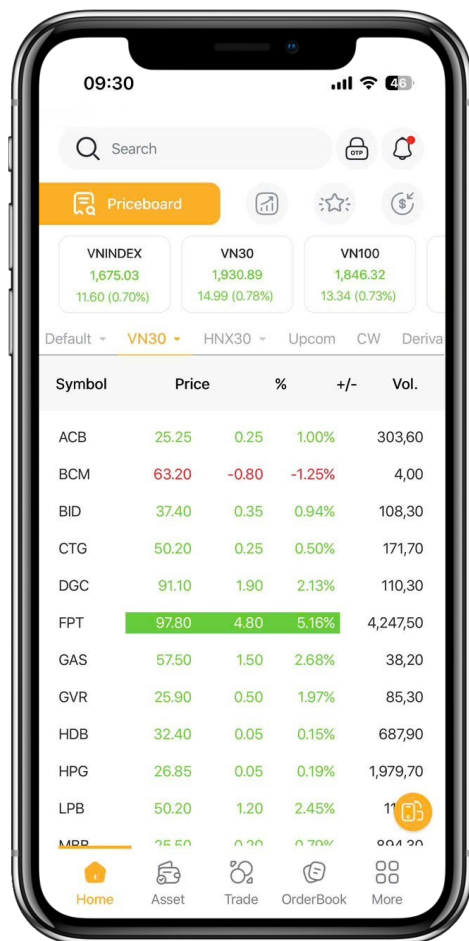


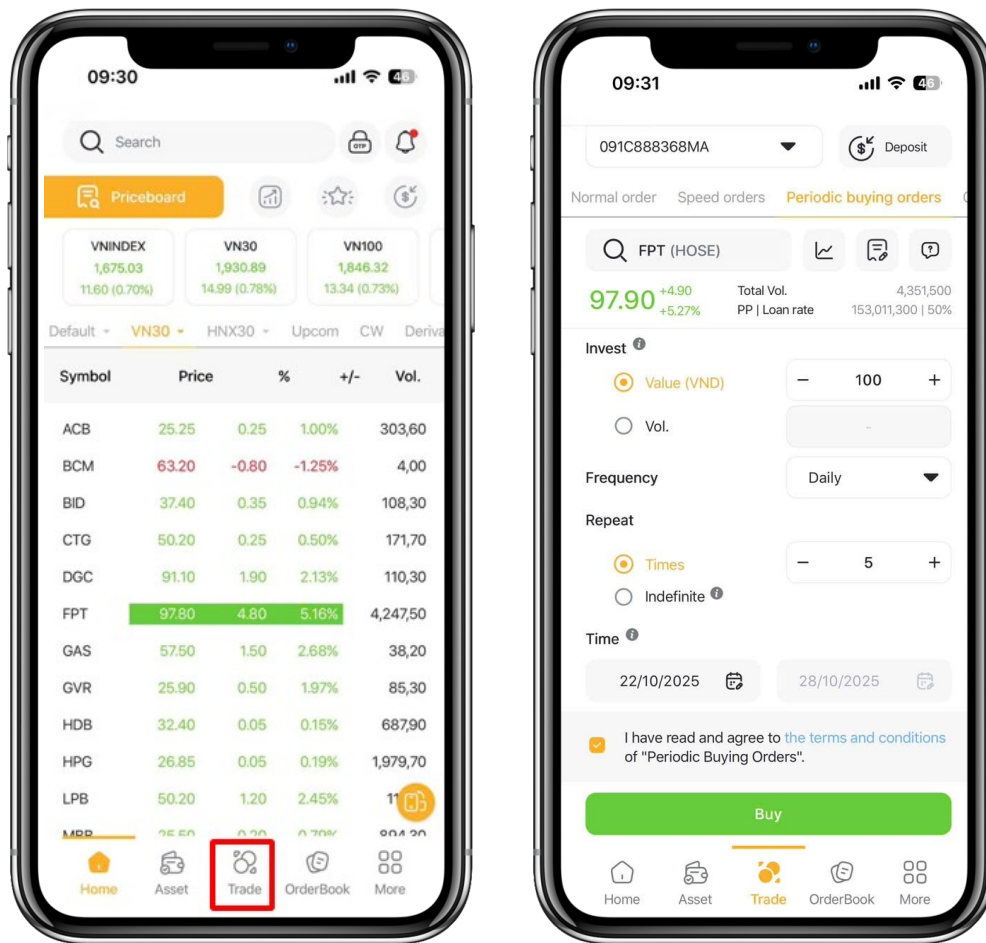


INSTRUCTIONS TO PLACE PERIODIC PURCHASE ORDERS

- I. KB Buddy Pro application
- II. KB Buddy application
- III. KB Buddy WTS platform

