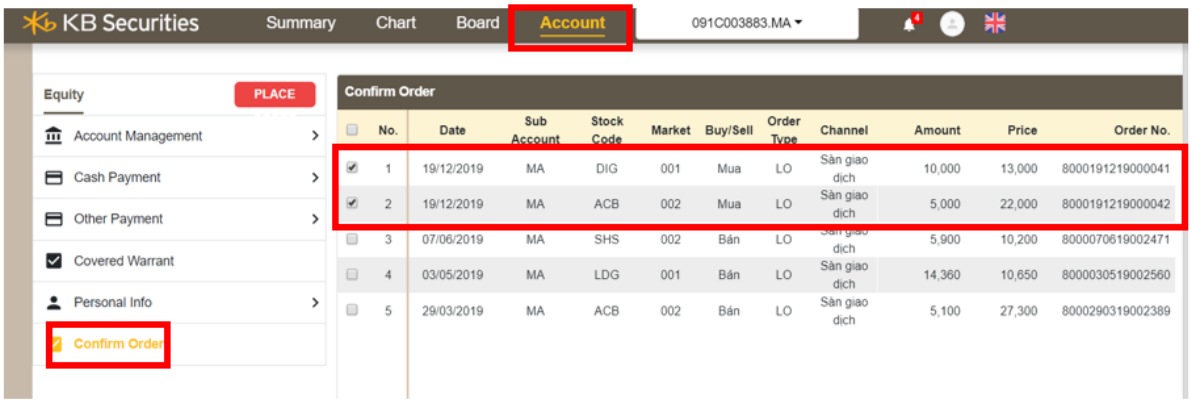
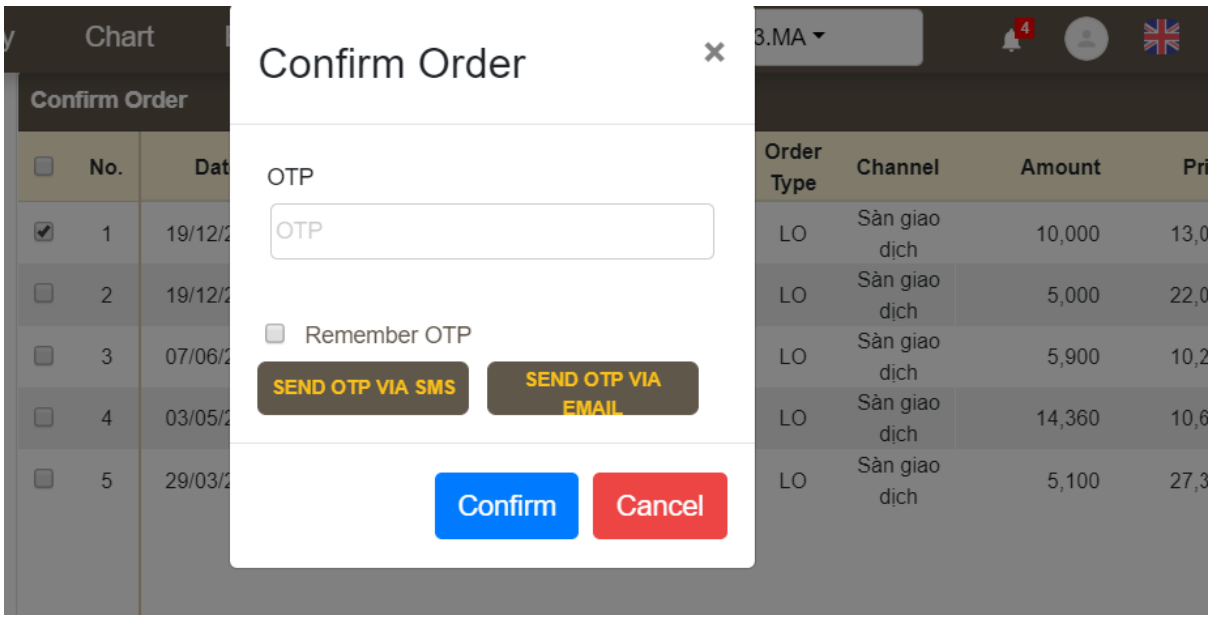



Step 3. Click on **CONFIRM** to reveal the notification form to enter PIN/OTP




Step 4. Enter PIN/OTP and click **Confirm** to complete the action or **Cancel** to back to the confirmed screen. If it succeeds, a message will appear:

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