I. KB BUDDY PRO

1. PLACE PERIODIC PURCHASE ORDER



Step 1: Log in

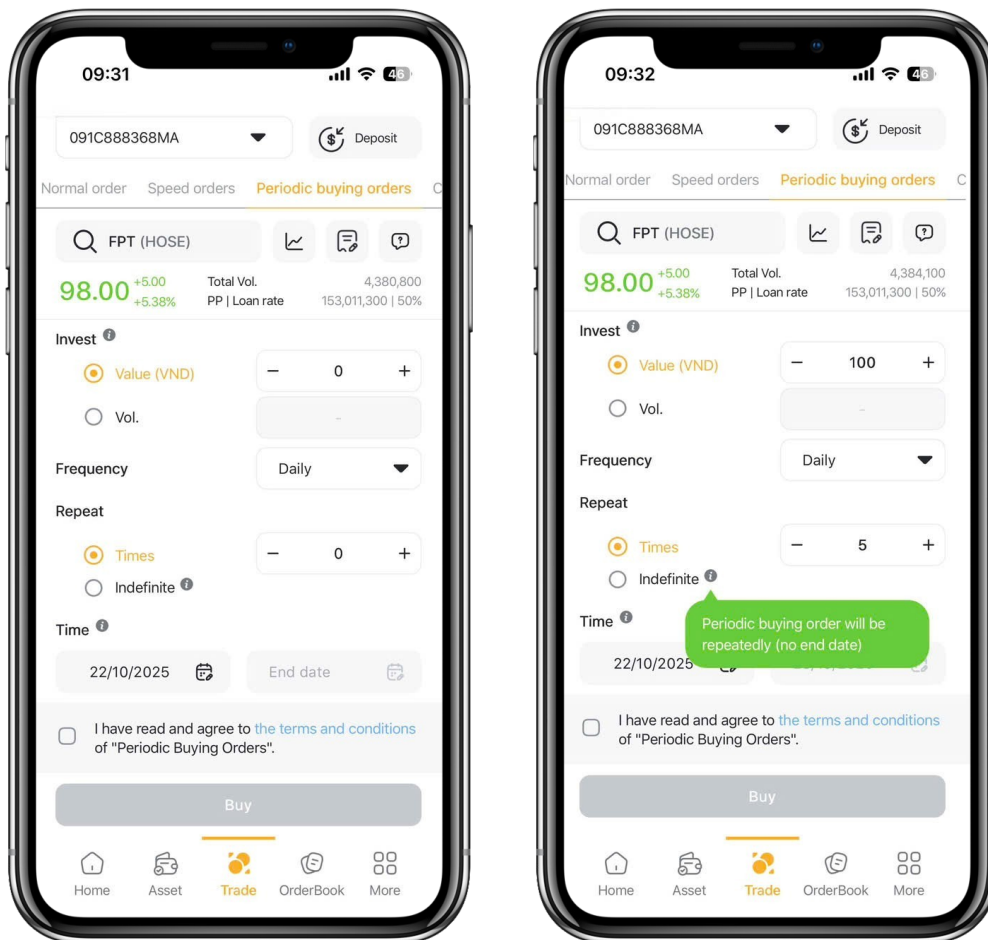
- Log in to KB Buddy Pro application
- Select **Trade** and **Periodic buying orders**

Step 2: Place a periodic purchase order

- Enter symbol
- **Invest:** enter **Value** or **Vol.** and enter the desired value amount. *Note: only one of the two fields can be selected. If you choose to invest by Vol, the entered volume must be a positive integer multiple of 100.*
- **Frequently:** select Daily/Weekly/Monthly.

I. KB BUDDY PRO

1. PLACE PERIODIC PURCHASE ORDER

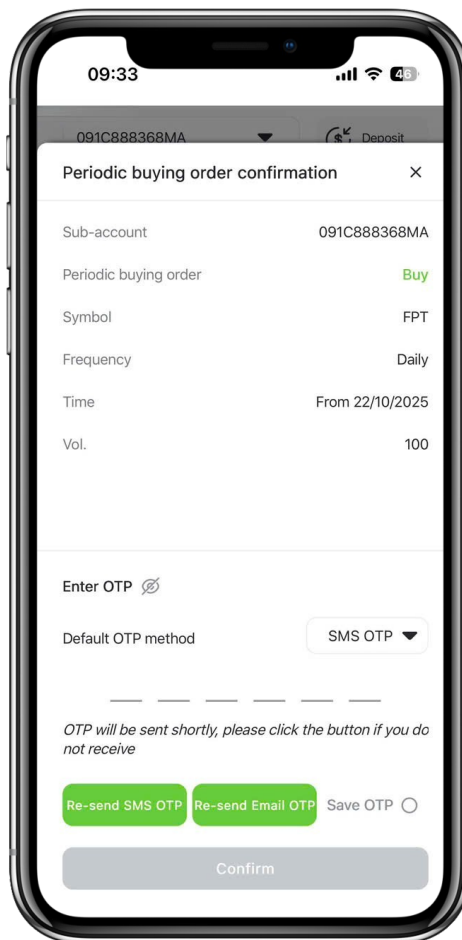
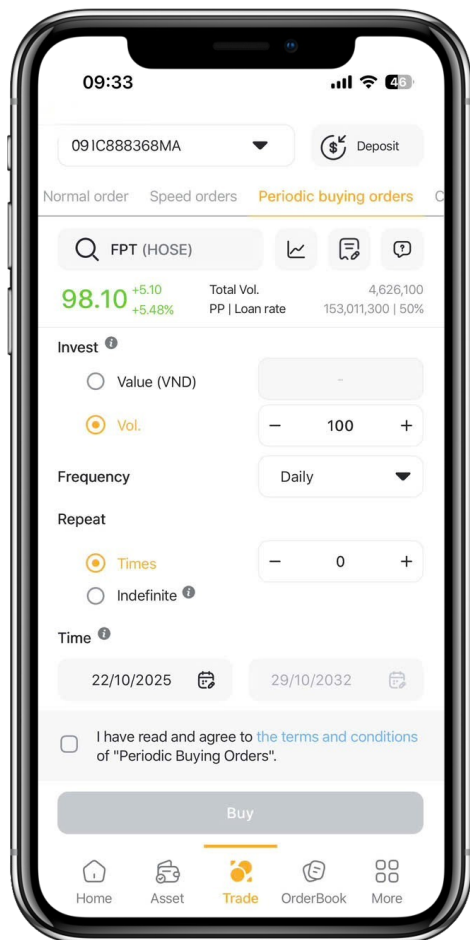


Step 2: Periodic purchase order (continued)

- **Repeat:** select the **Number of times** or **Indefinite**. *Note: If you select Indefinite, the periodic purchase order will be repeated for 5 years from the start date of effect.*
- **Time:** enter Start date. The system will automatically calculate the End date based on the selected Frequently and the number of Times. *If you select Indefinite, the end date will be 5 years from the start date.*
- Check box "I have read and agree to the terms and conditions of Periodic buying orders"

I. KB BUDDY PRO

1. PLACE PERIODIC PURCHASE ORDER

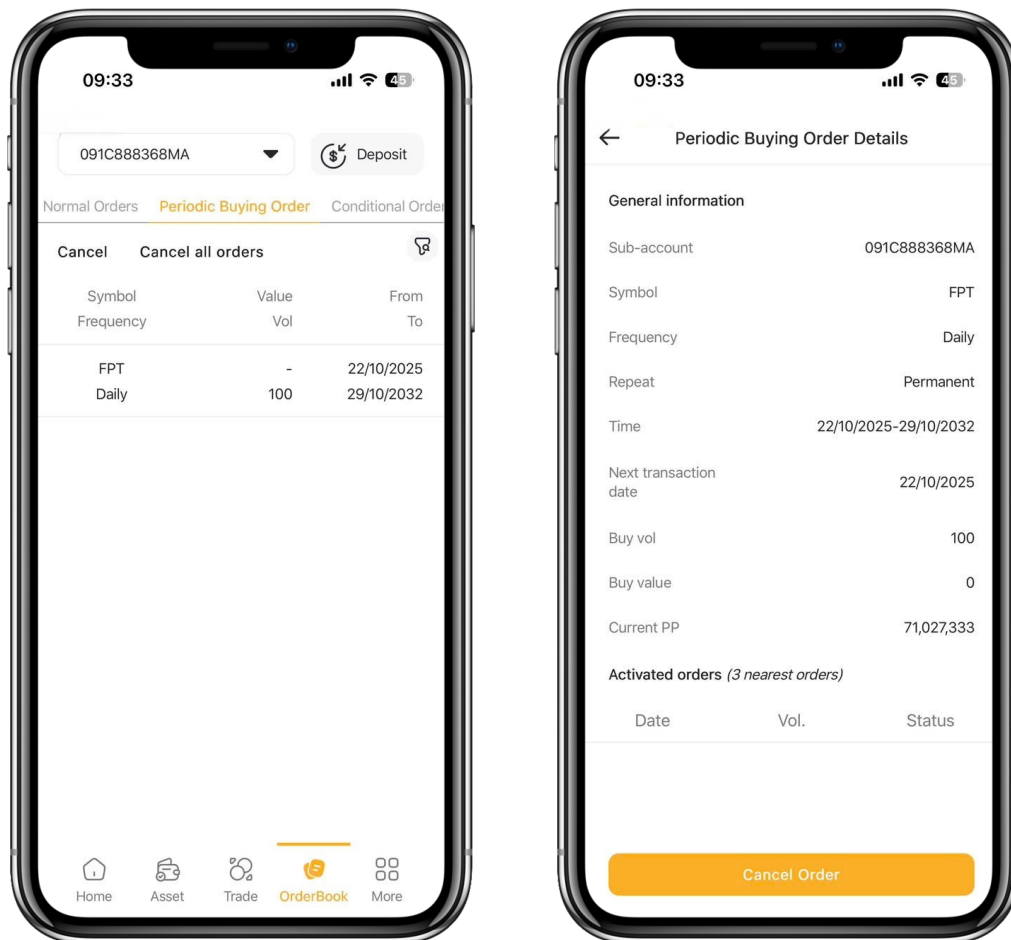


Step 3: OTP authentication

- On the Periodic buying order confirmation, you recheck the information
- Enter OTP code
- Select **Confirm** to complete placing the periodic purchase order

I. KB BUDDY PRO

2. PERIODIC PURCHASE ORDER MANAGEMENT

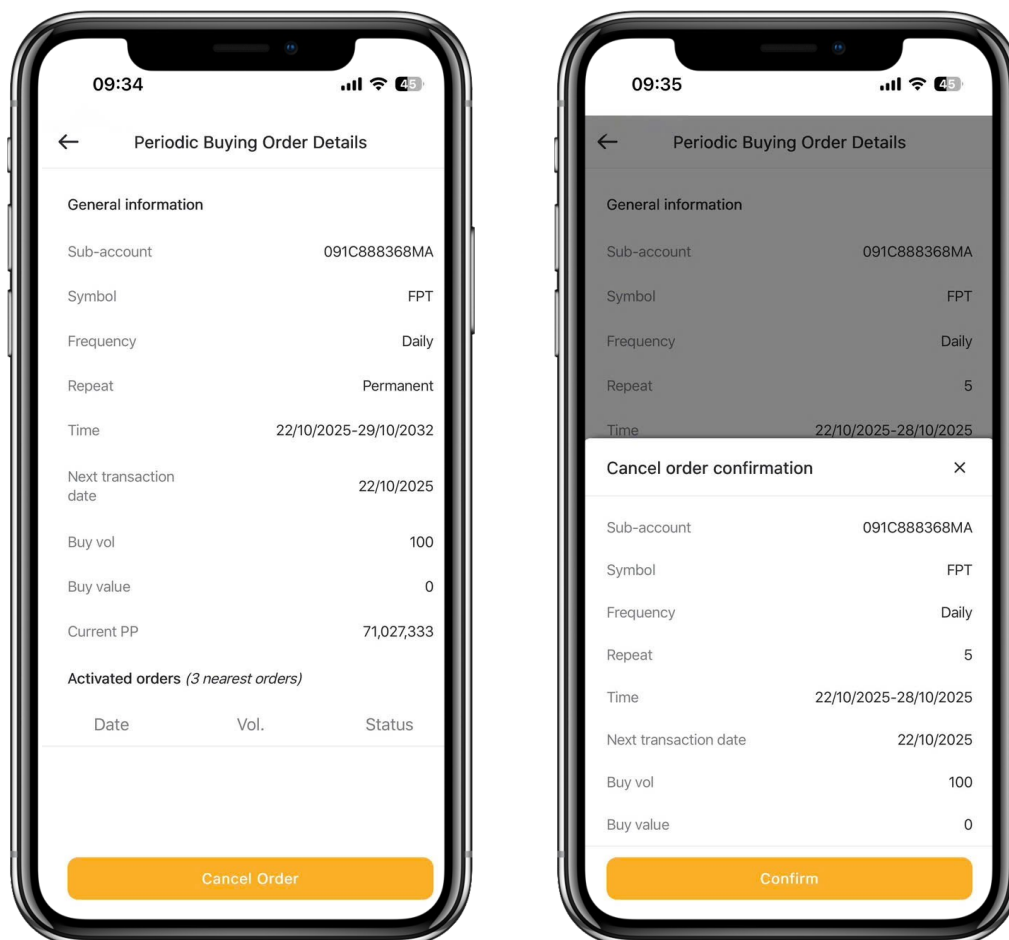


Periodic purchase order management

- Select **Order book** section
- On **Periodic buying order**, you can view all the previously placed purchase orders. Select each order to view details.

I. KB BUDDY PRO

2. PERIODIC PURCHASE ORDER MANAGEMENT

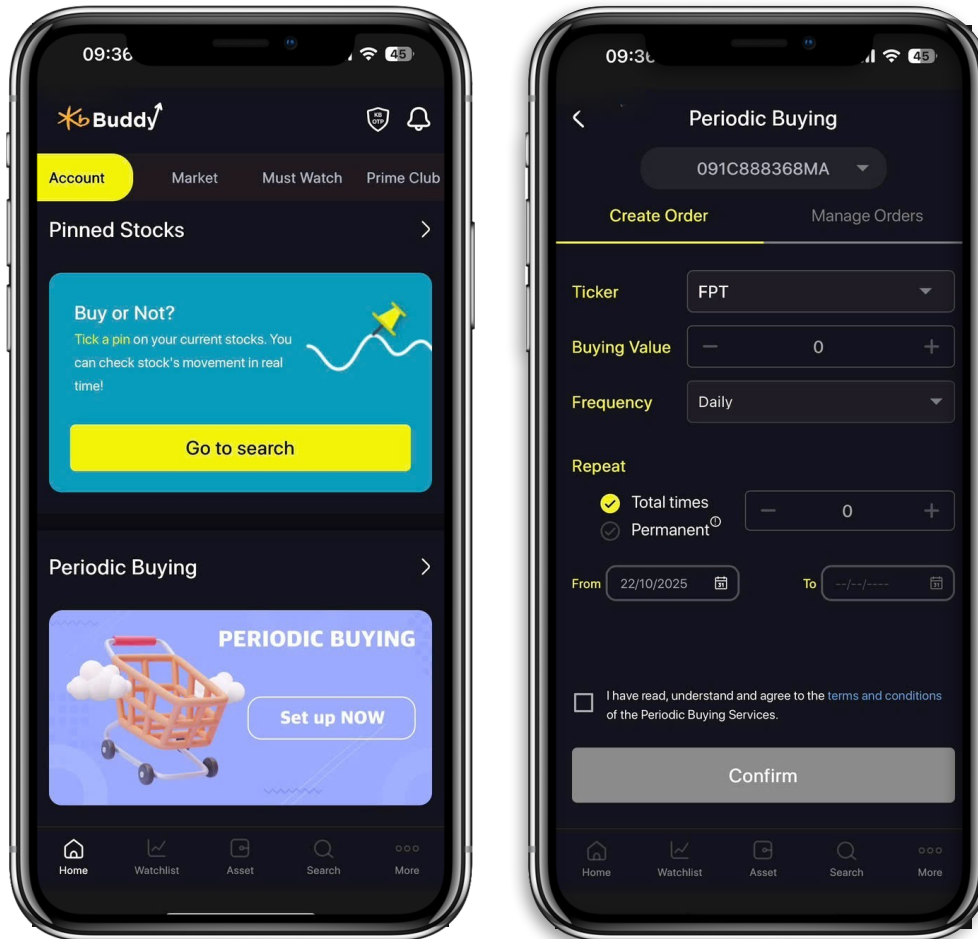


Cancel periodic purchase order

- On **Periodic buying order details**, select **Cancel order**
- Enter OTP and **Confirm** to complete

II. KB BUDDY

1. PLACE PERIODIC PURCHASE ORDER

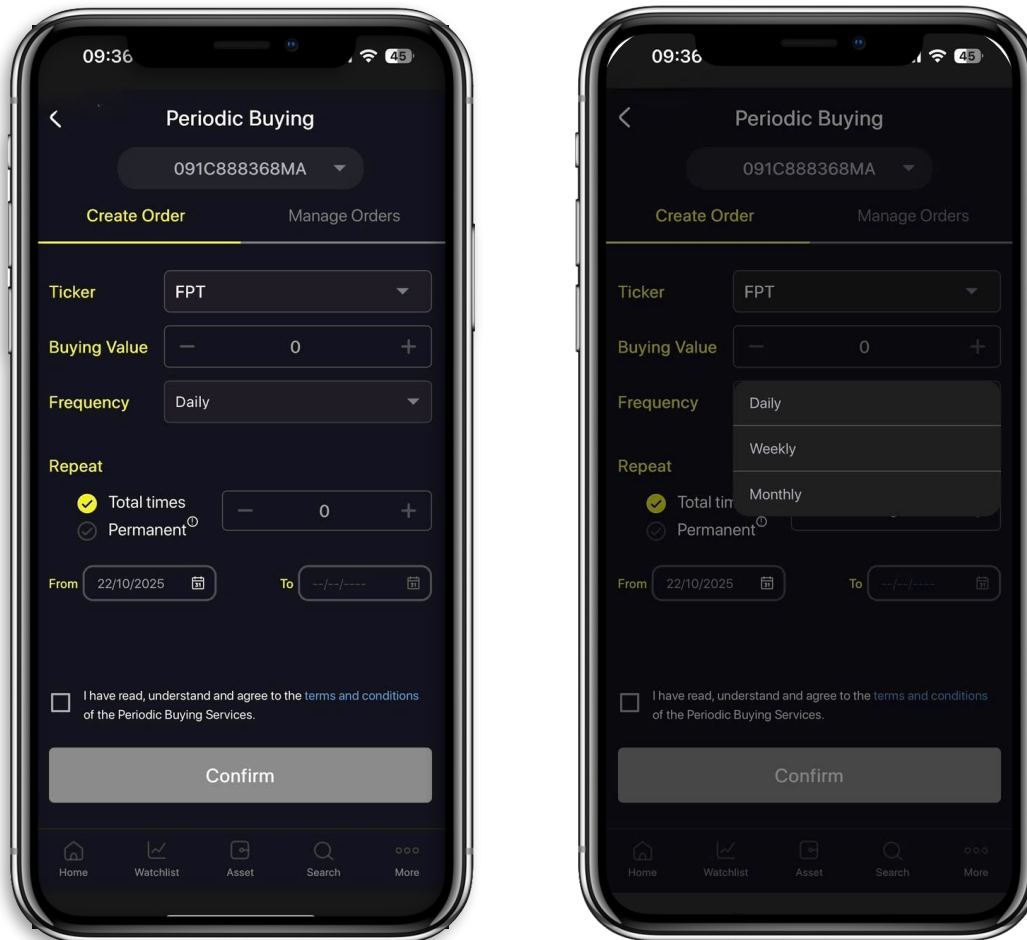


Step 1: Log in

- Log in to KB Buddy Pro application
- Select **Trade** and **Periodic buying orders**

II. KB BUDDY

1. PLACE PERIODIC PURCHASE ORDER

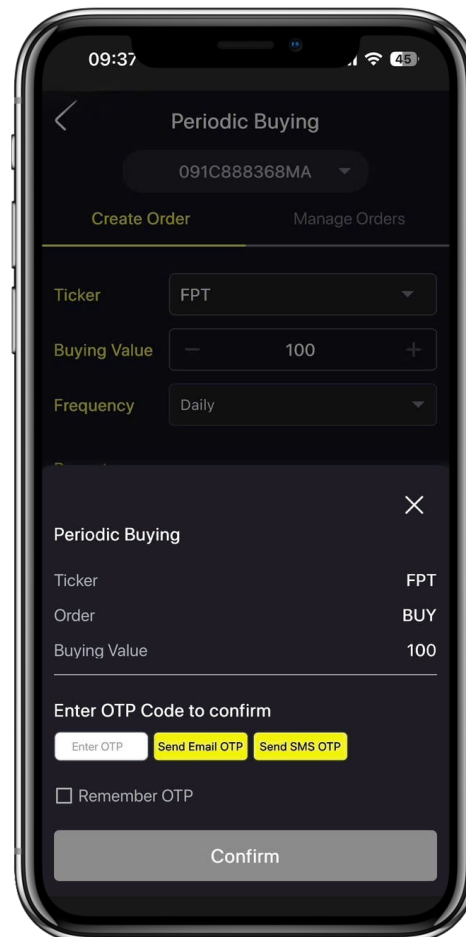
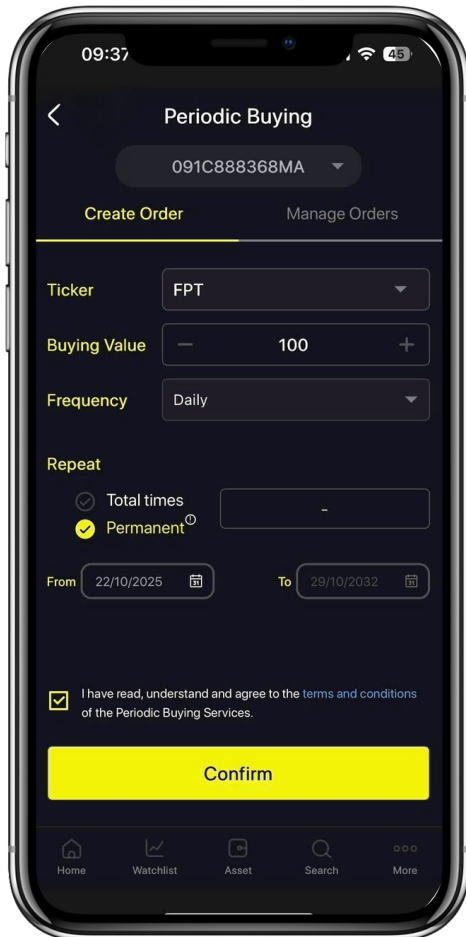


Step 2: Place a periodic purchase order

- Enter ticker
- Enter **Buying value** and **Frequently**
- **Repeat:** select the **Number of times** or **Indefinite**. *Note: If you select Indefinite, the periodic purchase order will be repeated for 5 years from the start date of effect.*

II. KB BUDDY

1. PLACE PERIODIC PURCHASE ORDER



Step 2: Periodic purchase order (continued)

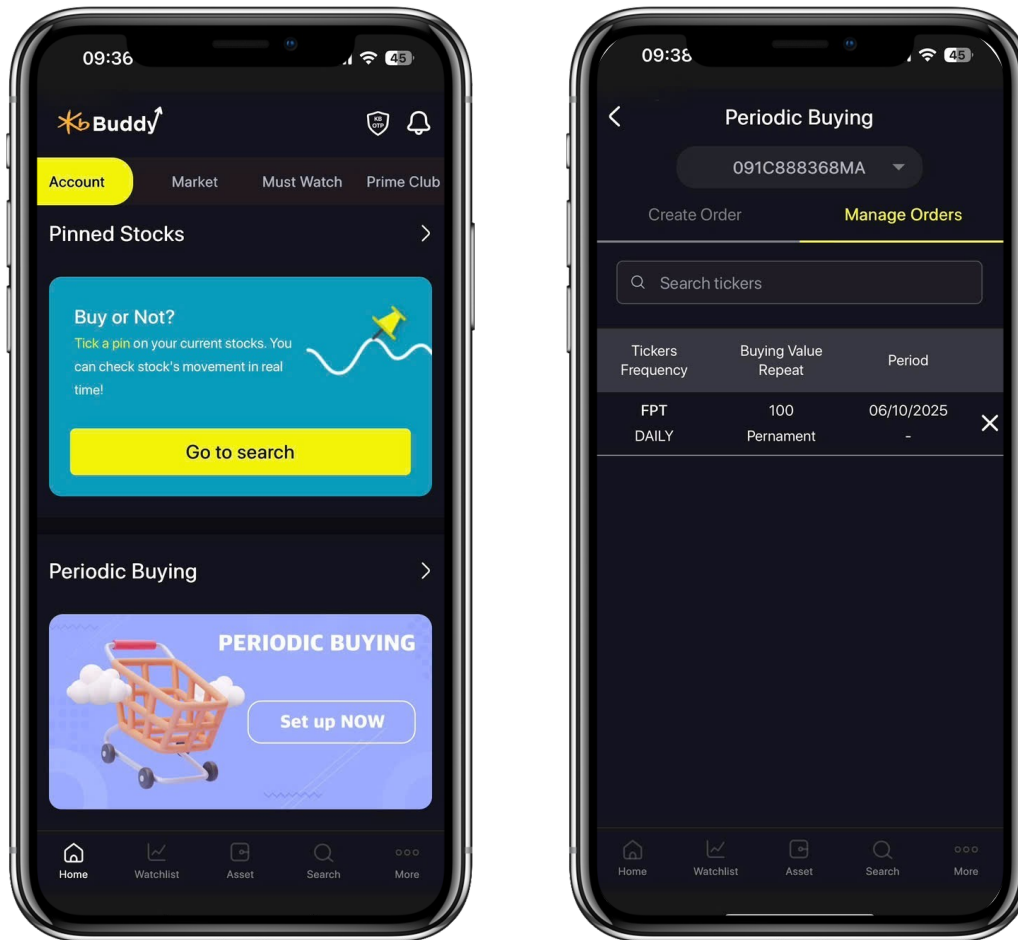
- **Time:** enter Start date. The system will automatically calculate the End date based on the selected Frequently and the number of Times. *If you select Indefinite, the end date will be 5 years from the start date.*
- Check box “I have read and agree to the terms and conditions of Periodic buying orders”, select **Confirm**.

Step 3: OTP authentication

- On the Periodic buying order confirmation, you recheck the information
- Enter OTP code. Select **Confirm** to complete.

II. KB BUDDY

2. PERIODIC PURCHASE ORDER MANAGEMENT

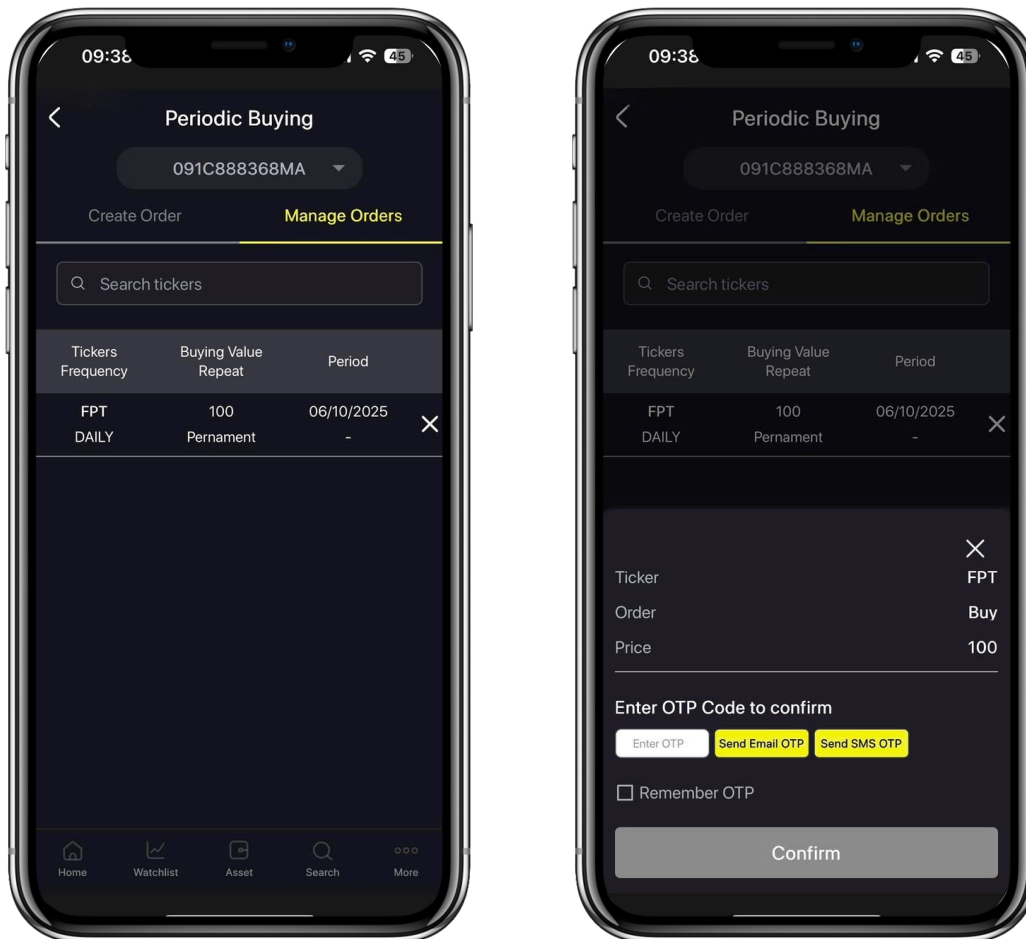


Periodic purchase order management

- Select **Periodic Buying** section
- On **Manage orders**, you can view all the previously placed purchase orders. Select each order to view details.

II. KB BUDDY

2. PERIODIC PURCHASE ORDER MANAGEMENT



Cancel periodic purchase order

- On **Manage orders** screen, select the cross sign ("X") to Cancel order
- Enter OTP and select **Confirm** to complete

III. KB BUDDY WTS

1. PLACE PERIODIC PURCHASE ORDER

The screenshot displays the KB Buddy WTS trading platform interface. At the top, there's a header with the logo, navigation tabs (News, AS 2025), and various account statistics. Below the header, there are four panels showing stock indices: VNINDEX, VN30, VN100, and HNX, each with a price chart and key statistics. To the right, there are two tables: 'Top Trading volume' and 'Top Foreign trading volume'. The main part of the screen is a large table showing market data for various stocks, including columns for Bid, Matched, and Asked prices and volumes. At the bottom, there's a section for placing orders, with 'Normal Order', 'Conditional Order', and 'Periodic buying Orders' tabs. The 'Periodic buying Orders' tab is highlighted with a red box. Below this tab, there are input fields for 'Enter symbol', 'Maximum Volume', 'Purchasing power', 'Loan Ratio', and 'RTT'. There are also dropdown menus for 'Order by' (set to 'Order by volume') and 'Frequency' (set to 'Daily'). A 'From' date field is set to '22/10/2025', and an 'End Date' field is present. A 'Repeat' section has 'Times' and 'Number' options. A checkbox for 'I have read and agreed to the terms and conditions of Recurring Purchase Orders.' is visible. A 'Buy' button is at the bottom right of the order form. In the bottom-left corner, a 'Speed Order - F2' button is highlighted with a red box. The bottom-right corner shows 'Assets', 'Portfolio', and 'Order Book' tabs.

Step 1: Log in

- You log in to website <https://kbbuddywts.kbsec.com.vn/>
- Click **Speed Order – F2** in the bottom-left corner of the screen, select **Periodic buying orders**

III. KB BUDDY WTS

1. PLACE PERIODIC PURCHASE ORDER

The screenshot displays the KB Buddy WTS trading platform. The top section shows market data for VNINDEX, VN30, VN100, and HNX, along with top trading and foreign trading volumes. The middle section shows a list of securities with their current prices and volumes. The bottom section is the 'Periodic buying Orders' placement screen, which includes fields for Symbol (FPT), Maximum Volume (102,736,171), Purchasing power (9,990,322,129,841), Loan Ratio (0%), and RTT (0%). The screen also shows the order by (Volume), Frequency (Daily), and From/To dates (22/10/2025 to End Date). A checkbox for 'I have read and agreed to the terms and conditions of Recurring Purchase Orders' is present. The right side of the screen shows the order details for FPT, including the REF (93.00), CEIL (99.50), FLOOR (86.50), and the total value (276,023).

Step 2: Place Periodic purchase order

- On the order placement screen, enter **Symbol**.
- Choose to order by **Volume** and **Value**, enter the desired amount.

Note: Only one of the two fields can be selected. If ordering by Volume, the entered volume must be a positive integer multiple of 100

III. KB BUDDY WTS

1. PLACE PERIODIC PURCHASE ORDER

The screenshot displays the KB Buddy WTS trading platform interface. The top section shows market data for various indices (VNINDEX, VN30, VN100, HNX) and a list of top trading and foreign trading volumes. The main area features a table of securities with columns for Symbol, Ceil, Floor, Ref, Total Vol., and various price and volume metrics. Below this, the 'Periodic buying Orders' form is highlighted with a red box. The form includes the following fields and options:

- Order by:** A dropdown menu set to 'Order by volume'.
- Frequency:** A dropdown menu set to 'Daily'.
- From:** A date picker set to '22/10/2025'.
- To:** A date picker set to '28/10/2025'.
- Order Volume:** A numeric input field set to '100'.
- Repeat:** A dropdown menu set to 'Times' and a numeric input field set to '5'.
- Agreement:** A checked checkbox labeled 'I have read and agreed to the terms and conditions of Recurring Purchase Orders.'
- Buy Button:** A green button labeled 'Buy'.

Additional information on the right side of the form includes the symbol 'FPT', its current price '97.10', and a percentage change of '4.10' and '4.41%'. It also lists the 'REF' (93.00), 'CEIL' (99.50), and 'FLOOR' (86.50) values, along with 'OPEN - AVG' (95.20 - 96.30), 'HIGH - LOW' (97.20 - 95.00), 'TOTAL VOL.' (3,223,70), and 'TOTAL VALUE' (310,445).

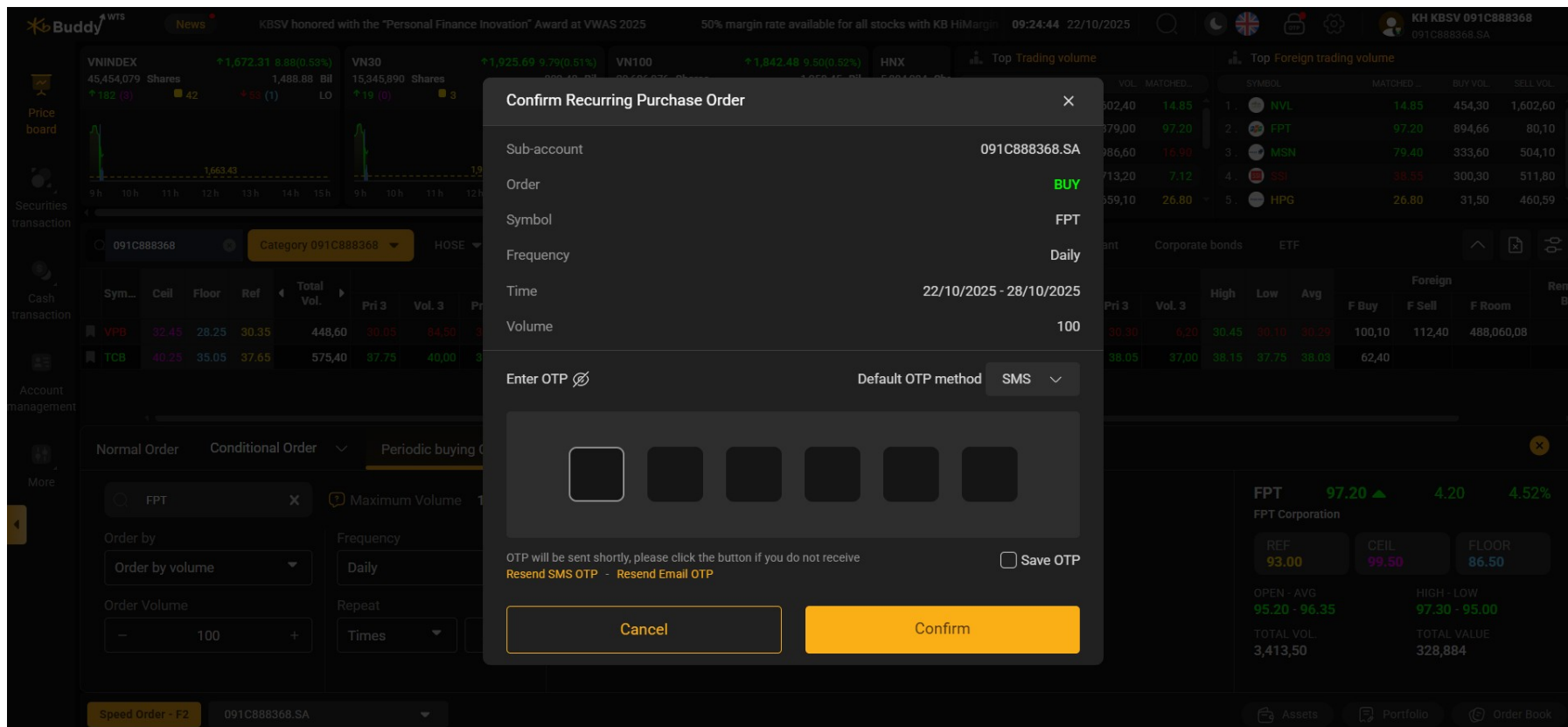
Step 2: Place Periodic purchase order (continued)

- **Frequently:** select Daily/Weekly/Monthly.
- **Repeat:** select Times or Indefinite. If you select Indefinite, the periodic purchase order will be repeated for 5 years from the start date of effect.
- From date: enter Start date.

- **To date:** The system will automatically calculate the End date based on the selected Frequently and the number of Times. *If you select Indefinite, the end date will be 5 years from the start date.*
- Check box "I have read and agree...". Select "Buy".

III. KB BUDDY WTS

1. PLACE PERIODIC PURCHASE ORDER



Step 3: OTP authentication

- On **Confirm recurring purchase order** screen, recheck the information
- Enter OTP code
- Click **Confirm** to complete

III. KB BUDDY WTS

2. PERIODIC PURCHASE ORDER MANAGEMENT

The screenshot displays the KB Buddy WTS interface. On the left sidebar, the 'Securities transaction' menu is highlighted with a red box. A dropdown menu is open, showing options: 'Place order for underlying' (Traditional version F3, Modern version F8), 'Place conditional order', 'Place order for derivatives' (F4), 'Order Book' (highlighted with a red box), 'Rights Issue Subscription', 'Confirm Order', 'Convertible Bonds', and 'Stock Transfer'. The main area shows market data for VN30, VN100, and HNX, along with top trading and foreign trading volumes. At the bottom, there's a 'Speed Order - F2' button and a dropdown menu showing '091C888368.SA'.

Periodic purchase order management

- Click **Securities transaction**, select **Order book** and choose **Periodic buying management**
- Select symbol or duration time to view all previously placed purchase orders

III. KB BUDDY WTS

2. PERIODIC PURCHASE ORDER MANAGEMENT

The screenshot shows the KB Buddy WTS interface. The top navigation bar includes the Buddy logo, a 'News' tab, and various account and system status indicators. The main content area is divided into three tabs: 'Regular order book', 'Periodic buying management' (which is active), and 'Conditional Order Management'. Below the tabs, there is a search bar with fields for 'Symbol' (set to 'All'), 'From Date', 'To Date', and 'Frequency' (set to 'All'), along with a 'Search' button. A table of periodic orders is displayed below the search bar. The table has columns for 'Symbol', 'Value', 'Volume', 'Frequency', 'Repeat', and 'Effective time'. One order is listed with Symbol 'FPT', Value '0', Volume '100', Frequency 'Daily', Repeat '5', and Effective time '06/10/2025 - 10/10/2025'. A red box highlights the 'Cancel selected order' button in the top right corner of the table area. The bottom of the screen shows a 'Speed Order - F2' button and a dropdown menu for the account ID '091C888368.SA'.

Symbol	Value	Volume	Frequency	Repeat	Effective time
FPT	0	100	Daily	5	06/10/2025 - 10/10/2025

Cancel Periodic purchase order

- On **Periodic buying management** screen, check cancelling order(s) & click **Cancel selected order**
- Enter OTP and click **Confirm** to complete

Thank you

